



**Luca**  
Vasile - Luca

**DATE OF BIRTH:**  
30 Jan 1992

## CONTACT

Gender: Male



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<https://luca-vasile-portofolio.netlify.app/>

<https://github.com/vasiluca32?tab=repositories>

**LinkedIn:** [www.linkedin.com/in/vasile-luca-luca](https://www.linkedin.com/in/vasile-luca-luca)

## ABOUT ME

I am a positive and calm person with sense of humor guided by the philosophy of treating others as I would like to be treated. I always try to see a problem from more point of views, but moreover I am a hard working person willing to always learn new things. I am eager to start a career in web development field and to transform a hobby in a full time job.

## PORTOFOLIO

### Projects

You can find all of the projects I have worked on below.

- <https://luca-vasile-portofolio.netlify.app/>

Also you may check my GitHub profile as well:

- <https://github.com/vasiluca32?tab=repositories>

## WORK EXPERIENCE

**7 OCT 2019 – CURRENT** – Cluj-Napoca, Romania

### Senior Account Payable Analyst

Genpact

- invoice processing in Basware/SAP/Coupa
- resolve email enquiries from customer
- assure that the SLA is met
- distribute invoices to team
- update team with new procedures
- invoice quality check

**1 JUN 2018 – 4 OCT 2019** – Cluj-Napoca, Romania

### Account Payable Analyst with German

Boombarier Transportation

It was the logical move for me after 13 months in the Scanning team. I'm working in a team of 23 people where the main task is to process invoices in SAP by checking that all invoicing requirements are met by our vendors.

- SAP invoice processing
- owner of Intraco process
- part of Interco pool
- checking invoice compliancy
- meet the daily KPI's and assuring SLA is met

**22 FEB 2017 – 31 MAY 2018**

### Scanning Analyst

Bombardier Transportation

- Receiving the post mail with invoices
- Printing the invoices from email
- Sorting the invoices by different criterias: PO, Address, Vendor origin, VAT margin
- Scanning the invoices and transferring them to SAP, so the Accounts Payable team will process them further.
- Filling the kpi sheet
- Archiving the invoices and send them back to Bombardier site once a month. (aprox 12000 invoices)
- If necessary back-up to other countries.

Cluj Napoca, Romania

**JUN 2016 – SEP 2016** – French Lick, United States

**International student of Work and Travel program**

French Lick Resort

**DEC 2015 – JUN 2016** – Cluj-Napoca, Romania

**Receptionist**

Hotel Opal

**JUN 2015 – SEP 2015** – French Lick, United States

**International student of Work and Travel program**

French Lick Resort

**FEB 2015 – MAY 2015** – Cluj-Napoca, Romania

**Receptionist**

Vila Rao

**JUN 2013 – SEP 2013** – Wildwood, United States

**International student of Work and Travel program**

McDonald's

## EDUCATION AND TRAINING

**NOV 2019 – APR 2020** – Cluj-Napoca, Romania

**Junior Web Developer**

The informal School of IT

During this course I've learned the basics and syntax of HTML5, CSS3 and JavaScript but also advanced topics like HTML elements, attributes, form elements, CSS box model, flexbox, media queries, bootstrap, JS Objects, ES6, advanced functions, etc.

I have also learned the ReactJS Architecture that we used to deploy 2 of our projects ("My IMDB" and "My Online CV").

Along with these I learned the GIT principles and basic commands.

**2014 – 2016** – Cluj-Napoca, Romania

**Masters degree**

Faculty of Economic Sciences and Business Administration

Specialization: Business Administration in

This degree it was an in depth study of everything I learned for bachelor.

**2011 – 2014** – Cluj - Napoca, Romania

**Bachelor degree**

Faculty of Economic Sciences and Business Administration,

Specialization Economics in Trade, Touris

Marketing (marketing basics, brand marketing, tourism marketing)

- Accounting (bases of accounting, financial accounting)

- Finance (Finance, finance and taxation)

- Tourism (tourism economy, international tourism)

- Service Management

## LANGUAGE SKILLS

**MOTHER TONGUE(S):** Romanian

**OTHER LANGUAGE(S):**

**English**

**Listening**  
C1

**Reading**  
C1

**Spoken  
production**  
B2

**Spoken  
interaction**  
B2

**Writing**  
B2

**Hungarian**

**Listening**  
A2

**Reading**  
A2

**Spoken  
production**  
A2

**Spoken  
interaction**  
B1

**Writing**  
A1

## DRIVING LICENCE

● **Driving Licence:** A

● **Driving Licence:** B

## HOBBIES AND INTERESTS

● **Hobbies**

I like programing and fitness. Living in the countryside I enjoy woodworking easy crafts and long walks through the forest with my dogs.

## COMMUNICATION AND INTERPERSONAL SKILLS

● **Soft Skills**

- Ability to multitask
- Attention to detail
- Open to new challenges
- Team player
- Creativity
- Problem solving
- High level of flexibility
- Good administration

## JOB-RELATED SKILLS

● **Job-related skills**

At my current job, I learned what truly means "priority", we had a few times when we received some invoices that were overdue so I had to process them first. Dealing with this kind of situations I learned how to prioritize all my tasks.

## DIGITAL SKILLS

Microsoft Office / VS Code / Sublime Text 3 / GIT (GitHub) / HTML / CSS / JavaScript / Git Bash / React Js