# Purpose

The objective of this policy is to define the scope and boundaries of Argus, the Information Security Management System (ISMS) used for managing information security risks at the Electronics Department of NSCL.

# Scope

This policy is applicable to the Electronics Department’s *ISMS*.

# Definitions

In this document, information security related terms have been marked in *underlined* *italics*. For their definitions, refer to the standard *EE-ISMS-S001 Terms and Definitions*.

# Policy Statement

* 1. The ISMS (Argus) is applicable to the Electronics Department within the National Superconducting Cyclotron Laboratory (NSCL) located on the campus of Michigan State University in East Lansing, Michigan, USA.
  2. Argus is applicable to the extent of NSCL’s Computer Department that provides services to the Electronics Department.
  3. Argus’ physical boundaries are limited to the area in which the Electronics Department’s operations and information assets are located.
  4. Argus is applicable to all employees of the Electronics Department even though they may be working, fully or partially, on projects for other organizations.
  5. Argus is applicable to those users who are working for the Electronics Department. This includes vendors, contractors, and employees of other departments.
  6. Argus is applicable to the *technology, physical, and human information assets* of the Electronics Department.

# Exceptions

* 1. Argus is not applicable to the entire Computer Department.
  2. Argus is not applicable to the other departments of NSCL.

# References

* 1. *Electronics Department ISMS Manual*, NSCL Document Server, Electronics Folder
  2. *EE-ISMS-P0102 Argus ISMS Policy,* NSCL Document Server, Electronics Folder
  3. *EE-ISMS-S001 Terms and Definitions,* NSCL Document Server, Electronics Folder

# Revision History

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| Revision  Level | Date | Revision Changes |
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# Reviews

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| --- | --- |
| Reviewer | Review Date |
| Information Security Working Group |  |

**Approved**

**Department Head:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Approval Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Effective Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**