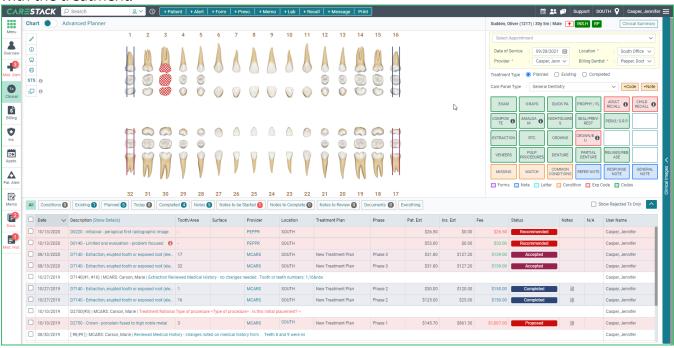


## **Completing Treatment**

## **Overview**

You've learned how to enter elements in the chart both with and without the Care Panel, creating comprehensive charts that include conditions, existing treatments, and planned ones.

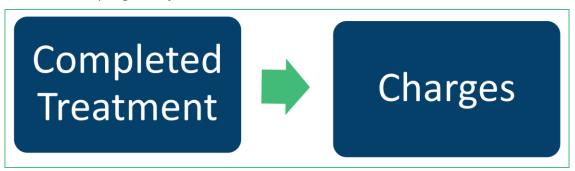
You know how to arrange treatments into coherent plans that encourage the patient to go forward with the treatment.



Now we are going to focus on one last element. **Completed Treatment**, which is special.

In CareStack, charting a completed treatment **IMMEDIATELY** posts the charge for that treatment.

There is **NO** secondary step to post to the Ledger, which is likely to be different from other software programs you've used.



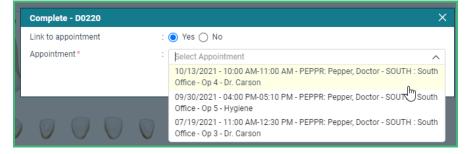


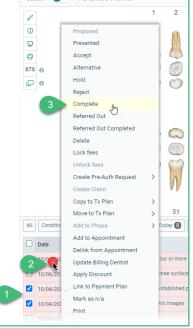
## **Completing a Planned Treatment**

Completing a treatment that is already in the chart is the easiest to do because most of the work is already done. You simply:

- 1. Select the desired treatment(s)
- 2. Right click to open the menu.
- 3. Select Complete.

If the treatment you are completing isn't linked to an appointment, CareStack will ask you to link the treatment to an appointment or include a Date of Service.

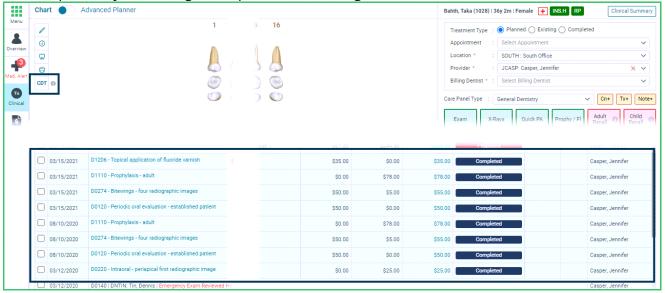




When you complete your treatment, the status officially becomes **Completed**.

If you have your chart details color-coded by status, the treatment's row will have your practice's designated color.

Most importantly, the charges are posted to the ledger.

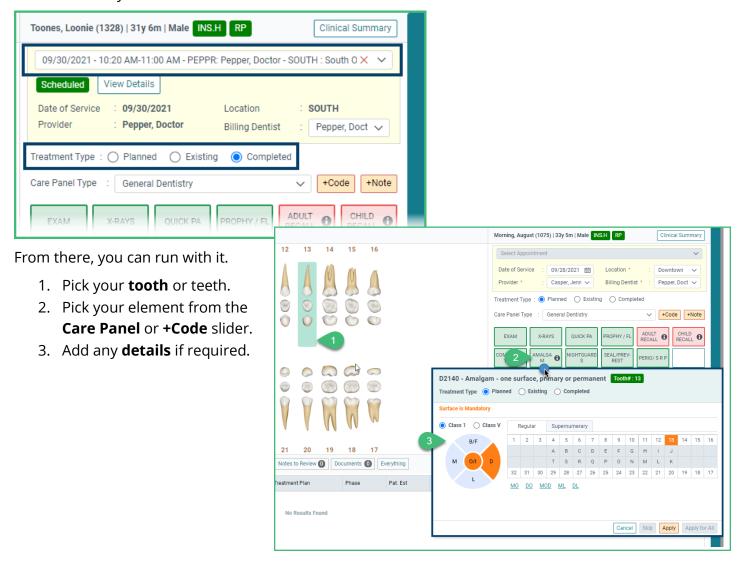


Video Reference: https://vimeo.com/641315698

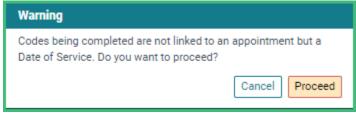


## **Charting Completed Treatments**

You can chart completed treatments the same way you chart existing and planned treatments, just make sure your **Treatment Type** is set first. You will also want to choose an appointment to link the treatment to if you have one.



If you forget to choose your appointment, CareStack will remind you with a warning. Click Cancel to go back and choose your appointment from the drop-down list.



Video Reference: https://vimeo.com/642105176