Minutes of Meeting – 26/03/2024

Meeting Attendees

1) Rahman Mehmood

2) Suhaibuddin Ahmed

3) Kamalini Ponnuru

4) Andre Sharp

5) Varun Mahankali

6) Madi McCauley

7) Usama Bin Faheem

8) Shashank Verma

During our recent software engineering team meeting, we focused on assigning roles and responsibilities for our upcoming major task, Deliverable 4. Each team member received specific assignments, ensuring that all parts of the project would be covered and that we could move forward efficiently. To make sure we stay aligned and can quickly tackle any issues that come up, we agreed to hold meetings twice a week. These regular check-ins will allow us to discuss how each part of the project is progressing and make any necessary adjustments on the fly.