

**Offer of Employment**

**December 18, 2019**

**Ms. Govarthini**

17, 3<sup>rd</sup> cross street, Mariyal Nagar,  
Reddiyarpalayam, Pondicherry 605010.

Dear **Govarthini**,

We are pleased to offer you employment as **Developer** with CD Cloudenablers Private Limited as per the following terms and conditions.

1. You will be on probation for first 12 months from the date of joining.
2. Your Annual CTC will be INR 4,00,000/- including employer PF contribution.
3. You will report to MD or his nominee.
4. You will be based at Chennai. You may however be required to work at any place of business which the Company has or may later acquire.
5. You shall inform the Company of any changes in your personal data within 3 days of the occurrence of such change. Any notice required to be given to you shall be deemed to have been duly and properly given if delivered to you personally or sent by post to you at your address, as recorded in the Company.
6. You will be entitled to leave, holidays, benefits, and other allowances as applicable to your category of employees and location of posting, in accordance with the rules of the Company.
7. Your position is a full-time employment with the Company and you will devote your entire time and attention to the activities of the Company's business entrusted to you and will not undertake any other work for remuneration (part-time or otherwise) or work in advisory capacity or be interested directly or indirectly the Company without the prior written permission of the Managing Director of the Company.
8. You shall not at any time disclose to anyone any information, technical know-how, security arrangements, administration, knowledge, secrets, methods, plan, process etc., pertaining to the company which may be your personal privilege to know by being in the employment of the company.

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**CD CloudEnablers Private Limited**

CIN# U72900TN2013PTC090995 | PAN# AAFCC2444L | GSTIN# 33AAFCC2444L1ZR  
Smartworks Coworking Spaces, Olympia National Towers, 8th & 9th Floor, Block 3, A3 & A4, North Phase,  
Guindy industrial Estate, Chennai - 600 032 | Phone: 044-22500258 | [www.cloudenablers.com](http://www.cloudenablers.com)

9. As per Company policy, you would be required to sign an Employee Proprietary Information and Inventions agreement to protect company's classified/proprietary information at the time of joining.
10. During the period of your services with the Company, you are required to provide a two months' notice. You will ensure that all your on-going activities are successfully completed and handed over as per the Company guidelines on the separation process.
11. The Company shall be entitled to terminate your employment with or without cause at any time by giving you 60 days' notice or salary in lieu thereof except for termination on account of disciplinary action or breach of confidentiality or any clauses under the Non-Disclosure Agreement. However, during the probation period the Company reserves the right to terminate your employment by providing one day notice on performance grounds.
12. Please note that if you absent yourself from your services without prior written permission or overstay sanctioned leave for three consecutive days, you will be deemed to have abandoned your service voluntarily without giving due notice and you shall lose your lien on Employment.
13. A schedule of your broad duties and responsibilities will be given to you in due course, which may be subject to revision from time to time. The Company shall assign to you such other duties and responsibilities as may be considered advisable in the Company's interests and at the sole discretion of the Company.
14. You may be required to travel on company work for which you will be reimbursed travel expenses as per the Company Policy applicable to you.
15. You will automatically retire without any notice on attaining the age of 60 years. You may also be retired earlier if found medically unfit to carry out the responsibilities allocated to you, by the company doctor.
16. Your offer is being made based on the information furnished by you to the company and in case any information as given by you is found false or incorrect or by committing any act amounts to loss of confidence etc, your offer will be deemed void ab initio and liable for termination without any notice or salary in lieu of such notice. In such eventuality, the management can recover the payment made to you towards remuneration during employment.
17. Employees who do not complete their probation would not be eligible for promotion, salary increase or incentive payments. Such benefits would be held back till the successful completion of probation.

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18. Please bring photocopies of the documents mentioned below at the time of your joining.

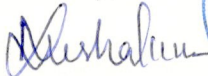
- 10th/12th Mark Sheet/Certificate
- Degree Certificates
- Relieving & Experience Certificates from all the previous employers (if applicable)
- 2 photocopies of your PAN and Aadhaar Card
- 3 passport size photographs.

Please sign and return duplicate copy of this letter in token of your acceptance.

You are expected to join CD Cloudenablers Private Limited on **January 20, 2020**. This offer is valid till December 20, 2019 and you shall be required to convey your acceptance of this offer within such time, failing which it shall be deemed to have been rejected by you.

We trust that your knowledge, skills and experience will be among our most valuable assets. We look forward to having you as part of our company and believe that you will play a key role in our company's growth.

Sincerely,



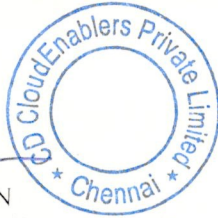
Krishnakumar KN

Director

CD Cloudenablers Private Limited

Off : 044-22250258

Mob : 9841009322



Acknowledgement and Acceptance:

I hereby accept this offer of appointment on the above-mentioned terms and conditions and agree to abide by the rules and regulations of the company as are in force from time to time. I further understand that this offer is not valid if I do not accept the offer on or before December 20, 2019.

Signature:

Date:

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