**USER GUIDE**

**The following are guidelines while using the UTD library system:**

* Type <http://localhost/index.html>
* Access the library page
* For registering click the register button on header
* For payment of fines click fines and click “Display Borrowers with fines” the select all the card id’s whichever to be paid
* Then select the individual ISBN of books which you are going to pay now
* For Borrower registration, all fields are required and hence all should be entered
* For field’s ISBN the value should be entered like ‘1234567890’ of 10 digits only can be entered.
* For field SSN the value entered should be as ‘123-45-6789’ of 9 digits with dashes in between as shown
* For field Full name in registration, first and last name to be entered
* For field phone, the value entered should be as ‘123-456-7890’
* For field e-mail, the value entered should be as ‘abc@gmail.com’ or ‘abc@hmail.in’
* For searching of books for availability, type the isbn or title of book or author name, then you can see the result of all books with availability
* For check out of books, please enter both ISBN and Borrower card number from the results got in serach
* For Check in of books, please enter any part of borrower name or ISBN or Borrower card no, then the results are displayed in the table
* Using the check boxes provided, check in them which are to be. Multiple check in's are possible.
* For Borrower registration, entry of all details are required
* You will be provided your card id after registration. Please keep it safely
* Please follow the validation for SSN, Email, Phone
* For fines, when clicked "Display borrowers with fines", then fines for all card older having fines will be displayed
* Select whichever you want to pay fines, by selecting them and then the for that card holders the books for which the sum of fines were displayed will be displayed
* Select the books which are to be paid
* Multiple fines can be paid at once by selecting

NOTE: Please refresh the fines table by clicking the “Refresh the fines daily before any transaction” button daily once before the transaction start happening