



Joanna T. Koulianos, Ph.D. and Associates, Inc.  
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## CHILD INFORMATION RELEASE TO INSURANCE

Family Physician \_\_\_\_\_ Referred by \_\_\_\_\_

Full Name \_\_\_\_\_ Age \_\_\_\_\_ Birthday \_\_\_\_/\_\_\_\_/\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ School Attending \_\_\_\_\_ Grade \_\_\_\_\_

SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Mom's SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Dad's SS# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Mom's Name \_\_\_\_\_ Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Mom's Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Dad's Name \_\_\_\_\_ Employer \_\_\_\_\_ Work Phone \_\_\_\_\_

Dad's Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

(If parents have different addresses, both parents will receive monthly statements.)

**Who may we contact in case of emergency or appointment change and cannot reach you?**

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

**INSURANCE INFORMATION: Please complete in full. Insurance billing is a courtesy. It is important that we have all necessary insurance information in order to submit your claims correctly.**

Primary Insurance \_\_\_\_\_ Policy Number \_\_\_\_\_ Group Number \_\_\_\_\_

Claims Address \_\_\_\_\_ Authorization # \_\_\_\_\_

Policy Holder \_\_\_\_\_ Policy Holder's Birthdate \_\_\_\_\_

Secondary Insurance \_\_\_\_\_ Policy Number \_\_\_\_\_ Group Number \_\_\_\_\_

Claims Address \_\_\_\_\_ Authorization # \_\_\_\_\_

Policy Holder \_\_\_\_\_ Policy Holder's Birthdate \_\_\_\_\_

### PATIENT RIGHTS AND RESPONSIBILITIES

I have reviewed Joanna T. Koulianos, Ph.D. and Associates, Inc. policies with regard to patient rights and responsibilities. I acknowledge that I have been provided an opportunity to ask questions regarding this policy. **I agree to contact my insurance company to determine if authorization is needed.** I also understand that the patient or other responsible party is responsible for payment of fees unless otherwise agreed upon. I direct the insurer to pay, without equivocation, directly to Joanna T. Koulianos, Ph.D. and Associates, Inc. all benefits due as a result of visits at Joanna T. Koulianos, Ph.D. and Associates, Inc. I further understand that I may be charged for any missed appointments or for appointments that are cancelled without sufficient notice. I also understand that failure to meet the financial obligations related to coming to the office may result in disruption of services and/or being turned over to a collection agency.

**I give my consent to be treated and become a patient at Joanna T. Koulianos, Ph.D. and Associates, Inc.**

### RELEASE OF INFORMATION

I authorize Joanna T. Koulianos, Ph.D. and Associates, Inc. to release information necessary for billing only to my insurance company and/or financially responsible party, I authorize Joanna T. Koulianos, Ph.D. and Associates, Inc. to release treatment plans necessary for authorization to my insurance company. **I also authorize Joanna T. Koulianos, Ph.D. and Associates, Inc. to release information to the referring individual or organization and to child's pediatrician/patient's family physician.** I further acknowledge and authorize that my records may be anonymously reviewed by other members of Joanna T. Koulianos, Ph.D. and Associates, Inc. for the purpose of treatment review and crisis management.

**✕ Signature (Guardian)** \_\_\_\_\_ **Date** \_\_\_\_\_