# Purpose

The objective of this policy is to establish, implement, operate, monitor, review, maintain and improve Argus, the Information Security Management System (ISMS) used for managing information security risks at the Electronics Department of NSCL.

# Scope

The scope of this policy is defined in the ‘*EE-ISMS-P0101 Argus Scope*’ document.

# Definitions

In this document, information security related terms have been marked in *underlined* *italics*. For their definitions, refer to the standard *EE-ISMS-S001 Terms and Definitions*.

# Policy Statement

* 1. The Electronics Department must manage its information security risks using an information security management system (ISMS).
  2. The Electronics Department must establish, implement, operate, monitor, review, maintain and improve the ISMS.
  3. The ISMS must identify, assess, analyze, evaluate, and treat information security risks.
  4. The ISMS must take into account legal and regulatory requirements, and contractual obligations related to information security.
  5. The Electronics Department must implement the controls for treating risks and assess their effectiveness.
  6. The Electronics Department must manage the operations and resources for the ISMS.
  7. The Electronics Department must monitor and review the ISMS.
     1. At least once a year, it must review the effectiveness of the ISMS taking into account results of security audits, security incidents, and feedback from interested parties.
     2. At least once a year, it must review the risk assessments and effectiveness of the controls.
     3. At least once a year, it must conduct internal audits of the ISMS.
  8. The Electronics Department must implement the identified improvements to the ISMS. The ISMS must be in continuous improvement cycle.

# Exceptions

# References

* 1. *Electronics Department ISMS Manual*, NSCL Document Server, Electronics Folder
  2. *EE-ISMS-P0101 Argus Scope,* NSCL Document Server, Electronics Folder
  3. *EE-ISMS-S001 Terms and Definitions,* NSCL Document Server, Electronics Folder

# Revision History

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| Revision  Level | Date | Revision Changes |
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# Reviews

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| --- | --- |
| Reviewer | Review Date |
| Information Security Working Group |  |

**Approved**

**Department Head:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Approval Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Effective Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**