

CERTIFICATES

- Corporate Finance Institute
- ✓ Microsoft Office Intermediate Program
- ✓ Tally
- ✓ SAP Finance

INTERPERSONAL SKILLS

- Excellent ability to work in a team and perform as a team.
- Initiative and ambit to excel.
- Ability to build interpersonal relationship.

PERSONAL QUALITIES

- Remarkable Patience
- Quick Learner
- Positive Attitude
- Hard Worker

LANGUAGE

- English
- Hindi

PERSONAL VITAE

- Date of Birth : 01 Oct, 2001
- Father's Name : Mr. Indresh
- Gender : Male
- Marital Status : Unmarried

CAREER OBJECTIVE

To pursue a dynamic and challenging career with an organization of repute and integrating my own goals with the organization's, so as to become a catalyst in each other's growth.

EDUCATION

Degree/ Class		Time Line	University/ Board	Marks
CMA Intermediate	Group II	July 2022	Institute of Cost Accountants of India	Result Awaited
	Group I	Dec 2021		Result Awaited
CMA Foundation		Sep 2020		70%
B.Com.		2021	University of Delhi (SOL)	Result Awaited
Class-XII		2019	Central Board of Secondary Education	74%
Class-X		2016		7.2 CGPA

COMPUTER PROFICIENCY

- Conversant with Microsoft Office (Excel, Word, PowerPoint).
- Working Knowledge of Tally ERP, GST, E-Filing, TDS, TCS & SAP Finance.

ACCOMPLISHMENTS

- Scored above 60 marks in four out of four subjects in CMA Foundation.
- Participated and won prizes in several other competitions.

DECLARATION

I do hereby declare that information provided by me is true and correct to the best of my knowledge and belief and contains no misleading information.

Durgesh