

**VALERIE CARPENTIER**  
(207) 939-2009 • [vmargaretc@gmail.com](mailto:vmargaretc@gmail.com)

**EDUCATION**

Keene State College Psychology Major & Writing Minor  
UC Berkeley Copyediting Certificate  
Currently attending Drexel University's MLIS Online Program

**TEACHING/LIBRARY EXPERIENCE**

Windham High School - Library Media Specialist Beginning August 2023

- All circulation processes
- Will collaborates with co-librarian and teachers in the development of library lessons on plagiarism, citations, and research for various class projects

Portland Public High School - Library Ed Tech October 2022 – August 2023

- All circulation processes
- Collaborated with librarian and teachers in the development of library lessons on plagiarism, citations, and research for various class projects

Freeport High School - Learning Lab Instructor August 2021 – September 2022

- Encouraged reluctant learners to complete assignments and pass courses they were failing
- Communicated with parents, teachers, and support staff to follow through on student support plans

Aucocisco School and Learning Center - Reading Instructor Summer 2021

- Provided intense one-on-one lessons to students with literacy and reading challenges
- Followed the lindamood-bell method, Seeing-Stars, and encouraged students social-emotionally

Village Elementary School - Virtual Learning Coordinator August 2020 – July 2021

- Virtually supported 42 elementary school students grades K-5 and their families
- Identified, monitored, and provided one-on-one instruction to struggling students
- Utilized Zoom and Google suite products to provide personalized feedback as well as social-emotional support

Village Elementary School - Library Ed Tech August 2019 – September 2020

- Compiled records, sort and shelved books, removed or repaired damaged books, registered patrons, checked materials in and out of the circulation process

- Replaced materials in shelving areas (stacks) or files
- Curated age appropriate library materials
- Developed and taught library classes to third to fifth graders

PSL Services STRIVE - Community Support Specialist June 2019 – August 2019

- Aided participants in completing goals in their Individualized Education Plan
- Supported participants volunteering in the community

MaineHealth - Procurement Assistant November 2017 – May 2019

- Curated a step-by-step ordering procedure booklet for Maine Health employees
- Customer service with all hospitals under Maine Medical Center
- Communicate with vendors via email and phone

Creative Explorations - Young Toddler Teacher June 2017 – October 2017

- Supported toddler's development through Waldorf curriculum

Connections for Kids - Behavioral Health Professional January 2017 – June 2017

- Observed patients to detect behavior patterns and report observations to staff
- Intervened to restrain violent or potentially violent or suicidal patients by verbal or physical means

Portland Public Library - Shelver July 2009 – June 2013

- Sort and reshelve returned books, periodicals, and other materials
- Catalog and maintain library materials

#### ADDITIONAL INFORMATION/SKILLS

- Expert in Microsoft Word Software
- Proficient in Library World & Destiny
- Proficient in Google Suite Software
- Proficient in:
  - SeeSaw
  - Canvas
  - Blackboard
  - Jumprope
  - Edmuntum
  - Infinite Campus