1. Margins determine the amount of space between the content of a worksheet and the edges of the printed page.
Top Margin: The distance between the top edge of the paper and the header or content of the worksheet.
Bottom Margin: The distance between the bottom edge of the paper and the footer or content of the worksheet.
Left Margin: The distance between the left edge of the paper and the content of the worksheet.
Right Margin: The distance between the right edge of the paper and the content of the worksheet.
Header Margin: The distance between the top edge of the paper and the header section of the worksheet.
Footer Margin: The distance between the bottom edge of the paper and the footer section of the worksheet.

Mail	Address	First Name	Last Name	City	State	Pincode
john.doe@example.com	123 Main Street, Springfield, IL 12345	john	doe	Springfield	IL	12345
sarah.smith@emailprovider.com	456 Oak Avenue, San Francisco, CA 98765	sarah	smith	San Francisco	CA	98765
mike.jones123@emailservice.net	789 Elm Road, New York, NY 54321	mike	jones123	New York	NY	54321
emily.wilson@emaildomain.org	321 Maple Lane, Austin, TX 67890	emily	wilson	Austin	TX	67890
david.brown@emailprovider.com	987 Pine Street, Miami, FL 45678	david	brown	Miami	FL	45678
lisa.miller1234@emailservice.net	654 Cedar Avenue, Seattle, WA 23456	lisa	miller1234	Seattle	WA	23456
alexander.johnson@emaildomain.org	890 Birch Drive, Denver, CO 76543	alexander	johnson	Denver	CO	76543
olivia.wang@example.com	234 Willow Court, Chicago, IL 34567	olivia	wang	Chicago	IL	34567
ethan.carter@emailprovider.com	567 Rose Way, Atlanta, GA 56789	ethan	carter	Atlanta	GA	56789
sophia.thomas@emailservice.net	876 Ivy Street, Boston, MA 67890	sophia	thomas	Boston	MA	67890

2.
3. Freeze Panes is a feature in Microsoft Excel that allows you to "freeze" rows or columns in place while scrolling through a worksheet. This feature is especially useful when you're working with large datasets, and you want to keep certain headers or labels visible as you navigate through the data.
4. Margins determine the amount of space between the content of a worksheet and the edges of the printed page.
Freeze Panes: This option allows you to freeze both rows and columns simultaneously. It's useful when you want to keep specific rows and columns visible as you scroll.
Freeze Top Row: Selecting this option freezes the top row of your worksheet, keeping it visible even as you scroll down.
Freeze First Column: This option freezes the first column of your worksheet, keeping it visible as you scroll horizontally.
Freeze Panes (Custom): This option provides more flexibility by letting you specify the exact row and column where you want to split the worksheet. It allows you to freeze both rows and columns separately.
5. The different sheet options which are present are rename, move or copy, insert, delete, tab color.