

To the Managing Director
Of ISGBG EOOD
Sofia

REQUEST
for use of paid annual leave

From

Dear Mr. Magrisso,

On the grounds of Article 155 paragraph 1 of the Labor Code, please allow me to use..... days
paid leave from to

.....
(place)

.....
(Employee name and signature)

Approved by:
(Direct Manager)

.....
(Managing Director)

ORDER

№/

On the grounds of Article 155, Paragraph 1 of the Labour Code and the Ordinance on
working hours, breaks and holidays

ALLOWED

On
to take paid leave of (working day) from to

.....

Managing Director:

/ Branimir Magrisso /

