



llulluyuw@gmail.com



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Koundampalayam,
Coimbatore

SOFTWARE PROFICIENCY

Ms office

OS: window7 window
10

Email Communication

PHP

LANGUAGES

Tamil
Native or Bilingual Proficiency

English
*Professional Working
Proficiency*

Malayalam
*Professional Working
Proficiency*

STRENGTH

Quick learner

Hardwarker

Adaptable Person

Time management

Sowmiya K

Bsc Computer Science

To secure responsibility career opportunities, Where I can utilise my skills and knowledge while making a significant contribution to success of my employer.

EDUCATION

Bsc Computer Science

Nirmala College for Women Coimbatore

2019

73%

HSC

Presentation Convent Hr Sec School

2016

71%

SSLC

Avinashilingam Hr.Sec.School

2014

89%

WORK EXPERIENCE

Admin /CCE

Lotus Agency-TVS Group

05/2019 - 12/2020

Tasks

- Managing Daily Attendance and leave Record
- Maintaining Employee Record
- Managing Payroll
- Perform effective Outbound calls on daily basic in live with target provided

PROJECT

Online Help Desk Ticketing System

CO-CURRICULAR ACTIVITIES

Participated in a workshop on ADVANCE PYTHON at Nirmala College for Women

Participated in a workshop on LINUX OS at Nirmala College for women

Member of YOUTH RED CROSS and attended many camps.

Member of CHETNA WOMENS SKILLS.

Participated in the National Seminar on RECENT TRENDS IN INNOVATIVE TECHNOLOGY

ACHIEVEMENT

Won Second Price in TECHNICAL APTITUDE conducted by Dep of (CS,CA,IT).