# Purpose

Information Security is the preservation of the confidentiality, integrity, and availability of information. Sharing of information is an integral part of the culture and operations at National Superconducting Cyclotron Laboratory (NSCL). At the same time, Information Security is critical for NSCL’s operations, Quality objectives, and the safety of its employees and equipment. For instance, a breach in the security of the control system can, in the worst case, cause loss of life and paralyze the entire organization.

# Scope

This policy applies to all NSCL Electronics Department employees.

# Definitions

In this document, information security related terms have been marked in *underlined* *italics*. For their definitions, refer to the standard *EE-ISMS-S001 Terms and Definitions*.

# Policy Statement

* 1. The Electronics Department at NSCL is committed to serve its customers by ensuring the *availability* of information while preserving its *confidentiality* and *integrity*. The Electronics Department must:
* Provide Information for authorized users without interruption
* Ensure continuity of critical departmental operations
* Protect critical departmental information against unauthorized access
* Ensure the accuracy and completeness of information
* Ensure statutory, regulatory, and contractual security compliances

# Exceptions

# References

* 1. *Electronics Department ISMS Manual*, NSCL Document Server, Electronics Folder
  2. *EE-ISMS-S001 Terms and Definitions*, NSCL Document Server, Electronics Folder

# Revision History

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| --- | --- | --- |
| Revision  Level | Date | Revision Changes |
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# Reviews

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| --- | --- |
| Reviewer | Review Date |
| Information Security Working Group |  |

**Approved**

**Department Head:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Approval Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Effective Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**