

ASIA ARCHITECTURE DESIGN AWARDS GUIDEBOOK

WHO IS ELIGIBLE FOR 2023 ASIA ARCHITECTURE DESIGN AWARDS?

The Asia Architecture & Design Awards, abbreviated as AADA bestows an esteemed award in 30 categories of 6 disciplines through a judicious process by a prominent panel of judges. This inauguration occasion covets the recognition of excellence and creativity in a varied range of Architecture & Design masterpieces from regional to global scale.

ELIGIBILITY

Project is located across Asia.

Completed project, uncompleted project, conceptual project are qualified to participate the awards.

Project may enter in more than 01 categories with separate entry fee applied.

Award-winning projects in other competitions are eligible to participate.

TIMELINES AND DEADLINES

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| Official Open for Registration | 1 December 2022 |
| Early Entry Deadlines | 28 February 2023 |
| Standard Entry Deadlines | 30 April 2023 |
| Judging Process | April - June 2023 |
| Winners Announcement | June 2023 |
| AADA Winners' Gala Night in Singapore | TBA on August 2023 |

WHAT ARE THE AWARD CATEGORIES?

BEST ARCHITECTURE DESIGN

Rewarding the work of professional architects that exemplifies design excellence and architectural innovation whilst delivering meaningful social impact. For commercial or residential projects that break beyond the boundaries of the accepted and forge a new path in sustainable, ground-breaking constructions.

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| 1 | BEST RESORT ARCHITECTURE DESIGN For work encompassing all major aspects of a resort project that demonstrate creative flair and innovative sustainability approaches. |
| 2 | BEST HOTEL ARCHITECTURE DESIGN Recognizing hotel design projects which need to service commercial realities but also the personal needs and desires of guests. |
| 3 | BEST F&B ARCHITECTURE DESIGN The creation of a specific space for the F&B industry that elevated an establishment far beyond what it prepares and serves. |
| 4 | BEST LANDSCAPE ARCHITECTURE DESIGN This award honors landscape design true to the vision that landscapes have an impact on the lives of those who interact with these spaces. |
| 5 | BEST LEISURE & WELLNESS ARCHITECTURE DESIGN An award for exceptional design of spaces and facilities such as pools and recreation facilities that contribute significantly to a larger project. |
| 6 | BEST RESIDENTIAL ARCHITECTURE DESIGN The ultimate accolade for the design of a truly exceptional, innovative, and livable home. |
| 7 | BEST COMMERCIAL BUILDING ARCHITECTURE DESIGN An award to honor the greatest visionaries of the architectural world whose creations can become synonymous with a city for generations. |

BEST INTERIOR DESIGN

Honoring the innovative visions and remarkable works of interior designers. The very best interior design elevates a space to more than the sum of its parts and makes it something with true personality we want to live with.

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| 8 | BEST RESORT INTERIOR DESIGN For interior design which makes an indelible mark on a resort project that demonstrates creative flair and imbues a project with a distinctive personality. |
| 9 | BEST HOTEL INTERIOR DESIGN Recognizing the best interior design project which successfully balanced commercial realities with the personal needs and desires of guests. |
| 10 | BEST F&B INTERIOR DESIGN This award honors an interior design project which weaves the commercial with the personal touch needed for the best hospitality designs. |
| 11 | BEST RESIDENTIAL INTERIOR DESIGN Perhaps one of the most personal and consequential design projects to undertake, this awards the very best example of this craft. |
| 12 | BEST RETAIL INTERIOR DESIGN The award goes to the creator of a space that best reflects a brand's personality and positioning, and communicates this clearly to the consumer. |
| 13 | BEST LEISURE & WELLNESS INTERIOR DESIGN These spaces have functional, physical purposes, but also serve to soothe and refresh the mind, and this award honors its best example. |
| 14 | BEST COMMERCIAL INTERIOR DESIGN One of the greatest challenges the interior designer can face is making a significant space functional and appreciable, this awards the very best example of this. |
| 15 | BEST WORKPLACE INTERIOR DESIGN The award recognizes the best example of innovative workplace design that encourages collaboration, well-being, and productivity. |

BEST FURNITURE DESIGN

An indication and celebration of quality and perfection in Furniture Design. The best furniture combines both art and functionality, it is where we engage with physical objects but they are also deeply personal parts of our life.

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| 16 | BEST HOME FURNITURE DESIGN A demonstrated showcase of a portfolio of pieces that are both intimate and innovative, and which demonstrate a superior level of creative flair. |
| 17 | BEST FURNITURE ACCESSORIES DESIGN Even the best furniture can be improved with the right accessories and this award recognizes design that improves the function and beauty of furniture. |
| 18 | BEST LIGHTING DESIGN An award honoring the design of light pieces that not only illuminate spaces but are created and designed to make every day more beautiful and brighter. |
| 19 | BEST BATHROOM FURNITURE & SANITARY WARE DESIGN Illustrating a consistently high combination of form and functionality in this highly-specialized design field. |

BEST FIRMS IN ARCHITECTURE DESIGN

Honoring the excellence of full-service architectural and landscaping firms, showcasing the phenomenal and undeniable impact of architecture in daily lives. In recognizing this sustained dedication to excellence, the Best Firms In Architecture award is the ultimate accolade for a superior body of work.

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| 20 | 2023 BEST FIRM IN CONSTRUCTION & MATERIAL This award recognizes the excellence a firm has demonstrated in the course of its existence across a varying portfolio of construction and material projects. |
| 21 | BEST LANDSCAPE ARCHITECTURE DESIGN FIRM Honoring the firm that has consistently demonstrated how landscapes can help redesign the way we live our lives for the better. |
| 22 | BEST HOSPITALITY ARCHITECTURE DESIGN FIRM Recognizing the firm that has a track record of weaving the commercial with the personal touch needed for the best hospitality designs. |
| 23 | BEST PROPERTY DEVELOPMENT FIRM An award for the organization that has proven it can take projects from inception to completion and transform landscapes, communities, and lives. |

BEST FIRMS IN INTERIOR DESIGN

A certification of excellence for interior design firms in providing outstanding, inspiring projects that are truly exemplary within the industry. The Best Firms in Interior Design award recognizes organizations that have consistently displayed this focus and attention to detail.

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| 25 | BEST INTERIOR DESIGN FIRM The award for the firm that has shown a consistent ability to focus on the big picture as much as the details, and work within context but still be true to their vision. |
| 26 | BEST HOTEL & RESORT INTERIOR DESIGN FIRM Recognizing the best firm in a field where large projects need to service commercial realities but also the personal needs and desires of guests. |
| 27 | BEST BOUTIQUE INTERIOR DESIGN FIRM The award recognizes smaller firms who have performed above their perceived stature and limited resources to accomplish outstanding design results. |

BEST FIRMS IN FURNITURE MANUFACTURING & RETAILING

A category acknowledging the end-to-end process required for success in all facets of the furniture industry

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| 28 | BEST FURNITURE MANUFACTURER Recognizing the consistently high quality of the manufacturing process, attention to detail, and dedication to making superior designs a reality. |
| 29 | BEST FURNITURE RETAILER The award for the organization providing the best representation for designers and manufacturers and their connection to the end consumer. |
| 30 | BEST INNOVATIVE FURNITURE DESIGN FIRM An award honoring the demonstration of true innovation in design, sustainability and functionality for furniture. |

SCORING BOARD SYSTEM

The judging process evaluates each nomination based on 5 criteria:

IDEA

How the project/ organization begins.
How it achieves the origin of the idea.

IMPACT

What impactful criterion that project/ organization has met or exceeded.
How the project/ organization benefits the society.

DIFFERENTIATION

What is the project/ organization “Unique Selling Points” (USPs)?
How it can be a stand-out compared to the others in the same category.

FUNCTION

How the project/ organization evokes unique and impressive spatial experiences to the owner.
What is the usage of the project, how the project/ organization benefits the user / owner.

INNOVATION

How the project was executed? / How the organization has been innovating over the years.
What innovation was projected during the whole process.

ONLINE REGISTRATION PROCESS

This part provides the step-by-step registration process for 2023 Asia Architecture Design Awards. By carefully preparing all documents needed, you can easily complete your submission within 5 minutes either online at <https://aadawards.com> or in email at submit@aadawards.com.

STEP 1: CREATE YOUR AADA ACCOUNT

In order to apply, applicants must have an account on the AADA website (<https://aadawards.com>)

- To sign up, click LOGIN/SIGN UP and select CREATE YOUR ACCOUNT.

If you already have an account, simply enter your Email and Password into the window to Sign in.

STEP 2: COMPLETE YOUR PERSONAL INFORMATION

After clicking CREATE ACCOUNT, the website will launch a new window requesting the applicants to input further information. Specifically:

Your Account

The applicant is expected to enter PERSONAL NAME, EMAIL, and a PASSWORD.

Organization

Applicant must input the ORGANIZATION NAME, COUNTRY, POSTCODE, EMAIL, and a Facebook/Website address (if any)

Click Next to complete the account creation section.

Note: By clicking 'Next', the applicant consents to the TERMS and CONDITIONS of the Asian Architecture Awards 2023.

ONLINE REGISTRATION PROCESS

This part provides the step-by-step registration process for 2023 Asia Architecture Design Awards. By carefully preparing all documents needed, you can easily complete your submission within 5 minutes either online at <https://aadawards.com> or in email at submit@aadawards.com.

STEP 3: SELECT YOUR AWARD CATEGORIES

Once an account has been created, the applicant will be immediately re-directed to the nomination process (**NOMINATE YOUR ENTRY**).

- Select the award category that the applicant wants to apply for (**Select your category**).
- There are 30 award categories in 6 main areas (**See award category**).
- It is possible for the applicant to submit for multiple awards at the same time, with each selection having a separate entry fee.

Click 'Payment' to complete the process.

STEP 4: PAYMENT OF FEES

After clicking 'PAY', the website will be directed to the third-party payment gateway to process the cost of entering the award.

Entry Fees

180 USD for each nomination up until February 28th, 2023

200 USD for each nomination between March 1st and April 30th, 2023.

Note:

Entries will not be accepted until the fee is paid

The invoice will be sent via email within 14 days of payment.

STEP 5: COMPLETE YOUR ENTRY SUBMISSION

Upon successfully creation of AADA's account, you can log in to see your User Dashboard and complete your entry submission.

An AADA's User Dashboard enables you to review your submission process for each project and finish pending sections before officially submitting your entry.

OVERALL SUBMISSION

This section enables you to access a summary board of your submissions with the process of each project.

STATUS OVERVIEW

This section enables you to access a dashboard with percentage of completion for each Scoring board criteria for independent projects. You can review, edit or complete your submission.

YOUR SUBMISSION

This section enables you to access a dashboard to complete your submission for each entered project.

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| (01) | Your Entry Name | Your project name. |
| (02) | Location | Select your location. |
| (03) | Idea | Provide an answer that is less than 300 words about How the project/ organisation begins, how it achieves the origin of the idea. |
| (04) | Impact | Provide an answer that is less than 300 words about What impactful criteria of that project/ organisation has met or exceeded, How the project/ organisation benefits the society. |
| (05) | Differentiation | Provide an answer that is less than 300 words about What are the project/ organisation USPs, how it can be a stand-out compared to the others in the same category. |
| (06) | Function | Provide an answer that is less than 300 words about What are the usages of the project, how the project/ organisation benefits the user/ owner. |
| (07) | Innovation | Provide an answer that is less than 300 words about How the project was executed / How the organisation innovates over the year, What the project/ what innovation was projected during the whole process. |
| (08) | Designers | Enter the name of designer or owner of organisation |
| (09) | Manufacturer | Enter the name of manufacturer |
| (10) | Stakeholder/ Owner | Enter the name of stakeholder/ owner or name of the organisation |
| (11) | Your project photo gallery | Upload a maximum of 10 photos credited to your project/ organisation. Images should be less than 5MB and only formats of PNG, JPG or JPEG are accepted. |

USAGE OF MEDIA MATERIALS

All rights, including copyrights, as per legal guidelines are maintained by the rightful owner (architect, designer, business, etc.).

AADA shall take the only right of using media materials for non-commercial use purposes, including; Across but not limited to all AADA's communication channels (in both print and digital), AADA's media partners' channels and for AADA Yearbook (in print and digital). AADA will fully credit the source of the information.

Upon registration, participants acknowledge that the submitted images may be used by AADA in exhibitions, print and digital formats for promotional campaigns related to the AADA and Asia Awards Organization. Winners of the 2023 AADA understand that their award-winning materials shall be used by AADA for advertising and marketing initiatives in upcoming events.

It is the responsibility of the participant to guarantee the legality of any content uploaded to AADA.

Should AADA be presented with a copyright infringement complaint, we reserve the right to take down, remove, or un-publish the project without providing any prior notice or consent from the participant.

FREQUENTLY ASKED QUESTIONS

REGISTRATION

- (1) **Do I need to submit only executed projects or can there be any projects at conceptual stage?**
No. All projects are eligible to be nominated. Half-built or conceptual projects are qualified if they meet the mentioned criteria.
- (2) **Are the awards open for all?**
Yes. The awards are open for all submissions, from independent professionals to architecture design firms.
- (3) **Can I enter one project into multiple categories?**
Yes. Entering one project into multiple award categories increases the probability of receiving a prize. However, additional fee applies for different award categories entered.
- (4) **Can I submit multiple entries at one time?**
Yes. Multiple entries are encouraged for any firms that conduct multi-disciplinary projects.
- (5) **Can I enter one project in multiple award categories?**
Yes. One project can enter more than one award category, based on the qualified criteria that are mentioned on each award category. However, there is an additional fee for each additional category you enter.
- (6) **Is there any limit to the number of entries I can submit?**
No. You can submit as many categories as you see fit to your project.
- (7) **Can I submit an award-winning project from other competitions?**
Yes. AADA welcomes previous award-winning projects to enter the shortlist of 2023 AADA.
- (8) **How will I know whether my submission is completed or not?**
An applicant may visit their Dashboard to review the current status of their submitted application.
- (9) **How will I know whether AADA receives my submission or not?**
Upon completing your submission, the applicant will get a notification email from AADA validating the application.

FREQUENTLY ASKED QUESTIONS

PAYMENT OF FEES

(10) Are there any fees for registration?

Every nomination for a chosen award category requires an entry fee.

180 USD for each nomination up until February 28th, 2023

200 USD for each nomination between March 1st and April 30th, 2023.

(11) Are there any winner fees?

All winners must contribute an amount of \$3,200 USD, granting them 01 ticket to attend Winners' Gala Night, access to the winner's trophy, an award certificate, and the all-inclusive rights associated with the award.

(12) What are payment options for the submission fee?

Paypal: You are directed to a third-party payment gateway to complete your payment of fees. Upon confirming your payment, you are granted to your AADA official account to complete the award registration form for each project enrolled.

Bank transfer: An alternative method of payment enables you to complete your payment of fees via wire transfer to Asia Awards Organization authorized bank account. Within 24 hours upon receipt of payment, you are granted to your AADA official account to complete the award registration form for each project enrolled.

(13) Can I make changes to my entry category after processing payment?

No. You can only make changes to project description upon finishing payment of fees. The entered category cannot be adjusted.

(14) Can I cancel my payment and get a refund?

Should you choose to withdraw your project, kindly email hello@aadawards.com for further instruction; However, the application fee will not be refunded.

(15) Are all fees in USD?

Yes. All fees are in USD.

PROJECT QUALIFICATION

(16) Who is the Judge?

A selected panel of judges consists of 20 members from 5 countries with expertise in architecture design professionals, academic professors and social initiators.

Once registration has concluded, judge list will be revealed.

(17) Are conceptual design acceptable?

Yes. It is acceptable.

(18) Can I receive a scoring board from judges?

Yes. Individual feedback and scoring board are provided with an additional fee of USD 500 per entry.

FREQUENTLY ASKED QUESTIONS

AWARDS

(19) What do I get if I am qualified to be the winner of 2023 AADA?

Each winner is awarded with a 2023 AADA's Winners' Kit, which includes:

An AADA trophy

An AADA Winner certificate

A 2023 AADA Hall of Fame yearbook.

All digital assets to be used on the winner's online platform: Badge, certificate, Hall of Fame yearbook.

(20) How are the winners announced?

All winners are going to be announced upon the completion of judging process in late June 2023. Winners will be announced online in AADA website and across social media platforms and also media partners channels.

(21) Who is eligible to attend 2023 AADA Winners' Night?

All winners are eligible to attend 2023 AADA Winners' Night. Each category winner receives an invitation to partake in the Winners' Night in Singapore.

TERMS AND CONDITION

Before nominating your project to Asia Architecture & Design Award (AADA), it is essential to thoroughly read the given Terms and Conditions. In case of any queries, please reach out via email info@aadawards.com.

1. GENERAL TERMS

The Asia Architecture Design Awards (AADA 2023) is an annual, prestigious award organized by the Asia Awards Organization (AAO). There are 30 award categories in 6 disciplines: Architecture Design; Interior Design; Furniture Design; Firms for Architecture Design; Firms for Interior Design; Firms in Furniture; Manufacturing and Retailing. Submissions to the Asia Architecture & Design Awards – AADA 2023 are accepted through the award's official website: <https://aadawards.com/>.

Upon nominating your project to the 2023 AADA and confirming the entry fees, the applicant consents to AADA's Terms and Conditions, and gives permission to receive correspondence and information related to AADA.

2. CONDITIONS FOR PARTICIPATION

- (2.1) Projects from any location in Asia are eligible to submit to the AADA. Applications are accepted whether the projects are complete or partially finished, regardless of their newness or antiquity.
- (2.2) Projects that have won a prize in another contest are entitled to participate.
- (2.3) Applicants can submit as many projects as they wish in an unlimited number of entries. Each category, however, requires an additional fee to be paid.
- (2.4) For registration, each project must include a publicly disclosed name of the individual, architectural firm, or business that owns or designed it. Submitted works must have prior authorization from their original owner or creator.
- (2.5) AADA retains the right to eliminate any duplicate project that is submitted by multiple designers, architects, or firms.
- (2.6) AADA reserves the right to participate if the information provided is imprecise or the jury has concerns about the transparency and accuracy of the submission.
- (2.7) Applicants can review their submissions by logging in to the AADA website <https://aadawards.com/>. All applications must be submitted in English; submissions written in any other language will be immediately disqualified.

TERMS AND CONDITION

3. REQUEST

- (3.1) The submission must take place before 11:59 PM Singapore time on April 30, 2023; failure to comply with this deadline will result in the ineligibility of applications.
- (3.2) All submissions must be nominated through the form on the website: <https://aadawards.com/>. The form requires applicants to provide their name, address, email, and phone number. Account holders have the capability to modify this information at any time.
- (3.3) Unless fees are settled, applications will not be accepted.
- (3.4) After completion of the submission process, the applicant is not able to make any further changes.

4. PHOTO

- (4.1) Entries are evaluated solely on the content that is presented. Applicants are required to submit 10 photographs as part of their application, including images of the project or unit and technical drawings (where applicable). For photos to be considered, they must be genuine and of superior quality. Digital manipulation of images that drastically alter the texture of the project is not accepted. Each photograph must not exceed 5MB and be in one of the following formats: PNG, JPG, or JPEG.
- (4.2) Hand-drawn sketches and conceptual designs are both permissible for project submission. Accompanying the images must be clearly stated captions. If the quality of the image is substandard or insufficient to evaluate the project, AADA does not have an obligation to rectify or adjust it.
- (4.3) The applicants are obligated to take full responsibility for all copyright and related rights issues associated with the project, and provide AADA indemnification in case of any potential legal disputes (if any dispute arises).

5. REGISTRATION FEES

- (5.1) The registration fee is determined by the submission date set according to the time of registration indicated on the AADA website.
Registration fee is 180 USD per nomination (paid before February 28, 2022) and 200 USD per nomination (paid from March 1, 2023 - April 30, 2023). The registration fee is converted from local currency to USD.
- (5.2) The participation fee will be paid via wire transfer to the AADA official bank account or via a third-party payment gateway on the AADA website <https://aadawards.com/>.
- (5.3) Payment invoices will be sent to the registered billing address within 14 days from the date of payment.

6. REFUND

- (6.1) Submitted projects can be withdrawn from AADA at any stage; however, the registration fees are non-refundable.

TERMS AND CONDITION

7. REGISTRATION TIMELINE

Official Open for Registration
1 December 2022

Early Entry Deadlines
28 February 2023

Standard Entry Deadlines
30 April 2023

8. EVALUATION PROCEDURE

- (8.1) After completing the submission, the applicant receives a confirmation email from AADA within 3–5 business days.
- (8.2) There are 20 judges from 5 countries who are experts, professors, and influencers in the fields of architecture, and interior design. Information about the jury members is published on the awards website after registration ends.
- (8.3) AADA ensures fairness and transparency in the judging process. The decision of the jury is final. AADA does not accept and is not responsible for resolving any appeals against the jury's decision.
- (8.4) The winner for each category is the project with the highest score, determined by the judging panel based on the specified criteria. Each project is evaluated separately based on the category in which it is registered.

9. WINNER ANNOUNCEMENT

- (9.1) Projects that have been shortlisted will be notified via email. Applicants who are not shortlisted will not receive any emails from AADA.
- (9.2) The winners of the AADA 2023 Awards are revealed on the website <https://aadawards.com/> on June 2023 and are invited to attend the 2023 AADA Winners' Night in Singapore in July 2023.
- (9.3) All applicants who wish to receive transcripts and comments from the jury have to pay an additional 500 USD.
- (9.4) The process of announcing nominations and winners is entirely determined by AADA. Applicants must accept that awards may not be announced or awarded in the same way.

10. PRIVACY POLICY

- (10.1) AADA does not store any debit, credit card, or other financial-related information.
- (10.2) The personal information provided by the applicants will not be shared with any third parties. Only AADA staff and the jury have access to this information for marketing purposes.
- (10.3) Applicants must ensure that the personal information provided to AADA is accurate, unmodified, and does not violate local laws. AADA reserves the right to claim compensation for any expenses incurred as a result of the applicant providing false information.

TERMS AND CONDITION

11. COPYRIGHTS

- (11.1) Copyright and other rights remain with the designer, architect, and business.
- (11.2) AADA reserves the right to use the information submitted by applicants for non-commercial purposes, which includes: unlimited use of AADA publications, media channels (print and digital), and AADA media partners. AADA will fully credit the source of the information.
- (11.3) By nominating your project, you have granted AADA permission to use the submitted photos for marketing purposes in any event, such as exhibition, print and digital.
- (11.4) AADA 2023 winner information and images are used for marketing and advertising campaigns related to the Asian Architecture Awards (AADA) and the Asia Awards Organization (AAO).
- (11.5) After the submission is finished, it is the responsibility of applicants to make sure they are aware of and fulfilling all legal rights and obligations connected with any data or images presented to AADA. Furthermore, AADA holds the right to seek recompense for any costs caused by the applicant giving false information.

12. LEGAL RESPONSIBILITIES

- (12.1) Should AADA become aware of any alleged copyright infringements, we reserve the right to delete the relevant data and visuals, or cancel the corresponding award without the approval of the owners.
- (12.2) AADA is not responsible for any unfavorable effects (diminished profits, harmed credibility, impaired business, destruction or deterioration of data or information) which may result from the provision of the aforementioned information to AADA.
- (12.3) At any given time, AADA reserves the right to uphold its obligations as prescribed by these terms. To legally and validly do so, all applicants must obtain AADA's written consent prior to exercising their rights and responsibilities stated in these terms. AADA is not liable for failure to meet its obligations under these terms in case any circumstances arise without notice.

13. DATA STORAGE

- (13.1) By providing the information found on <https://aadawards.com/>, the applicant acknowledges that AADA has permission to store documents relating to projects, businesses, and organizations in its database. This information is strictly restricted to only the AADA staff and the judging panel.