

Army Special Operations Forces (ARSOF) Training Support *Volume II: Technical Capability*

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Submitted to:

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VOLUME II - TECHNICAL CAPABILITY VOLUME [L.2.2.2]

General. Volume II must be clearly marked “Volume II – Technical Capability, H92239-19-R-0002”, and must include the offeror’s Technical Approach submission. The Technical Capability Volume shall be clear, concise, and include sufficient detail for effective evaluation and for substantiating the validity of stated claims. Legibility, clarity and coherence are very important. The Technical volume will be evaluated against the evaluation factors defined in Section M, Evaluation Factors for Award. The proposal should not simply rephrase or restate the Government’s requirement. The volume shall provide convincing rationale to address how the offeror intends to meet the Government’s requirements. Statements such as “the offeror understands, can, or will comply with the PWS” (including referenced publications, technical data, etc.); statements paraphrasing the PWS or parts thereof (including applicable publications, technical data, etc.); and phrases such as “standard procedures will be employed” or “well known techniques will be used,” etc., will be considered unacceptable and negatively impact the offeror’s rating under the corresponding evaluation factor. Offerors shall assume that the Government has no prior knowledge of their facilities and experience, and will base its evaluation on the information presented in the offeror’s proposal.

The Technical Capability Volume shall, at a minimum, be prepared in a form consistent with the Performance Work Statement (PWS) and the evaluation criteria for award set forth in this solicitation. The section shall be prepared in an orderly format and in sufficient detail to enable the Government to make a thorough evaluation of the contractor’s technical competence and ability to comply with the contract task requirements specified in the PWS. The offeror shall address as specifically as possible the actual methodology you would use for accomplishing the PWS tasks. The Technical volume shall be organized according to the following general outline:

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TAB C: CROSS REFERENCE MATRIX (IF APPLICABLE)

TAB D: EXECUTIVE SUMMARY [L.2.2.2.2] [C.1-C.1.4]

- TAB D – EXECUTIVE SUMMARY (This section is limited to five (5) pages, but is not included in the page limit. It should contain a concise summary of the offeror's proposed approach to the ARSOF Training Support effort. The Executive Summary shall include a declaration statement that acknowledges and accepts, without exceptions, all Performance Work Statement (PWS) requirements and describes the significant attributes within the offeror's proposal and introduces the contractor's team.)

General [C.1]

GENERAL: This is a non-personal services contract to provide training support and role players to conduct training exercises. The Government shall not exercise any supervision or control over the contract service providers performing the services herein. Such contract service providers shall be accountable solely to the Contractor who, in turn is responsible to the Government. The Contractor, in turn, shall be accountable to the Government for Contractor or subcontractor personnel.

Description of Services/Introduction [C.1.1]

Description of Services/Introduction: The Contractor shall provide all personnel, equipment, supplies, facilities, transportation, tools, materials, supervision, and other items and non-personal services necessary to perform role player support as defined in this Performance Work Statement (PWS), except for those items specified as government furnished property and services. The Contractor shall perform in accordance with (IAW) the terms and conditions of the contract and consistently with the established standards in this PWS and contract.

Background [C.1.2]

Background: This contract was initiated in 2002, following the loss of active duty role player support to the Special Forces Qualification Course (SFQC) and the lack of manpower required to increase the throughput of the course. The original contract provided a combination of role player, base station communications, logistics, and observer/controller direct support to training exercises conducted by the 1st Battalion. The contract was renewed in 2008, and the contract model was transferred from U.S. Army Special Operations Command (USASOC) - Contracting to be executed by the Program Executive Office for Simulations, Training, and Instrumentation (PEO STRI) through the Warfighter Focus contract. This contract was put into place to allow other organizations to contract "over and above" the base contract and to minimize administrative costs. Subsequently, nine other contracts were added to the original base contract in an effort to consolidate training support within one umbrella contract. In 2009, the contract was greatly expanded to include opposing forces (OPFOR) and Guerilla role players due to the loss of the availability of other ARSOF organizations to support training. In 2012, additional previously separate contracts were consolidated from multiple enduring requirements in order to increase contracting efficiencies wherever possible. This contract includes previously authorized but separate contract requirements to include: SFQC Training Support, Military Occupational Specialty (MOS) Support, 18A Cultural Adaptive Response Training (CART), 18A Advanced Special Operations (ASO), Military Information Support Operations (MISO) Training Support, Civil Affairs (CA) Training Support, and Range 37 and Camp Mackall Support. The purpose of the Army Special Operations Forces (ARSOF) Training Support contract is to provide role player and direct support to field and situational training exercises in all ARSOF courses.

Objectives [C.1.3-1.3.5]

"Objectives: ARSOF Training Support provides exercise management, role player, subject matter expertise and training support for assessment, selection, and training conducted by 1st Special Warfare Training Group (SWTG) (Airborne). Training support is for field and situational training exercises and provides the depth and realism necessary to portray an adaptable training environment that focuses on achieving a desired outcome. This approach to training builds initiative, adaptability, and self-confidence of the students. Provide in-role instruction during training events by subject matter experts. Subject matter expert role players must have operational experience coupled with years of instructor experience before they are capable of effectively teaching in role. This type of role play instruction allows for a free-play exercise that is reactive to the performance of the student and allows them a guided experiential learning event to unfold so that each exercise becomes a unique learning environment specifically suited to the performance and capabilities of the student.

1.3.2. Provide basic role player support to training events. Professional role player support is critical to human terrain assessment and training events. These events require role players that understand the scenario, are capable of

reacting to a wide variety of responses from candidates or students, and can then adjust appropriately depending on the desired outcome of the learning event. Role players must understand how to engage students at the appropriate level of intensity and then adjust responses based on the performance of the student. Experienced role players understand the intent, mechanics, and flow of each exercise. This knowledge allows for instructors to be fully engaged in the instruction rather than dedicating hours to directing backside support resulting in dozens of supervisory hours saved during the execution of each exercise.

1.3.3. Provide Observer/Controller subject matter experts to augment instructors during training.

1.3.4. Provide support elements for Range 37 and Camp Mackall. The Exercise Support Cell provides direct support to training through numerous activities, i.e. general maintenance and repairs, building of training aids, basic industrial skills to include carpentry, wood working, metal working, etc.

1.3.5. Provide management for all contracted personnel for exercise role player support as well as support elements. Contracted managers are crucial to the successful support of this contract due to the complexity of multiple simultaneous events and support activities. Manager must be flexible and adapt to changing requirements as the Program of Instruction is adapted to the contemporary operational environment."

Scope [C.1.4]

Scope: This contract supports the United States Army John F. Kennedy Special Warfare Center and School (USAJFKSWCS) requires training support for SF, CA, MISO Qualification Courses, and other ARSOF courses.

Win Themes/Discriminators:

- Resource Management (4Sight); pricing and manpower efficiencies
- Past Performance
 - PP Management of IDIQs
- Leadership Experience (SOF Experience); Experience Running this Particular Program
 - Executive Committee Call-Out in Org Chart
 - Understanding of the General's Intent
- Professionalizing the Workforce
 - AquilaU LMS; 4Sight Training Modules
- Training Center (DGCI)
- Local Corporate Presence (Fayetteville, Fort Bragg)
- JV Flexibility for IDIQ

TAB E - TECHNICAL CAPABILITY FACTOR [L.2.2.2.2]

TAB E1 - PROGRAM MANAGEMENT/STAFFING [L.2.2.2.3]

TAB E1 – Program Management/Staffing. The offeror shall provide a detailed approach that clearly demonstrates its capability to provide program management and adequate staffing as required by the PWS to efficiently and effectively manage ARSOF Training Support. The offerors approach should include, at a minimum, the following information.

1.0 ORGANIZATIONAL CHART [L.2.2.2.3 TAB E1(I)]

An organizational chart with a detailed explanation of its organizational structure, including key positions/titles, and what authority/autonomy the individuals possess; what parts of the organization are responsible for managing and accomplishing what work (identify each organizational element, i.e., Division/Branch/Team); where decision making authority lies within the organization; and identify specific work the prime, subcontractors or teaming partners are performing.

1.1 Key Personnel [C.1.6.20]

Key Personnel: Key personnel shall not be added to or removed from the contract without express acknowledgement of the COR. Any changes to the working status of these key personnel shall be transmitted (in writing) to the KO/COR within ten (10) work days of the proposed change. If, for any reason, any of the key personnel becomes, or is expected to become, unavailable for work under this contract for a continuous period exceeding 30 work days the Contractor shall promptly replace personnel with personnel who possess qualifications equal to or better than that of the original employee. The Contractor shall ensure all key personnel terminated or released from employment under this contract are replaced within ten (10) work days of the termination.

1.2 Key Personnel - PM & APM [C.1.6.20.1]

The following are considered key personnel by the Government: The Contractor shall provide a Program Manager (PM) who shall be responsible for the performance of the work under this contract. The name of this person, and an Alternate PM (APM), who shall act for the Contractor when the PM is absent, shall be designated in writing to the KO at the post award conference. The PM or APM shall have full authority to act for the Contractor on all contract matters relating to daily operation of this contract. The PM or APM shall be available between the hours of 7:30 AM to 4:30 PM, Monday through Friday, except federal holidays or when the government facility is closed for administrative reasons.

1.3 Key Personnel - Site Manager [C.1.6.20.2]

Site Management: The Contractor shall provide one (1) Site Manager and the requested number of Role Player Supervisors. Site Manager and designated contract Role Player Supervisors will exercise command and control over ALL contract personnel. Site Manager will also attend daily OPCEN coordination meetings throughout dates listed for this exercise. Site Manager's will coordinate upcoming exercises and will also attend coordination meetings as required. The Contractor shall provide on-site management to adequately supervise ALL contractor personnel. The Contractor shall provide site management and the requested number of role players based on exercise requirements and attached enclosures. Site Manager will normally not serve in a role player capacity except in the case of the CULEX Robin Sage where the Guerrilla Chief (G-Chief) role player will execute Site Manager's duties for each of the base camp training sites. The Site Manager is required to have a SECRET clearance.

1.4 Key Personnel - Exercise Support Cell (ESC) Manager [C.1.6.20.3]

Exercise Support Cell (ESC): The Contractor shall provide an Exercise Support Cell Manager that will supervise the Camp Mackall ESC Team, the Camp Mackall Logistics Specialist, the Range 37 ESC Team, and the Range 37 Weapons Specialist. The ESC Manager will attend coordination meetings and provide support as priorities are established by COR and the Project Manager.

1.5 Key Personnel - Pineland Area Manager (North and South) [C.1.6.20.4]

Pineland Area Manager (North and South). The Contractor shall provide one (1) Area Manager for the North Pineland exercise area and the South Pineland exercise area for Robin Sage. The North and South Pineland Area Managers will supervise Pineland Lane Managers within their assigned region.

1.6 Key Personnel - Pineland Lane Managers [C.1.6.20.5]

Pineland Lane Managers. The Contractor shall provide one (1) Pineland Lane Manager for each Robin Sage training lane. Pineland Lane Manager shall provide support for the cadre team that is assigned to their particular Robin Sage training lane.

2.0 TEAM COMPLEMENT/LABOR MIX [L.2.2.2.3 TAB E1(II)]

Propose a team complement/labor mix in order to meet the required qualifications, knowledge, skills, security clearances, training and education levels for each labor category (including key personnel) IAW the PWS. Contractors shall include a breakout chart by labor category, Service Contract Act (SCA) Directory of Occupations skill identifier (if applicable); number of hours/FTE's proposed each task of the PWS, and any cross-utilization;

2.1 Qualifications for Key Personnel - PM & APM [C.1.6.21.1]

"Program Manager (PM) Qualifications: The PM shall meet or exceed the following minimum qualifications: Shall have a Special Forces background as a Command Sergeant Major or higher with a minimum total of 15 years of military/professional experience in program management related positions including at least five (5) years of experience as a program manager managing a contractor workforce in support of a USASOC contract of comparable size, scope, and complexity. Must possess at least five (5) years of experience in exercise planning and logistical support within Special Forces, preferably to the USAJFKSWCS. Must have been a Program Manager within the last two years.

Education: A Bachelor's degree in Business Management or higher degree from an accredited university or college, or at least 15 years of Special Forces experience.

Program Management Responsibilities: PM shall be able to plan, direct, organize, control, and coordinate technical efforts, contractor manpower and team activities. Includes areas of administration, program control, and technical supervision of personnel involved in support of contract requirements. PM shall also be able to effectively interface with the Government's COR and Contracting Officer's Technical Representative (COTR) while serving as the main point of contact for the contract to the Government with full decision-making authority. The PM shall be available to the Government during normal business hours and will be available during all other times as required. The APM shall meet or exceed the same qualifications as the PM. Both must possess an active SECRET clearance."

2.2 Qualifications for Key Personnel - Site Manager [C.1.6.21.2]

Site Manager Qualifications. The contract personnel performing the Site Manager functions in support of the Special Forces Qualification Course shall be ex-Special Forces Non-Commissioned Officer (NCOs) of Sergeant First Class or higher, Warrant or Commissioned Officers who are subject matter experts on all aspects of unconventional warfare (UW). The contract personnel performing the Site Manager functions in support of the Civil Affairs Qualification Course shall be ex-Civil Affairs Non-Commissioned Officer (NCOs) of Sergeant First Class or higher, or Commissioned Officers who are subject matter experts on all aspects of Civil Affairs (CA). The contract personnel performing the Site Manager functions in support of the Civil Affairs Qualification Course shall be ex-Civil Affairs Non-Commissioned Officer (NCOs) of Sergeant First Class or higher, or Commissioned Officers who are subject matter experts on all aspects of Civil Affairs (CA). Personnel performing Site Manager duties require a SECRET clearance.

2.3 Qualifications for Key Personnel - Pineland Area Managers (N&S) [C.1.6.21.3]

Pineland Area Manager (N&S) Qualifications. The contract personnel performing the Pineland North/South Area Manager functions in support of the Special Forces Qualification Course shall be ex-Special Forces Non-Commissioned Officer (NCOs) of Master Sergeant or higher, Warrant or Commissioned Officers who are subject matter experts on all aspects of unconventional warfare (UW).

2.4 Qualifications for Key Personnel - Pineland Lane Managers [C.1.6.21.4]

Pineland Lane Manager Qualifications. The contract personnel performing the Pineland Lane Manager functions in support of the Special Forces Qualification Course shall be ex-Special Forces Non-Commissioned Officer (NCOs) of Sergeant First Class or higher, Warrant or Commissioned Officers who are subject matter experts on all aspects of unconventional warfare (UW).

2.5 Qualifications for Key Personnel - Weapons Specialist [C.1.6.21.5]

Weapons Specialist Qualifications. The contract personnel performing the Weapons Specialist functions shall be a former 18B Special Forces Weapons Sergeant, 91F (formerly 45B) Small Arms Repairer, equitable Military Occupational Specialty (MOS), or equitable civilian certification such as Advanced Gunsmith certification who are subject matter experts on all aspects for small arms maintenance and repair. Personnel performing Weapons Specialist duties require a SECRET clearance.

2.6 Qualifications for Key Personnel - Logistics Specialist [C.1.6.21.6]

Logistics Specialist Qualifications. The contract personnel performing the Logistics Specialist functions shall be a former 92A Automated Logistical Specialist, 92Y Unit Supply Specialist, equitable Military Occupational Specialty (MOS), or equitable civilian experience and/or certification who are subject matter experts on all aspects for warehouse logistical operations. Personnel performing Logistics Specialist duties require a SECRET clearance.

2.7 Qualifications for Key Personnel - Exercise Support Cell Manager [C.1.6.21.7]

"Exercise Support Cell Manager Qualifications. The contract personnel performing the Exercise Support Cell Manager functions shall be certified in Construction Management and/or possess at least two (2) years' experience in construction project management, or equitable experience and/or certification such as successful construction trade business ownership or management who are subject matter experts on all aspects for construction and facility maintenance operations. Personnel performing Exercise Support Cell Manager duties require a SECRET clearance."

2.8 Special Qualifications - G-Chief [C.1.6.15]

"Special Qualifications.

Guerilla-Chief (G-Chief) Qualifications. The contract personnel performing the G-Chief functions shall be ex-Special Forces Non-Commissioned Officer (NCOs) of Sergeant First Class or higher, Warrant or Commissioned Officers who are subject matter experts on all aspects of unconventional warfare (UW). Personnel performing G-Chief duties require a SECRET clearance."

2.9 Other Qualifications - Outstation Communications Support [C.1.6.16.1]

"Other Qualifications:

1.6.16.1. Outstation Communications Support Qualifications. The Contractor shall be able to communicate using Special Forces communications techniques IAW applicable field manuals, SMTP 18E30, SAVSERSUP6 and the USAJFKSWCS Base Station SOP. The Contractor shall be able to operate and participate in communications nets using long, medium, and short-range high frequency (HF) communications, automated link establishment (ALE), Special Mission Radio System (SMRS), satellite communications (SATCOM), single channel ground to air radio system (SINGARS) (very high frequency [VHF]), and emerging radio systems as fielded and employed in SFQC. The Contractor shall be able to communicate with the Joint Base Station (JBS) series, AN/ TSC-135 using all aspects of computer-automated functions of the JBS and the SOF Deployable Node (SDN) series of base station equipment suites. Former military personnel with an MOS of 18E, 31C, 98H, 72E, 74C, as well as civilian experience through equipment manufacture companies, may have the basic knowledge to communicate with the required systems, but will still require additional training to meet qualifications and operational requirements."

2.10 Other Qualifications - Re-Supply (Log Runner) Personnel [C.1.6.16.2]

Re-Supply (Log Runner) Personnel Qualifications. The Contractor shall be able to locate several base camps in daylight and darkness within a compressed period of time. The Contractor shall transport, issue, and receive ammunition and supplies. The Contractor shall be trained in transportation and handling of hazardous materials to include ammunition, pyrotechnic materials, batteries, and compressed gas (propane), and compressed oxygen. The Contractor shall lift repetitive loads of up to 70 pounds (two-man lift) or 45 pounds (one-man lift) in loading, unloading and short carrying operations. The Contractor shall possess a valid driver's license, liability insurance, and be able to drive Army Motor Vehicles to include General Services Administration (GSA) 15-passenger van, 1/2 and 3/4 ton two-wheel and four-wheel drive trucks and cargo vans and their civilian equivalents on and off-road under all weather conditions. Security clearance is not required for personnel performing exercise re-supply support.

2.11 Other Qualifications - Ambassador [C.1.6.16.3]

Ambassador Qualifications. The contract personnel performing the Ambassador functions shall be a former United States Ambassador, Deputy Ambassador, Chief of Mission, Deputy Chief of Mission, Charge d'Affaires, senior level Foreign Service Officer, or senior level Career Diplomat who are subject matter experts on all aspects of the State Department mission in foreign countries. Personnel performing Ambassador role player duties require a SECRET clearance.

2.12 Other Qualifications - Observer/Controllers (O/C) [C.1.6.16.4]

Observer/Controllers (O/C) Qualifications. The contract personnel performing the Observer/Controller functions in support of the Special Forces Qualification Course shall be ex-Special Forces Non-Commissioned Officer (NCOs) of Sergeant First Class or higher, Warrant or Commissioned Officers who are subject matter experts on all aspects of unconventional warfare (UW). The contract personnel performing the Observer/Controller functions in support of the Civil Affairs Qualification Course shall be ex-Civil Affairs Non-Commissioned Officer (NCOs) of Sergeant First Class or higher, or Commissioned Officers who are subject matter experts on all aspects of Civil Affairs (CA). The contract personnel performing the Observer/Controller or functions in support of the Civil Affairs Qualification Course shall be ex-Civil Affairs Non-Commissioned Officer (NCOs) of Sergeant First Class or higher, or Commissioned Officers who are subject matter experts on all aspects of Civil Affairs (CA). Personnel performing Observer/Controller duties require a SECRET clearance.

2.13 Other Qualifications - Observer/Controllers (O/C) (Special Forces) with ASOT Level III [C.1.16.4.1]

Observer/Controller (Special Forces) with additional Advanced Special Operations Techniques (ASOT) Level III Qualifications. The contract personnel performing the Observer/Controller with ASOT Level III functions in support of the Special Forces Qualification Course shall be ex-Special Forces Non-Commissioned Officer (NCOs) of Sergeant First Class or higher, Warrant or Commissioned Officers who are subject matter experts on all aspects of unconventional warfare (UW) that have successfully completed Advanced Special Operations Techniques Managers

Course (ASOTMC) with at least four (4) years of experience as an ASOT Level III in the operational force and/or as an instructor USAJFKSWCS WO1, 18F, or ASOT course.

2.14 Other Qualifications – Interpreter [C.1.6.16.5]

Interpreter Qualifications. The contract personnel performing the role of Interpreter role player must be fluent in both English and one other target language and be able to accurately interpret short passages or phrases at a time in a consecutive sequence. The interpreter must be able to successfully interpret conversations on a broad range of subject matter, including some specialized subject matter, at a normal rate of speech and with a high degree of accuracy. The Interpreter may experience difficulty with slang or advanced grammatical structures, but can convey the meaning of the discourse accurately. Errors in grammar may occur, but do not affect the meaning of the message. This level of proficiency is at the Alta Language Testing Services Interpretation Performance Level 10 or higher or the U.S. State Department Office of Language Services Interpreting Aptitude Test qualification at the Liaison Interpreter level.

2.15 Other Qualifications - Site Manager or Role Player [C.1.6.16.6]

Site Manager or Role Player Supervisor Qualifications. The qualifications for this role is equivalent to those listed at paragraph 1.6.16.7.

2.16 Other Qualifications - Opposition Force, Guerrilla, and Host Nation/Partner Nation Role Player [C.1.6.16.7]

"Opposition Force, Guerrilla, and Host Nation/Partner Nation Role Player Qualifications.

1.6.16.7.1. Contract Opposition Force (OPFOR), Guerrilla, and Host Nation/ Partner Nation (HN/PN) role players shall be capable of traveling up to two kilometers cross-country with a 30-pound rucksack or daypack. No security clearance required.

1.6.16.7.2. The Contractor may be required to simulate combat in a training environment that may require the use of blank ammunition, simunitions, paint ball, and pyrotechnics. OPFOR, Guerrilla, and HN/ PN role players will be required to simulate combat.

1.6.16.7.3. At times, the role players may be required to "die in place" or to be captured after a simulated firefight and will be searched in accordance with SOPs for POW search teams. This search requires students to clear the role player of weapons and/ or explosive devices and to conduct a thorough pat down search that includes vigorous search of all areas of the body. OPFOR role players will be subjected to searches on a regular basis. Clarification: Vigorous search is NOT to be interpreted or understood as cavity search. See AR 190-8 & STP 19-31B1-SM."

2.17 Language/Cultural Qualifications [5.4]

"5.4. Language/ Cultural Qualifications: The Contractor shall furnish language/ cultural role players in accordance with the language categories below and the qualifications and requirements of those categories. The Contractor shall take into consideration cultural differences and sensitivities of mixing certain nationalities at the same training site. No security clearance required unless otherwise noted.

5.4.1. Language Role players shall be able to write and speak in clear and concise grammar and pronunciation in the required foreign language and in English.

5.4.2. The Contractor shall be fluent in English and at least one other of the following languages: Arabic, Chinese-Mandarin, Korean, Russian, Persian-Farsi/ Dari, Pashto, Turkish, Thai, Polish, Tagalog, Indonesian-Bahasa, French, Spanish, Urdu, Czech, or Hungarian. Additional languages may be added based on the needs of the Government, changes to POI, or availability of language qualified role players that reside in the local region.

5.4.3. The Contractor must be familiar with and able to conduct oneself in accordance with the local culture and customs of their native heritage.

5.4.4. Languages for each exercise will be determined at least 30 days in advance. Determination of the type of language role player that is provided will be made with consideration of availability and capability of the contractor to provide without undue cost increase. Languages for each exercise will be coordinated based on student languages of the class and availability of language qualified role players from the local region.

5.4.5. All efforts will be made to provide language qualified role players from the local region in order to minimize travel costs.

5.4.6. At times, a portion of the role players will be used as interpreter role players during conduct of the exercise."

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5.4.6. At times, a portion of the role players will be used as interpreter role players during conduct of the exercise.

2.18 Language Capability and Security Requirements [5.5]

5.5. Language capability and security requirements: The Contractor shall screen all Language/ Cultural Role Players for the skills listed below. The screener shall ensure that the role player applicant possesses the proficiency levels specified in the appropriate category. After screening, the contractor shall submit contractor qualifications, in writing to the COR prior to the training exercise.

5.5.1. Category I (CAT I). Category I role players must have a 3 level speaking in the target language proficiency as measured by examination procedures that are equivalent to the Defense Language Proficiency Test (DLPT) taken within the immediate 12 months preceding hiring. No security clearance required.

5.5.2. Category I-A (CAT I-A). Category I-A role players must have a 2 level in the target language proficiency as measured by examination procedures that are equivalent to the DLPT taken within the immediate 12 months preceding hiring. No security clearance required.

5.5.3. Category II (CAT II). Category II role players must have a 3 level in the target language proficiency as measured by examination procedures that are equivalent to the DLPT (this equates to an ALTA score of 9 or higher)

taken within the immediate 12 months preceding hiring. CAT II role players must be U.S. citizens and in possession of a SECRET security clearance granted by cognizant authority.

5.5.4. Category III (CAT III). Category III role players must have a 4 or 5 level in the target language proficiency as measured by examination procedures that are equivalent to the DLPT taken within the immediate 12 months preceding hiring. CAT III role players must be U.S. citizens and in possession of a SECRET security clearance granted by cognizant authority.

Clarification: There are no current requirements for CAT II or CAT III role players. The qualifications of the CAT II and CAT III role players are provided for possible future use if a change to the POI or inclusion of other classified training requires the addition of this labor category."

2.19 General Personnel Qualifications - U.S. Citizens or Legally Documented Aliens [C.1.6.17.1]

The contract personnel shall be citizens of the U.S. or legally documented aliens without adverse background information. No current or pending legal action that will hinder their ability to perform their duties.

2.20 General Personnel Qualifications - Able to Perform in Austere Field Environment [C.1.6.17.2]

Contract personnel shall be able to perform in an austere field environment during all weather conditions, day and night, during field duties.

2.21 General Personnel Qualifications - Communicate [C.1.6.17.3]

Personnel may be required to communicate by FM, HF, and/or Motorola type radio IAW Army communications procedures and medical evacuation procedures. They also may be required to send, receive, and record FM and HF communications traffic.

2.22 General Personnel Qualifications - Valid Driver's License and Ability to Navigate [C.1.6.17.4-5]

"While assigned transportation tasks and responsibilities, personnel shall possess a valid driver's license, personal automobile insurance as required under North Carolina law, and sufficient business insurance to cover the contractor for duties under this contract, to include occupying or driving Army Motor Vehicles such as a GSA 15-passenger van, 1/2 and 3/4 ton two-wheel and four-wheel drive trucks, as well as cargo vans and their civilian equivalents on and off-road under all weather conditions. Any and all necessary licenses must be obtained in order to drive above-said vehicles prior to the execution of transportation duties under the contract.

1.6.17.5. Contract personnel shall be able to navigate on roads and cross-country using military or civilian maps, road signs, landmarks and/or directions provided by the Cadre or members of the Chain of Command."

2.23 General Personnel Qualifications - Physical Examination [C.1.6.17.6]

The Contractor shall ensure that all personnel are of good health and cleared by a medical physician (physical examination) to participate in this exercise."

3.0 PHASE-IN [L.2.2.2.3 TAB E1(III)]

Address the proposed phase-in operations and the proposed staffing methodology and capability to perform the program requirements from the first day of performance.

3.1 Phase-In/Phase-Out [C.1.6.25.1]

"Phase-In/Phase-Out Periods:

1.6.25.1. Phase-In: To minimize any decreases in productivity and to prevent possible negative impact on additional services, the Contractor shall have all key personnel onboard, during the 30-day phase-in period. During the phase-in period, the Contractor shall become familiar with

performance requirements, in order to commence full performance of services on the start of the base period of performance. The Contractor shall obtain their CAC or other form of government identifications, any specific government training, conducting inventory and transfer of GFP/GFE/GFM during the phase-in period."

3.2 Phase-Out [C.1.6.25.2-C.1.6.25.2.1]

Phase-Out: Prior to the completion of this contract, an observation period shall occur, at which time team management personnel of the incoming Contractor may observe operations. This will allow for orderly turnover of facilities, equipment, and records and will help to ensure continuity of services. The outgoing Contractor is ultimately responsible for performing full services IAW the contract, during the phase-out period, and shall not defer any requirements for the purpose of avoiding responsibility or of transferring, such responsibility to the succeeding Contractor. The outgoing Contractor shall fully cooperate with the succeeding Contractor and the Government, so as not to interfere with their work or duties. To minimize any decreases in productivity and to prevent possible negative impacts on additional services, the outgoing Contractor shall have all personnel on board during the phase-out period. The outgoing Contractor shall be prepared to transition the work load to the newly selected Contractor during the thirty (30) day phase-out period, which will occur at the end of the period of performance of the contractual effort.

3.3 Phase-Out Plan [C.1.6.25.2.2]

Phase-Out Plan. The incoming Contractor shall develop a phase-out plan to affect a smooth and orderly transfer of contract responsibility to a successor. The plan shall fully describe the Contractor's approach to the following issues, at a minimum: Inventories and turn-over of government property; removal of Contractor property; reconciliation of all property accounts; turn-in of excess property; data and information transfer; clean-up of Contractor work areas; and security debriefings in accordance with AR 380-5 for incumbent personnel holding security clearances; and any other actions required to ensure continuity of operations. The Contractor shall provide the plan to the COR thirty (30) days before the phase-out period commences.

3.4 Period of Performance [C.1.5]

Period of Performance: The period of performance shall consist of a 30-day Phase-in period, an 11-month Base period, and four (4) additional ordering periods. See Technical Exhibit 8 for a list of Course Enclosures to identify tentative exercise schedules.

3.5 Post Award Conference/Periodic Progress Meetings [C.1.6.18]

Post Award Conference/Periodic Progress Meetings: The Contractor agrees to attend any post award conference convened by the contracting activity or contract administration office in accordance with Federal Acquisition Regulation (FAR) Subpart 42.5.

3.6 Contracting Officer Representative (COR) [C.1.6.19]

Contracting Officer Representative (COR): The COR will be identified by separate letter of appointment. The COR monitors all technical aspects of the contract and assists in contract administration, and provides a Monthly Report to summarize contract performance to the KO. The COR is authorized to perform the following functions: Ensures that the Contractor performs the technical requirements of the contract; performs inspections necessary in connection with contract performance; maintains written and oral communications with the Contractor concerning technical aspects of the contract; issues written interpretations of technical requirements, including government drawings, designs, specifications; monitors Contractor's performance and notifies the KO of any deficiencies; coordinates availability of government furnished property, and provides site entry of Contractor personnel. A letter of designation issued to the COR, a copy of which is sent to the Contractor, states the responsibilities and limitations of the COR, especially with regard to changes in cost or price, estimates or changes in delivery dates. The COR is not authorized to change any of the terms and conditions of the resulting contract.

3.7 Technical Exhibit 8 - Course Enclosures (Exercise Schedules) [Tech.Exhibit 8]

See Technical Exhibit 8

3.8 Quality Control [C.1.6.1]

"Quality Control: Quality Control is the responsibility of the Contractor, as the Contractor is responsible for the delivery of quality services/supplies to the Government (see FAR 52.246-1 Contractor Inspection Requirements). The Contractor shall establish and maintain a comprehensive and detailed Quality Control Plan (QCP) to ensure the requirements of the contract are provided as specified. One copy of the Contractor's QCP shall be provided to the Group COR, not later than ten (10) working days following notification of award. The plan shall include, at a minimum:

1.6.1.1.2. An inspection system covering all the performance evaluation attributes and must specify the areas to be inspected on both a scheduled or unscheduled basis, how often inspections will be accomplished, and the title of the individual(s) who will perform the inspection.

1.6.1.1.3. The methods for identifying and preventing defects in the quality of service performed before the level of performance becomes unacceptable.

1.6.1.1.4. On-site records of all inspections conducted by the Contractor and necessary corrective action taken. These records shall be made available to the Government at any time they are requested during the term of the contract."

3.9 Quality Control Program [C.1.6.2]

"Quality Control Program: The Government is committed to a highly interactive relationship between quality control by the Contractor and quality assurance by the government recipient of services. This relationship shall be achieved through an effective Prevention Based Quality Control Program dedicated to ensuring the best possible products and services to end users. The Contractor shall provide their final written Quality Control Plan (QCP) no later than (NLT) ten (10) working days following notification of award and within five (5) days of any proposed changes.

1.6.2.1. The Contractor's quality program shall demonstrate its prevention-based outlook by meeting the objectives stated in the PWS throughout all areas of performance. The QCP shall be developed to specify the Contractor's responsibility for management and quality control actions to meet the terms of the contract. The QCP as a minimum shall address continuous process improvement; procedures for scheduling, conducting and documentation of

inspection; discrepancy identification and correction; corrective action procedures to include procedures for addressing Government discovered non-conformances; procedures for root cause analysis to identify the root cause and root cause corrective action to prevent re-occurrence of discrepancies; procedures for trend analysis; procedures for collecting and addressing customer feedback/complaints.

1.6.2.2. The Contractor shall provide, all reports generated as a result of the Contractor's quality control efforts. This shall include any summary information used to track quality control, including any charts/graphs.

1.6.2.3. The Contractor's QCP shall be incorporated into and become part of this contract after the plan has been accepted by the Contracting Officer (KO). Proposed changes made after KO acceptance shall be submitted in writing through the COR to the KO for review and acceptance prior to implementing any revision. The Contractor's QCP shall be maintained throughout the life of the contract and shall include the Contractor's procedures to routinely evaluate the effectiveness of the plan to ensure the Contractor is meeting the performance standards and requirements of the contract."

3.10 Contractor Discrepancy Report (CDR) [C.1.6.3]

Contractor Discrepancy Report (CDR): When the Contractor's performance is unsatisfactory, a CDR will be issued. The Contractor shall reply in writing within five (5) work days from the date of receipt of the CDR, giving the reasons for the unsatisfactory performance, corrective action taken, and procedures to preclude recurrence.

3.11 Quality Assurance [C.1.6.4]

"Quality Assurance: The Government will evaluate the Contractor's performance and performance quality under this contract based on the Inspection of the Services Clause(s). The Government will record all surveillance observations. When an observation indicates unacceptable performance or performance quality, the COR will request the Contractor's representative to initial the observation. Contractor personnel shall be subject to impromptu and scheduled physical inspections throughout the term of the contract.

1.6.4.1 The Government reserves the right to request that action be taken if a contractor-employee is determined to be a potential threat to the health, safety, security, general well-being, or operational mission of the installation and its population. If any of the aforementioned conditions occur, the Government will notify the Contractor, and request the contractor-employee be immediately removed from the contract until the issue can be resolved and corrective action is taken."

3.12 Property Management [C.1.6.5]

Property Management: The Contractor shall follow regulations for Property Management and accountability in accordance with (IAW) FAR clause 52.245-1 Government Property.

3.13 Recognized Federal Holidays [C.1.6.6]

"Recognized Federal Holidays: The Contractor is normally not required to perform services on recognized federal holidays. However, the requirement is subject to mission execution requirements. The Contractor shall work on the days the Government is scheduled to work.

1.6.6.1. When an unforeseen installation closure occurs on a regularly scheduled day of work, the Contractor will have reschedule the work so it is performed subject to mission execution requirements"

3.14 Hours of Operations [C.1.6.7]

"Hours of Operation: The Contractor shall be responsible for all contractor-personnel provisions necessary throughout the exercise with the understanding that the "training day" will vary in length. Due to these variations, contracted exercise support should be contracted on a daily basis in order to minimize costs. Most training days will exceed a normal eight-hour workday and should be considered to be 12 hours in duration. Training days are calculated at 12 hours per day to allow ample flexibility in the schedule and to allow time to conduct administrative tasks such

as issue and turn in of equipment, accountability, and after action reviews (AARs). The Contractor shall at all times maintain an adequate workforce for the uninterrupted performance of all tasks defined within this PWS when the government facility is not closed for the above reasons. When hiring personnel, the Contractor shall keep in mind that the stability and continuity of the workforce are essential to successful performance under this contract. No overtime or compensatory time is authorized. Contractor personnel shall not exceed a 40 hour work week; flexible work schedule may be considered.

1.6.7.1. Because some of the training must be conducted during hours of limited visibility, some duty days may be split with work performance during the hours of daylight and night time hours. The length of the training day is dependent on the specifics of the training scenario and other unforeseeable contingencies. These requirements necessitate a considerable degree of flexibility on the part of the Contractor with regard to employee workload scheduling. Duty hours will include weekends and federal holidays during the exercise. Meal times and length shall also vary depending upon role player and student interaction."

3.15 Place of Performance [C.1.6.8]

Place of Performance: All training will take place in central North Carolina, in and around Camp Mackall and Fort Bragg with the exception of infiltration of students during select exercises. During infiltration, students may be required to travel through states surrounding North Carolina; including South Carolina, Tennessee, West Virginia, and Virginia; in order to simulate long infiltration routes and corridors. During this portion of the exercise, Government and contracted personnel will supervise and control safe movement of the students until they arrive in their designated exercise area of operations. Although personnel will be required to travel long distances during these exercises there will be no travel expenses authorized and transportation will be provided by the Government.

3.16 Security Requirements [C.1.6.9]

Security Requirements: The Contractor must have a valid Facility Clearance Level at the SECRET level upon contract award. Personnel shall have a SECRET clearance at the start of the contract period of performance IAW the DD254, and must maintain the level of security required for the duration of the contract. The security requirements are in accordance with the attached DD254. Contractor personnel shall comply with all applicable security and safety regulations, guidance, and procedures, including local, referenced in this PWS and in effect at the work sites. All personnel must meet requirements IAW DODD 8570.

3.17 Physical Security [C.1.6.10]

Physical Security: The Contractor shall be responsible for safeguarding all Government property provided for contractor use. At the close of each work period, the Contractor shall secure Government equipment and classified material or classified Information Technology/ Information Management items in accordance with existing U.S. Army, USASOC, and USAJFKSWCS security procedures.

3.18 Key Control [C.1.6.11]

Key Control: The Contractor shall establish and implement methods of making sure all keys issued to the Contractor by the Government are not lost or misplaced and are not used by unauthorized persons. NOTE: All references to keys include key cards. No keys issued to the Contractor by the Government shall be duplicated. The Contractor shall develop procedures covering key control that shall be included in the QCP. Such procedures shall include turn-in of any issued keys by personnel who no longer require access to locked areas. The Contractor shall immediately report any occurrences of lost or duplicate keys/key cards to the KO and COR. 1.6.11.1. The Contractor shall sign for any keys provided by the Government and establish and implement methods of ensuring Government keys are not lost or used by unauthorized persons. No Government issued keys shall be duplicated. The Contractor shall immediately report the occurrence of any lost or duplicated keys to the COR. The Contractor may be held financially responsible for issues regarding misuse of Government-furnished keys under the "Disputes" clause of the contract.

3.19 General Reqs - English Language [C.1.6.12.1]

Contractor personnel performing work under this contract shall be able to read, write, speak, and understand the English language to effectively carry out all contract requirements. They shall have a command of both the written and spoken English language to properly clearly, and effectively communicate in person or via electronic devices (telephone or Email) with co-workers, customers, and the general public.

3.20 General Reqs - U.S. Citizens [C.1.6.12.2]

Contractor personnel performing work under this contract shall be U.S. citizens unless the provisions of Army Regulation 25-2, Information Assurance have been fully completed and approval has been granted by the Government for the non-U.S. citizen to perform the required support.

3.21 General Reqs - IA Technician Level I Professional Certification [C.1.6.12.3]

The Contractor shall be responsible for ensuring all personnel performing work under this contract possess and maintain current Information Assurance Technician Level I professional certification during the execution of this contract.

3.22 General Reqs - Access and General Protection/Security Policy and Procedures [C.1.6.12.4]

"Access and General Protection/Security Policy and Procedures: All contractor personnel performing work under this contract shall comply with applicable installation, facility and area commander installation/facility access, local security policies and security procedures provided by the Security Manager Government representative. Contractor personnel shall provide all information required for background checks to meet installation access

requirements to be accomplished by the installation Provost Marshal Office, Director of Emergency Services or Security Office. Contractor personnel shall comply with all personal identity verification requirements as directed by Department of Defense (DoD), HQ Department of Army or local policies. In addition to the changes otherwise authorized by this contract, should the Force Protection Condition at any individual facility or installation change, the Government may require changes in Contractor and subcontractor security matters or processes."

3.23 General Reqs - AT Level I Training [C.1.6.12.5]

Anti-Terrorism (AT) Level I Training: All contractor employees, to include subcontractor employees, requiring access Army installations, facilities and controlled access areas shall complete AT Level I awareness training within 30 calendar days after contract start date or effective date of incorporation of this requirement into the contract, whichever is applicable. The contractor shall submit certificates of completion for each affected contractor employee and subcontractor employee, to the COR or to the contracting officer. AT level I awareness training is available at the following website: <https://atlevel1.dtic.mil/at>.

3.24 General Reqs - iWATCH Training [C.1.6.12.6]

iWATCH Training: The Contractor and all associated sub-contractors shall brief all employees on the local iWATCH program (training standards provided by the requiring activity Anti-Terrorism Officer). This local developed training will be used to inform employees of the types of behavior to watch for and instruct employees to report suspicious activity to the COR. This training shall be completed within 30 calendar days of contract award and within 15 calendar days of new employees commencing performance with the results reported to the COR NLT 30 calendar days after contract award.

3.25 General Reqs - Access to Government Information Systems [C.1.6.12.7]

Access to Government Information Systems: All contractor employees with access to a government information system must be registered in the Army Training Certification Tracking System at commencement of services, and must successfully complete the DOD Information Assurance Awareness prior to access to the information system and then annually thereafter.

3.26 General Reqs - OPSEC Standing Operating Procedure/Plan and Training [C.1.6.12.8]

OPSEC Standing Operating Procedure/Plan: The Contractor shall develop an OPSEC Standing Operating Procedure (SOP)/ Plan within 90 calendar days of contract award, to be reviewed and approved by the responsible Government OPSEC officer, per AR 530-1, Operations Security. This SOP/ Plan will include the government's critical information, why it needs to be protected, where it is located, who is responsible for it, and how to protect it. In addition, the contractor shall identify an individual who will be an OPSEC Coordinator. The contractor will ensure this individual becomes OPSEC Level II certified per AR 530-1. OPSEC Training: Per AR 530-1, Operations Security, new Contractor employees must complete Level I OPSEC training within ten (10) calendar days of their reporting for duty. All contractor employees must complete annual OPSEC awareness training.

3.27 General Reqs - IA /IT Training [C.1.6.12.9]

"Information Assurance (IA)/ Information Technology (IT) training: All Contractor employees and associated subcontractor employees must complete the DoD IA awareness training before issuance of network access and annually thereafter. All Contractor employees working IA/IT functions must comply with DoD, Army, USSOCOM and USASOC training requirements in DODD 8570.01, DoD 8570.01-M, AR 25-2 and published USSOCOM and USASOC requirements within 180 calendar days of employment.

1.6.12.9.1. IA/IT certification: Per DoD 8570.01-M, DFARS 252.239.7001 and AR 25-2, the Contractor employees supporting IA/IT functions shall be appropriately certified upon contract award. The baseline certification as stipulated in DoD 8570.01-M must be completed upon contract award."

3.28 General Reqs - Classified Information [C.1.6.12.10]

Classified Information: Contractor shall comply with FAR 52.204-2, Security Requirements. This clause involves access to information classified "Confidential," "Secret," or "Top Secret" and requires contractors to comply with— (1) The Security Agreement (DD Form 441), including the

National Industrial Security Program Operating Manual (DoD 5220.22-M); any revisions to DOD 5220.22-M, notice of which has been furnished to the Contractor.

3.29 General Reqs - Drive and Operator Licensing and Certification [C.1.6.12.11]

"Driver and Operator Licensing and Certification. In accordance with AR 600-55, The Army Driver and Operator Standardization Program, DOD contractor employees assigned to operate Government-owned or Government-leased equipment in the performance of their contract will be in compliance with the licensing requirements of the State and local motor vehicle laws and certified, by the contractor and at the contractor's expense, as being fully qualified to operate the equipment which they are assigned. They will not be issued an OF 346 or DA Form 5984-E. The prime contractor must document all operator qualifications and provide this documentation (commercial drivers' license (CDL) if required for operating equipment) to the COR and administrative contracting officer prior to the contract employee engaging in equipment operation. Contract employees must also complete the Army's Accident Avoidance Course or a similar course produced by the contractor and approved by the local Government administrative contracting office. The COR and administrative contracting officer will retain this documentation. The COR/ACOR may be required to provide sponsorship for AKO accounts for the purpose of online training and certification."

3.30 Contractor Personnel Security - NDA & SAC [C.1.6.13.1]

All assigned Contractors must sign a letter of non-disclosure and have a minimum of a Special Agreement Check FBI FP (SAC). All assigned personnel must be able to comprehend English in both written and verbal form. All tasks shall be conducted in full compliance with Department of Defense, U.S. Army, and Fort Bragg Installation security regulations.

3.31 Contractor Personnel Security - Government Screening [C.1.6.13.2]

All Contracted personnel working on the installation will be screened by Government designated personnel as a standard practice in accordance with U.S. Army Memorandum, dated 19 DEC 2011. "The Procedures and Guidance for Contract Role-Players Counterintelligence Focused Security Review Program" (FOUO), or more current guidance when published. The Government will review each role player's background and determine if the role player shall be given access to the installation.

3.32 Contractor Personnel Security - Identification Information Page [C.1.6.13.3]

"The Contractor shall collect and maintain an identification information page for each contracted employee:

- Last Name, First Name, Middle Name
- Social Security Number
- Address
- Telephone and Cell Phone Numbers
- Email Addresses
- Date and Place of Birth
- Driver's license or passport number
- Resident Alien Number (if applicable)
- Current and valid work permit
- Certification of E-Verify clearance
- Recent photograph (within 6 months)
- Name and contact information for two references
- Results of any contractor conducted background checks
- Proposed start date and proposed length of employment"

3.33 Contractor Personnel Security - Proof of U.S. Citizenship or Eligibility to Work in U.S. [C.1.6.13.4]

All Contractor personnel must have proof of United States (U.S.) citizenship or eligibility to work in the U.S., if not a U.S. citizen.

3.34 Contractor Personnel Security - E-Verify Program [C.1.6.13.5]

The Contractor shall pre-screen applicants using the E-verify Program (<http://www.dhs.gov/E-Verify>) website to meet the established employment eligibility requirements. The Contractor shall ensure that all applicants have two (2) valid forms of government issued identification. The Contractor shall certify that all contracted personnel passed the E-Verify screen and that the Contractor possesses the results.

3.35 Contractor Personnel Security - Signed Authorization [C.1.6.13.6]

Signed authorization from all contractor personnel giving the U.S. military and law enforcement personnel permission to conduct further background and security checks.

3.36 Contractor Personnel Security - Contractor-Conducted Security Review [C.1.6.13.7]

"Contractor-conducted security review including, at a minimum, the following basic areas for ALL personnel supporting this contract:

- Pending criminal or civil charges
- Felony arrest record
- Alcohol related arrest within the last five (5) years
- Any involvement in hate crimes
- Involvement in any group or organization that espouses extra-legal violence as a legitimate means to achieve an end or the overthrow of the U.S. Government - dual or multiple citizen"

3.37 Contractor Personnel Security - Contractor Personnel Excel Spreadsheet [C.1.6.13.8]

"The Contractor shall provide an EXCEL spreadsheet roll-up document that includes all Contractor personnel. The spreadsheet shall be provided to the COR NLT than 30 days after contract award and shall be updated and provided to the COR during the first week of each quarter. The EXCEL spreadsheet shall include:

- Last name, First name, Middle name
- Additional alias names or spellings
- Social Security Number
- Address
- Date of Birth
- Place of Birth
- Driver's License State and Number
- Passport Number
- Resident Alien Number"

3.38 Contractor Personnel Security - NIAC Screening [C.1.6.13.8]

Once information is received, each Contractor employee will be subject to a National Intelligence Agency Check (NIAC) or other security screenings. If requested, contractor personnel shall submit to additional background checks and/ or counter-intelligence (CI) background screening to be administered by authorized Army Criminal Investigation Division (CID), US Army INSCOM/ 902d MI Group, Federal Bureau of Investigation, or State law enforcement officials.

3.39 Contractor Personnel Security - Comply with Applicable Installation Operational Security and Counter Intelligence/Force Protection Regulations [C.1.6.13.9]

The Contractor shall comply with all applicable Installation operational security and counter intelligence/ force protection regulations, to include submission of all employees' names and Social Security numbers or Green Card/ other authorization numbers to Military Police and/ or CID authorities as required.

3.40 Contractor Personnel Security - Additional Security Requirements [C.1.6.13.10]

"Additional Security Requirements. For all classified exercises, clearances for all personnel will be passed via the Joint Personnel Adjudication System (JPAS) to USAJFKSWCS. To pass the request via JPAS, the FSO will need the following information:

- SMO Code: W1E0AA

- Reason for Visit: (contract number, TBD at award)
- POC: COR
- POC Phone: 910-432-5194
- Dates of Visit: Listed in Enclosures"

3.41 Security of Classified Items, Systems, and Information - Secret Facility Clearance [C.1.6.14.1]

The Contractor shall obtain and maintain a Secret Facility Clearance (FCL) upon the start of the contract performance.

3.42 Security of Classified Items, Systems, and Information - SOFNetU Access [C.1.6.14.2]

Program Manager, Site Managers, Pineland North/South Area Managers, Pineland Lane Managers, COMMO personnel, G-Chiefs, Language CAT II/ III, Exercise Support Cell personnel, and Training Management Office personnel shall have access to Government classified material required for performance of this contract and may be required to have a SOFNetU account. Individuals requiring access to SOFNetU will be designated by the COR/ACOR. As such, these contractor personnel providing support under this contract shall possess a current and valid security clearance at the SECRET level.

3.43 Security of Classified Items, Systems, and Information - Classified Material Storage [C.1.6.14.3]

Classified material required by the Contractor for performance of tasks iterated throughout this PWS shall be stored in appropriate classified containers provided by the Government for that purpose. Project sensitive waste shall be disposed of in lockable bins provided by the Government for that purpose. Use of Government-furnished network access shall adhere all applicable OPSEC and current security policies.

3.44 Security of Classified Items, Systems, and Information - Notification of Security Incident [C.1.6.14.4]

The Government will be immediately notified if any security incident or any indication of a potential unauthorized disclosure or compromise of classified or sensitive unclassified information.

3.45 Security of Classified Items, Systems, and Information - Control All Documents, Need-to-Know Basis [C.1.6.14.5]

The Contractor shall control all documents, references, and other written material provided by USAJFKSWCS on a strict need-to-know basis. All such documents, references and other such material shall be returned to USAJFKSWCS personnel at the end of the exercises. No copies shall be made of any portion of this material without the express written consent of the COR. Any documents generated during this contract whether in electronic format or as written material shall be returned to the Government at the completion of each exercise. No archive copies of any material shall be retained by the Contractor without the express written consent of the COR and approval of the KO.

3.46 Security of Classified Items, Systems, and Information - NCIC and Terrorist Threat Data Base Screening [C.1.6.14.6]

National Crime Information Center (NCIC) and terrorist threat data base screening required. All contractor employees, including subcontractor employees, who are not in possession of a current Common Access Card (CAC) will be vetted by the local security office to determine fitness and eligibility for access IAW DTM 09-012, paragraph 2.b(4) to include but not limited to an NCIC and Terrorist Database screening. The Vendor will ensure that the government has sufficient biographical information to conduct said screening including, but not limited to the person's name, date of birth, and social security number.

3.47 Security of Classified Items, Systems, and Information - Favorable NAC-I and CAC Issuance [C.1.6.14.7]

Before CAC issuance, the Contractor employee requires, at a minimum, a favorably adjudicated National Agency Check with Inquiries (NAC-I) or an equivalent or higher investigation in accordance with Army Directive 2014-05. The Contractor employee will be issued a CAC only if duties involve one of the following: (1) Both physical access to a DoD facility and access, via logon, to DoD networks on-site or remotely; (2) Remote access, via logon, to a DoD network using DoD-approved remote access procedures; or (3) Physical access to multiple DoD facilities or multiple non-DoD federally controlled facilities on behalf of the DoD on a recurring basis for a period of 6 months or more. At the discretion of the

sponsoring activity, an initial CAC may be issued based on a favorable review of the FBI fingerprint check and a successfully scheduled NAC-I at the Office of Personnel Management.

3.48 Security of Classified Items, Systems, and Information - CAC Compliance and Return [C.1.6.14.8]

The Contractor shall comply with DoDI 5200.46, dated 9 Sep 14, DoD Investigative and Adjudicative Guidance for Issuing the Common Access Card (CAC). When eligibility is denied, revoked, contract completion, or contractor fails to maintain the DODI Basic Adjudication Standards or Supplemental Adjudication Standards listed within, CACs will be recovered by the Contractor and will immediately be rendered inoperable and returned to the COR or the local Real-time Automated Personnel Identification System (RAPIDS) site and the turn-in receipt forwarded to the COR. In addition, agencies' physical and logical access systems will be immediately updated to eliminate the use of a CAC for access. The Contractor shall report departed employees and the dates their CAC were returned to the COR or RAPIDS site as of the last day of the month on a monthly basis IAW SOFARS Clause 5652.242-9002. The report will include the names and circumstances of those departed employees whose CAC was not retrieved. Negative reports are required.

3.49 Security of Classified Items, Systems, and Information – Escort [C.1.6.14.9]

Contract personnel shall be escorted in areas where they may be exposed to classified and/or sensitive materials. All contractor employees, including subcontractor employees who are not in possession of the appropriate security clearance, will be escorted in areas where they may be exposed to classified and/or sensitive materials. The Contractor shall coordinate with the COR and/or the facility security office for access when required. (Use when security clearances are not required, i.e. facility repair or construction)

3.50 Security of Classified Items, Systems, and Information - Applicant Security Documentation [C.1.6.14.10]

The Contractor shall be responsible for ensuring security documentation is completed by applicants. The Contractor shall facilitate the security screening process for CRPs (U.S./non-U.S. citizens who do not require a security clearance and/or access to classified information) by ensuring the applicants complete the required security documentation (Privacy Act Advisement, SF 85P, Fingerprint Cards, OFI Form 86C Special Agency Check (SAC), Intelligence Security Questionnaire, and a National Intelligence Agency Spreadsheet). The Contractor is responsible for translation services required for non-English speaking/ writing applicants for assistance in completing the security screening packets. A blank security CI-screening packet will be provided to the Contractor by the Contracting Office upon request. For Linguist support, the Contractor must acquire a Personnel Security Investigation Center of Excellence (PSI-CoE) Personnel Security Investigation Portal (PSIP) account to submit the required background investigations. An initial list of applicants must be provided to the COR later than 7 business days after the initial contract award to start the CI-focused security screening process.

3.51 Identification of Contractor Personnel [C.1.6.22.1]

Identification of Contractor Personnel: All contractor personnel attending meetings, answering government telephones, and working in other situations where their status as a Contractor is not obvious to third parties, are required to identify themselves as such to avoid creating an impression in the minds of members of the public that they are government officials.

3.52 CAC Cards for All Contractor Key Personnel [C.1.6.22.2]

All Contractor key personnel performing work under this contract shall obtain a Department of Defense (DoD) Common Access Card (CAC). The CAC shall be worn at all times, when performing work under this contract, to include attending government meetings and conferences.

3.53 CAC Cards within 10 Work Days [C.1.6.22.3]

Contractor personnel shall be required to obtain a CAC at least ten (10) work days prior to start of base contract period or prior to performance under this contract, whichever comes first.

3.54 CAC Roster [C.1.6.22.4]

The Contractor shall develop, maintain, and provide to the COR an updated roster which shall include names and positions of all Contractor personnel as well as indicating which employees were issued CAC or other forms of government identification cards. The Contractor shall submit initial roster to the COR within ten (10) calendar days after commencement of base period of performance.

3.55 CAC Report, Collection, and Return [C.1.6.22.5]

The Contractor shall immediately report any lost CAC or government issued identification cards to the COR and Military and/or DoD police agencies. The Contractor shall immediately collect the CAC and other government issued forms of identification upon termination of employee, or at the end of the contract performance period. The CAC and other government issued forms of identification shall be returned to the COR within one (1) hour of employee termination, or at the end of contract performance period, whichever comes first.

3.56 Contractor Personnel Appearance and Performance [C.1.6.22.6]

Contractor Personnel Appearance and Performance: It is essential that all contractor personnel meet the highest standards of professionalism and personal integrity. The Contractor shall ensure their personnel do not perform work under the influence of alcohol, illegal prescribed drugs or any other incapacitating agents. Contractor personnel shall be neatly groomed and dressed in business casual attire to present a professional appearance at all times.

3.57 Data Rights [C.1.6.23]

Data Rights: The government has unlimited rights to all documents/material produced under this contract to the extent permitted by the data rights clauses. The parties mutually acknowledge their understanding that this is the government's intent. All documents and materials, to include the source codes of any software, produced under this task order shall be government owned and are the property of the government with all rights and privileges of ownership/copyright belonging exclusively to the government. These documents and materials may not be used or sold by the contractor without written permission from the contracting officer. All materials supplied to the government shall be the sole property of the government and may not be used for any other purpose. This right does not abrogate any other government rights.

3.58 OCI [C.1.6.24]

Organizational Conflict of Interest: Organizational Conflict of Interest: The provisions of FAR Subpart 9.5, Organizational and Consultant Conflicts of Interest, concerning organizational conflicts of interest govern this contract. The Contractor shall notify the Contracting Officer immediately whenever it becomes aware that such access or participation may result in any actual or potential OCI and shall promptly submit a plan to the Contracting Officer to avoid or mitigate any such OCI. The Contractor's mitigation plan will be determined to be acceptable solely at the discretion of the Contracting Officer and in the event the Contracting Officer unilaterally determines that any such OCI cannot be satisfactorily avoided or mitigated, the Contracting Officer may affect other remedies as he or she deems necessary, including prohibiting the Contractor from participation in subsequent contracted requirements which may be affected by the OCI.

3.59 Non-Disclosure Agreements [C.1.6.24.1]

"Non-Disclosure Agreements. The Contractor shall obtain from each employee who has access to proprietary information under this contract, a written agreement which shall in substance provide that such employee shall not, during his/her employment by the Contractor or thereafter, disclose to others or use for their

benefit, proprietary information received in connection with the work under this contract. The Contractor will educate its employees regarding the restrictions imposed by FAR 9.505-4, so that they will not use or disclose proprietary information or data generated or acquired in the performance of this contract, except as provided herein."

3.60 Training [C.1.6.24.2]

Training. The Contractor shall effectively educate its employees, through formal training, company policy, information directives and procedures, in an awareness of the legal provisions of FAR Subpart 9.5 and its underlying policy and principles, so that each employee will know and understand the provisions of that Subpart and the absolute necessity of safeguarding information from anyone other than the Contractor's employees who have a need to know, and the U.S. Government.

3.61 Reps and Disclosures [C.1.6.24.3]

"Representations and Disclosures.

1.6.24.3.1. The Contractor represents that it has disclosed to the KO, prior to award of this contract, all facts relevant to the existence or potential existence of organizational conflict of interest as that term is used in FAR Subpart 9.5.

1.6.24.3.2. The Contractor represents that if it discovers an organizational conflict of interest or potential conflict of interest after award of this contract, a prompt and full disclosure shall be made in writing to the KO. This disclosure shall include a description of the action the Contractor has taken or proposes to take in order to avoid or mitigate such conflict."

3.62 Remedies and Waivers [C.1.6.24.4]

"Remedies and Waiver.

1.6.24.4.1. For breach of any of the above restrictions or for non-disclosure or misrepresentation of any relevant facts required to be disclosed concerning this contract, the Government may terminate this contract for default, disqualify the contractor for subsequent related contractual efforts, and pursue such other remedies as may be permitted by law or this contract. If, however, in compliance with section 1.6.24., the Contractor discovers and promptly reports an organizational conflict of interest (or the potential thereof) subsequent to contract award, the KO may terminate this contract for convenience, if such termination is deemed to be in the best interest of the Government.

1.6.24.4.2. The parties recognize that this clause has potential effects, which will survive the performance of this contract, and that it is impossible to foresee each circumstance to which it might be applied in the future. Accordingly, the Contractor may at any time seek a waiver from the cognizant KO b"

3.63 Part 4 - Contractor Furnished Items and Services - Uniforms & Equipment [4.2]

4.2. Uniforms & Equipment: The Contractor shall provide all uniforms and equipment shall be maintained by contractors. By exception, Government may provide specific clothing or uniform to portray a specific temporary role. In this case the Government shall issue that clothing/ uniform for a specified period of time then launder and maintain for future use. The contractor shall provide rations and water for ALL CONTRACTED PERSONNEL.

3.64 Part 4 - Contractor Furnished Items and Services - Training Facilities [4.3]

"Training Facilities: The Government intends to provide the land and villages required to execute training support. However, if this approach is not executed, the Contractor may be required to provide training facilities as follows: Provide four (4) village sites/ locations with 8 to 10 stick built structures on a sufficient tract of land that can be used to replicate a variety of cultural locations. These facilities will be used as an alternate target/ training facility that will provide variety and challenge students in numerous cultural situations, scenarios, and assessments. A surrounding road network is required on the track of land to facilitate convoy movement procedures for students to utilize in route to specified targets. The village sites/ locations and track of land should be within a 15-mile radius of Camp Mackall. This site may or may not be utilized simultaneously or consecutively and is required to be available from start to finish of each exercise. In some cases there may be a need to run separate exercises simultaneously. Number of students and scenarios will determine the usage. Usage timeline and frequency will be coordinated between Course Manager and Site Manager/ Exercise Coordinator.

Clarification: If required, the Government intends to negotiate this effort separately. Do not price in Schedule B."

3.65 Contractor Manpower Reporting [5.1]

"Contractor Manpower Reporting: The Contractor will report ALL contractor labor hours (including subcontractor labor hours) required for performance of services provided under this contract for the Department of the Army via a secure data collection site. The Contractor is required to completely fill in all required data fields using the following web address: <http://www.ecmra.mil>, and then click on "Department of the Army CMRA" or the icon of the DoD organization that is receiving or benefitting from the contracted services.

Reporting inputs will be for the labor executed during the period of performance during each Government FY, which runs from October 1 through September 30. While inputs may be reported any time during the FY, all data shall be reported no later than October of each calendar year, beginning with 2019. Contractors may direct questions to the help desk by clicking on "Send an email" which is located under the Help Resources ribbon on the right side of the login page of the applicable Service/Component's CMR website at <http://www.ecmra.mil>. The required data fields include:

- (1) Contracting Office, Contracting Officer, Contracting Officer's Technical Representative;
- (2) Contract number, including task and delivery order number;
- (3) Beginning and ending dates covered by reporting period;
- (4) Contractor name, address, phone number, e-mail address, identity of contractor employee entering data;
- (5) Estimated direct labor hours (including sub-contractors);
- (6) Estimated direct labor dollars paid this reporting period (including sub- contractors);
- (7) Total payments (including sub-contractors);
- (8) Predominant Product Service Code (PSC)/Federal Service Code (FSC) reflecting services provided by contractor (and separate predominant PSC/FSC for each sub-contractor if different);
- (9) Estimated data collection cost;
- (10) Organizational title associated with the Unit Identification Code (UIC) for the Army Requiring Activity (the Army Requiring Activity is responsible for providing the contractor with its UIC for the purposes of reporting this information);
- (11) Locations where contractor and sub-contractors perform the work (specified by zip code in the United States and nearest city, country, when in an overseas location, using standardized nomenclature provided on website);
- (12) Presence of deployment or contingency contract language; and
- (13) Number of contractor, and sub-contractor employees deployed in theater this reporting period (by country).

As part of its submission, the contractor will also provide the estimated total cost (if any) incurred to comply with this reporting requirement."

3.66 Performance Requirements Summary [Tech. Exhibit 1]

See Technical Exhibit 1

4.0 PROCEDURES TO ESTABLISH AND RECRUIT A QUALIFIED WORKFORCE [L.2.2.2.3 TAB E1(IV)]

Discuss the procedures that will be used to establish and recruit a qualified workforce (IAW FAR 52.222-17- Non-displacement of Qualified Workers) sufficient to satisfy the requirements of the PWS, over the entire period of performance.

5.0 HOW TO ACCOMMODATE FLUCTUATING WORKLOADS AND SCHEDULES, MINIMIZE TURNOVER, AND RETAIN QUALIFIED PERSONNEL [L.2.2.2.3 TAB E1(V)]

Discuss how to accommodate fluctuating workloads and schedules, minimize turnover, and retain qualified personnel required to successfully perform the contract.

5.1 Enclosures [Enclosures 1-11]

See Enclosures 1-11

TAB E2 - TECHNICAL UNDERSTANDING [L.2.2.2.3 TAB E2]

6.0 APPROACH TO PROVIDING SME ROLE PLAYERS [L.2.2.2.3 TAB E2(I)]

A detailed approach to providing subject matter expert role players that have operational experience coupled with years of instructor experience that are capable of effectively teaching in-role instruction, and understand how to engage students at the appropriate level of intensity and then adjust responses based on the performance of the student.

6.1 General Personnel Duties [5.3]

6.1.1 General Personnel Duties - Observe Student Activities [5.3.1]

The Contractor shall observe student activities and provide oral and written feedback to the military cadre in accordance with Standard Operating Procedures (SOPs).

6.1.2 General Personnel Duties - Control Movements and Activities of Students [5.3.2]

The Contractor shall control the movements and activities of students in order to maintain safe and positive control at all times in accordance with SOPs.

6.1.3 General Personnel Duties - Conduct Training in a Field Environment [5.3.3]

The Contractor shall conduct training in a field environment, both day and night, and throughout the year during all seasons despite inclement weather.

6.1.4 General Personnel Duties - Conduct Training in a Field Environment [5.3.4]

The Contractor shall conduct training in a field environment for periods varying from a few hours to several days (up to 14 days) without access to dining, shower, bathing, laundry or sleeping facilities. The Contractor shall conduct training using continuous support. Shift changes shall be conducted in a manner that does not disrupt training.

6.1.5 General Personnel Duties - Fly in Government-Owned or Contracted Aircraft [5.3.5]

Contract personnel may be required to fly in Government-owned or contracted aircraft in support of exercise activities.

6.1.6 General Personnel Duties - Handle Ammunition and Pyrotechnics [5.3.6]

The Contractor may be required to handle ammunition and pyrotechnics and be capable of employing small arms and pyrotechnics.

6.1.7 General Personnel Duties - Conduct AARs [5.3.7]

Contractor shall conduct AARs with the Cadre when required.

6.1.8 General Personnel Duties - Relationship to Cadre [5.3.8]

Relationship to Cadre. Cadre members are the Government representatives that provide the Contractor with key information about the trainees' accomplishment of critical tasks, subtasks, enabling learning objectives (ELOs) and terminal learning objectives (TLOs). Depending on the situation and trainee performance, the Cadre Team may determine that any portion of the training be repeated, emphasized, lengthened, shortened, or omitted. The Contractor, in turn, observes the trainees in some circumstances in which the Cadre Team is absent. If these are significant to the training, the Contractor shall report them to the Cadre Team and recommend appropriate role-playing responses.

6.1.9 General Personnel Duties – NDA [5.3.9]

Contract employees shall sign a Non-Disclosure Statement for all training and tactics, techniques, and procedures (TTPs) that they are exposed to.

6.1.10 General Personnel Duties - Familiar with Exercise Scenario [5.3.10]

Contract personnel shall be familiar with the exercise scenario and be responsible for learning and applying specific scenario information that will be provided by the Government. The Contractor shall back-brief the Cadre on proposed role-playing details, and shall adjust role-playing details in accordance with Cadre decisions.

6.1.11 General Personnel Duties - Key Personnel Attend a Briefing [5.3.11]

Key contract personnel shall attend a briefing prior to the execution of training, and an after action review at the conclusion of training during each class cycle; daily in/ out briefings may be required by cadre to facilitate training. Key contracted personnel are: Management, Supervisors, and/ or team/ shift leaders that are involved in each exercise or as designated by the contractor to ensure quality support

6.1.12 General Personnel Duties - Perform Duties in Accordance with SOP and Criteria [5.3.12]

All contract personnel shall perform their duties in accordance with the 1st Special Warfare Training Group (A) Student Treatment SOP (which prohibits hazing and harassment) and the Student Grading and Evaluation Criteria.

6.1.13 General Personnel Duties - Not Divulge Information [5.3.13]

The Contractor shall not divulge information to the students beyond what is outlined in the scenario or that which would unfairly assist the student(s) to arrive at solutions or overcome challenges.

6.1.14 General Personnel Duties - Comply with All Federal, State, and Local Safety Regulations [5.3.14]

The Contractor shall comply with all Federal, State, Local, and safety regulations. The Contractor shall ensure that all assigned personnel understand applicable weapons safety policies and directives. Personnel who knowingly violate safety policies or directives shall be dismissed. If a mishap involving weapons under this contract results in an injury, the Contractor shall promptly report the incident to the Site Manager and Government representative.

6.1.15 General Personnel Duties - Clothing Suitable [5.3.15]

Contract personnel shall wear clothing suitable to the role and environment in which they are required to operate.

6.1.16 General Personnel Duties - Self-Sustainment [5.3.16]

Contract personnel shall possess a day pack, assault pack or rucksack and containers to store water for self-sustainment while conducting operations.

6.1.17 General Personnel Duties - Man an Assigned Station or Target Area [5.3.17]

The Contractor may be required to man an assigned station or target area and/ or move along designated routes with or without direct Cadre support.

6.1.18 General Personnel Duties - Act Out Assigned Roles [5.3.18]

The Contractor shall act out assigned roles as enemy persons or civilian non-combatants in accordance with assigned scenarios and Cadre guidance. At times, role players may be required to perform numerous roles or other roles in support of the exercise depending on exercise requirements (i.e. an OPFOR role player may be required to play the role of a civilian on the battlefield (COB) or a Guerrilla role player).

6.1.19 General Personnel Duties - Simulate Guerrilla or Combat Activity [5.3.19]

Contract personnel shall simulate guerrilla or combat activity by exhibiting behaviors appropriate to the target and by firing blanks.

6.1.20 General Personnel Duties - Perform Rudimentary Light Infantry Tactics [5.3.20]

Contract personnel shall perform rudimentary light infantry tactics at the direction of the student chain of command and the Cadre Team.

6.1.21 General Personnel Duties - Supervision of Military Role-Players [5.3.21]

Supervision of military role-players. When military students or military role players are present during role-playing, the Contractor may be required to act in a position of authority within scenario and direct actions or provide oversight as dictated by role, position, or scenario; however the actual chain of supervision of all military students and role players does not include the contractor.

6.1.22 General Personnel Duties - Not Identify Themselves [5.3.22]

Contract personnel shall not identify themselves as agency employees or representatives to outside agencies or persons. Contract personnel shall identify themselves as contractors in support of Government activities.

6.2 Language/Cultural Qualifications & Language Capability and Requirements [5.4-5.5]

"5.4. Language/ Cultural Qualifications: The Contractor shall furnish language/ cultural role players in accordance with the language categories below and the qualifications and requirements of those categories. The Contractor shall take into consideration cultural differences and sensitivities of mixing certain nationalities at the same training site. No security clearance required unless otherwise noted.

5.4.1. Language Role players shall be able to write and speak in clear and concise grammar and pronunciation in the required foreign language and in English.

5.4.2. The Contractor shall be fluent in English and at least one other of the following languages: Arabic, Chinese-Mandarin, Korean, Russian, Persian-Farsi/ Dari, Pashto, Turkish, Thai, Polish, Tagalog, Indonesian-Bahasa, French, Spanish, Urdu, Czech, or Hungarian. Additional languages may be added based on the needs of the Government, changes to POI, or availability of language qualified role players that reside in the local region.

5.4.3. The Contractor must be familiar with and able to conduct oneself in accordance with the local culture and customs of their native heritage.

5.4.4. Languages for each exercise will be determined at least 30 days in advance. Determination of the type of language role player that is provided will be made with consideration of availability and capability of the contractor to provide without undue cost increase. Languages for each exercise will be coordinated based on student languages of the class and availability of language qualified role players from the local region.

5.4.5. All efforts will be made to provide language qualified role players from the local region in order to minimize travel costs.

5.4.6. At times, a portion of the role players will be used as interpreter role players during conduct of the exercise.

5.5. Language capability and security requirements: The Contractor shall screen all Language/ Cultural Role Players for the skills listed below. The screener shall ensure that the role player applicant possesses the proficiency levels specified in the appropriate category. After screening, the contractor shall submit contractor qualifications, in writing to the COR prior to the training exercise.

5.5.1. Category I (CAT I). Category I role players must have a 3 level speaking in the target language proficiency as measured by examination procedures that are equivalent to the Defense Language Proficiency Test (DLPT) taken within the immediate 12 months preceding hiring. No security clearance required.

5.5.2. Category I-A (CAT 1-A). Category I-A role players must have a 2 level in the target language proficiency as measured by examination procedures that are equivalent to the DLPT taken within the immediate 12 months preceding hiring. No security clearance required.

5.5.3. Category II (CAT II). Category II role players must have a 3 level in the target language proficiency as measured by examination procedures that are equivalent to the DLPT (this equates to an ALTA score of 9 or higher)

taken within the immediate 12 months preceding hiring. CAT II role players must be U.S. citizens and in possession of a SECRET security clearance granted by cognizant authority.

5.5.4. Category III (CAT III). Category III role players must have a 4 or 5 level in the target language proficiency as measured by examination procedures that are equivalent to the DLPT taken within the immediate 12 months preceding hiring. CAT III role players must be U.S. citizens and in possession of a SECRET security clearance granted by cognizant authority.

Clarification: There are no current requirements for CAT II or CAT III role players. The qualifications of the CAT II and CAT III role players are provided for possible future use if a change to the POI or inclusion of other classified training requires the addition of this labor category."

6.3 Guerrilla Chief Duties [5.7]

"Guerrilla Chief Duties.

5.7.1. The Contractor shall perform the Guerrilla Chief (G-Chief) functions in accordance with the Pineland Scenario and Atlantan country studies, as an unconventional warfare (UW) senior role-player. At the beginning of each exercise, cadre will present a general G-Chief briefing, in which they present the scenario and any updates to the G-Chiefs and role-players. The Cadre assigned to each G-Chief then briefs the contractor on their part of the scenario. The Contractor shall adhere to scenarios IAW the Cadre written Scenario Plan to the extent allowable by the terms in this contract.

5.7.2. During the exercise, the Contractor shall portray the head of a guerrilla faction and as head of a group of irregular soldiers. The group operates independently toward a common objective, usually to change the status quo within a particular region or country through the use of unconventional TTPs and overt military action. The G-Chief usually has a political agenda, which may or may not be openly displayed. In all aspects the purpose of the role-playing is to allow the Cadre to observe the trainees in performance of the maximum number of training objectives. When a team falters, the cadre may adjust the situation to maximize the team's ability to recover. The Contractor's overall function is to support this training strategy.

5.7.3. The Contractor shall attend the Cadre Team briefing before every exercise.

5.7.4. The Contractor shall back-brief the Cadre on proposed role-playing details, and shall adjust role-playing details in accordance with Cadre decisions.

5.7.5. The Contractor shall, during Guerrilla Reception on the first day of the exercise, brief the Guerrilla NCOIC on his/ her responsibilities, assemble the group of guerrilla role-players, verify personal equipment, gather guerrilla in processing data and submit it to the cadre. The Contractor shall correct database errors or omissions within 48 hours of in processing, and shall correct errors found during the in briefing to the Guerrilla NCOIC upon notification.

5.7.6. For Robin Sage, the Contractor shall, after Guerrilla Reception, assemble the group and transport them to Camp Mackall using Government-furnished transportation.

5.7.7. Upon arrival at Camp Mackall, the Cadre will present a final briefing to the Contractor that presents and updates the scenario. Based on the approved and updated scenario, and given a group of guerrilla role-players, each G-Chief will identify detailed roles for each player. Identifications of roles shall take advantage of each guerrilla role-player's physical and mental characteristics.

5.7.8. Prior to student arrival at the exercise training sites the Contractor shall, give historic personality profiles, train role-players on the details of each profiled personality. After training, role-players shall be able to answer the following questions accurately:

- Who are you?
- Where do you live?
- What is your situation?
- Why are you with this guerrilla band?
- What are your most pressing needs?
- What are your most pressing fears?
- What resources or skills do you bring to the movement?
- What is your attitude toward your Government?
- What is your attitude toward this movement? What will change it?
- What is your attitude toward this Guerrilla Chief? What will change it?
- What is your attitude toward these Americans? What will change it?
- What is your attitude toward this operation? What will change it?
- What are the key traits of the person you are portraying?
- What are key reactions you are to portray and the situations that provoke them

5.7.9. The Contractor shall conduct the exercise and all tasks in consonance with the scenario, the Cadre Team briefing, the dilemmas, the Graduation and Evaluation Criteria, Student Handouts, and the Pineland Scenario. The Contractor shall update the plan in coordination with the Cadre Team during exercise play. When a Cadre notifies the contractor that role playing is not in consonance with the scenario, the contractor shall adjust the role-playing accordingly.

5.7.10. During the exercise, the Contractor shall lead the guerrilla group (on foot) to guerrilla base camps, establish up to three camps per exercise IAW UW doctrine, and occupy the camps. The guerrilla group shall arrive at required times and places IAW the scenario. Minor corrections in navigation or time schedule are permitted with consent of Cadre.

5.7.11. The Contractor shall conduct reviews to critique and adjust role-playing. Reviews shall occur as needed to identify to role-players the desired outcomes of their role-playing, the strengths and deficiencies in their role-playing, and the desired changes in their role-playing. Corrections and changes shall enhance the probability that trainees achieve their training objectives.

5.7.12. The Contractor shall represent the guerrilla group in all key interactions with trainees.

5.7.13. The Contractor shall provide for the health, welfare and safety of the guerrilla role-player

Group. The Contractor shall enforce food, water, rest, and sanitation discipline for the group, provide for attention for sick or injured group members, assign tasks so as not to threaten the welfare of the group or its members, assess risk for each training event, and conduct group activities in concert with the assessment. The contractor shall comply with constraints of the overall exercise risk assessment. The Contractor shall report health, welfare and safety problems to the NCOIC and Cadre Team upon discovering them.

5.7.14. The Contractor shall perform administrative functions concerning the guerrilla role-player group and its assets. The Contractor shall maintain accountability for group and personal equipment, report the status of sensitive items and maintain personnel rosters for role-players. The Contractor shall report immediately the absence or injury of a role-player or the loss of any sensitive item of equipment.

5.7.15. At the conclusion of the exercise and in conjunction with the transition phase of the training, if required, the Contractor shall transport the guerrilla group to Camp Mackall using Government-furnished transportation. The Contractor shall supervise the turn-in of uniforms, equipment, and sensitive items and inform the guerrilla role-players as to procedures for group cleanup and return to civilian attire.

5.7.16. When trainees are present during role-playing, the Contractor acts (as part of the role) as if he were in control of the Guerrilla band. Contractor may be required to walk patrols with students and role players and provide observation and control measure to ensure the safe conduct of training.

5.7.17. Relationship to Cadre. The Cadre Teams are the Government representatives that provide the Contractor with key information about the trainees' accomplishment of critical tasks, subtasks, ELOs and TLOs, and how these affect role-playing. Depending on the situation and trainee performance, the Cadre Team may determine that any portion of the training be repeated, emphasized, lengthened, shortened, or omitted. Where this determination affects role-playing, the Cadre informs the Contractor on the desired role-playing activities, and the Contractor shall adjust the role-playing accordingly. The Contractor, in turn, observes the trainees in some circumstances in which the Cadre Team is absent. If these are significant to the training, the Contractor shall report them to the Cadre Team and recommend appropriate role-playing responses.

5.7.18. Training Development. In performing the training development function, the Contractor/ G-Chief shall assist cadre in professional development of trainees through the development and execution of the exercise scenario.

5.7.19. By End of Exercise (ENDEX), the Contractor shall recommend feasible changes to the exercise scenario based on lessons learned, characteristics of the area of operations, and other factors. Recommendations will be suitable to the learning objective of each sub-phase, and will increase the probability of trainee exposure to training challenges and trainee achievement of learning objectives.

5.7.20. Throughout the exercise, the Contractor shall recommend selected events from the Cadre Team Scenario Plan or dilemmas from the list of dilemmas to react to trainee behaviors, problems and opportunities for the purpose of achieving training objectives with the greatest number of trainees. The contractor shall then advise guerrilla role-players (as necessary) and execute the plans selected by the Cadre Team through role-playing.

5.7.21. During and between exercises, the Contractor shall record observations pertinent to scenario development and role-playing in future training iterations. The Contractor shall provide comments in AAR format to the Cadre Team at or before ENDEX. Comments should meet the criteria of being suitable to achieve or improve the achievement of published training objectives, and feasible within current resources and technology.

5.7.22. Before, during, and after the CULEX, the Contractor shall assist in maintaining the historical and fictional personality profiles for all guerrillas assigned or attached to the applicable area of operations. As a minimum, files in the possession of the Contractor shall remain complete. File maintenance shall include changes, additions and deletions proposed during AARs and accepted by the course director.

5.7.23. Before, during, and after the CULEX, the Contractor shall maintain working files for each personality profile. The Contractor shall keep Government material intact, and shall add observations, updates and changes incurred during exercises.

5.7.24. The Contractor shall maintain exercise target folders by updating information generated by Cadre and perpetuating this information throughout an exercise. Upon termination of an exercise, the Contractor shall return updated target folders to the Cadre Team. The contractor may add updates to target folders up to one week after ENDEX.

5.7.25. During AARs, the Contractor shall recommend additions, deletions or changes to profiles based on lessons learned and suggestions from role-players. The contractor shall post approved or accepted proposals to working files.

5.7.26. The Contractor is prohibited from any deviation from the scenario without express permission of the Cadre Team.

5.7.27. The Contractor shall not divulge information to the trainees that is not authorized or that unfairly helps the team arrive at solutions or overcome difficulties."

6.4 Re-Supply (Log Runner) Support Duties [5.8-5.8.7]

"5.8.1. During the exercise, and given a vehicle, schedule, standard road map and military road map, the Contractor shall supply (pick up, load, deliver, and off-load) equipment, water, and food to multiple locations within a set period of time. Pickup and delivery shall occur within one-half hour of the schedule.

5.8.2. The Contractor shall be required to move personnel into and out of the training areas during the supply movements.

5.8.3. The Contractor shall navigate to and from locations unassisted.

5.8.4. At each training site, the Contractor shall replace empty 5-gallon water cans with full ones. The Contractor shall refill empty water cans before returning to training site.

5.8.5. Contractor employees shall tag and charge depleted batteries evacuated from the training site in the Government battery charging facility. When batteries are charged, the Contractor shall return them to their point of origin with the next delivery.

5.8.6. The Contractor shall travel unassisted using a Government-furnished vehicle to locate training sites within specific time windows.

5.8.7. Before Start of each exercise (STARTEX) and after the end of each exercise (ENDEX), the Contractor shall assist Government personnel with set-up and take-down of field training facilities, base station, safe houses, and other training sites. Set-up and take down shall include light equipment pick up, delivery, loading and off-loading."

6.4.1 Re-Supply (Log Runner) Support Duties - Projected Exercise Hours [5.8.8]

Projected Exercise Hours. Exercise re-supply occurs mostly during daylight hours, but the Contractor must provide on-call support 24 hours per day.

6.4.2 Re-Supply (Log Runner) Support Duties - Exercise and Pineland Area Management [5.8.10]

A lane refers to a designated area of operations for each unit to train within. Pineland consists of twelve (12) lanes and is located throughout central North Carolina. North Pineland consists of six (6) lanes and South Pineland consists of six (6) lanes.

6.4.3 Re-Supply (Log Runner) Support Duties - Site Management [5.8.10.1]

Site Management. The Contractor shall provide one (1) Site Manager and the requested number of Role Player Supervisors based on exercise requirements specified in the attached enclosures. Site management shall assist in presenting Pineland Area Study Brief, and role player train-up along with conducting area familiarization IAW information provided in Coordinating Instructions. The Site Manager and Role Player Supervisors shall exercise command and control over ALL contract personnel. The Site Manager shall also attend daily OPCEN coordination meetings throughout the dates listed for this exercise. There is no requirement for site management to be physically present 24-hours a day in OPCEN; rather, only the necessity to attend coordination meetings and stay in contact with that organization. Additionally, the Site Manager and Role Player Supervisors shall not serve in a role player capacity.

6.4.4 Re-Supply (Log Runner) Support Duties - Site Management Coordinating Instructions [5.8.10.1.1-5.8.10.1.11]

"Site Management Coordinating Instructions.

5.8.10.1.1. The Contractor shall brief (using Government provided data) all personnel on the concept and responsibilities of their position, and provide an overview of the Pineland Area Study Brief prior to arrival.

5.8.10.1.2. The Contractor shall ensure role players are physically capable to perform tasks under field conditions. The Contractor must ensure that the personal health situation of role players, i.e. pregnancy, injuries, etc. are not put at risk, but the personnel provided must be able perform their prescribed missions.

5.8.10.1.3. The Contractor shall be responsible for role player conduct during the exercise period.

5.8.10.1.4. The Contractor shall assist in site improvement/ preparation; assist with new role player roles and scenario development, provide cultural expertise and knowledge to enhance realism of government owned area/ facilities. Improvements/ preparations will be conducted IAW Government's directed priority of work.

5.8.10.1.5. The Contractor shall provide management representation at daily coordination meetings, attend planning coordination meetings in preparation for the exercise, and attend AAR at the completion of exercise.

5.8.10.1.6. The Contractor shall provide by name/ by position start roster of all personnel supporting each exercise NLT 24 hours after start of each exercise.

5.8.10.1.7. The Contractor shall provide by name/ by position ending roster of all personnel supporting each exercise to include any changes made during the conduct of the exercise NLT 24 hours after completion of each exercise.

5.8.10.1.8. The Government and Site Manager will conduct area/ scenario familiarization of exercise events for all role players.

5.8.10.1.9. The Government and Contractor shall conduct a joint preparation, train-up and validation of ALL role players. This role player preparation training will be accomplished prior to actual execution of roles with students. Hours have been allocated as train up/ set up on attached enclosure requirements to accomplish this task.

5.8.10.1.10 The Contractor shall inform all role players that exercise is conducted under field conditions – Billeting is under field conditions.

5.8.10.1.11. Contractor shall provide representation at all In Progress Reviews (IPR) to finalize actual requirements/ scenarios and to discuss overall exercise execution."

6.4.5 Re-Supply (Log Runner) Support Duties - Area Manager Duties [5.8.11-5.8.11.15]

"5.8.11. Area Manager Duties.

5.8.11.1. The contractor shall perform the duties as an assistant to the Cadre of that specific lane. Area manager shall function in both a garrison and field environment in accordance with the Cadre Team Sergeant's roles and responsibilities and ROBIN SAGE/ Pineland Scenario and Atlantican country studies. The area manager functions an unconventional warfare (UW) training scenario developer and will assist the cadre in developing scenarios with scripts and Desired Student Response (Objective) in accordance with the Program of Instruction/Doctrine. The Area Manager shall provide operational and support continuity for his cadre lane during cadre change-over. He will also take a large role in the area development for that specific lane. Beyond requesting and maintaining land use agreements the area manager will assist the cadre in all aspects of area and scenario development. The area manager shall assist the cadre in the training of the students in both an active and support role. The area manager shall also act as the manager for all of the contracted role players working for that lane. This shall include the G-Chief, OPFOR, and Guerrilla Force.

5.8.11.2. During the culmination exercise (CULEX), the contractor shall in-process contracted role players along with G-Chief and assure they are prepared for their roles. Area manager is responsible for supervising Contracted role players as required. Ensure the Contracted role players and IUWs deployment into sector and the establishment of the Guerrilla, Cadre and OPFOR camps and any others as required. For the first two days, the area manager will report the status of all personnel in that training lane to the Field Team Leadership. This task may be delegated to the G-Chief. Establish and operate an OPCEN in the cadre camp in order to battle track all current and future operations. Responsible for coordinating for auxiliary transportation, facilities and any adjunct role players within the scenario. Area Manager shall supervise OPFOR on current operations and brief them in preparation of all future operations. He shall also assist the Cadre in the supervision of any military personnel within the cadre camp in their assigned tasks. This includes all cadre camp administrative requirements, the issue and accountability of ammunition and pyrotechnics and the issue, turn in and accountability of weapons and any other sensitive items. Area manager may act as a relay of cadre instructions and any specific coordination with the G Chief.

5.8.11.3. The contractor shall attend all Cadre Team briefings before every operation.

5.8.11.4. The contractor shall back-brief the Cadre on proposed role-playing details, and shall adjust role-playing details in accordance with Cadre decisions.

5.8.11.5. The contractor shall, during Guerrilla and OPFOR reception on the first day of the UW FTX, assist the G-Chief in assembling the group of guerrilla and OPFOR role-players, verify personal equipment, gather in processing data and submit it to the cadre. The contractor shall, after Guerrilla Reception, assemble the group for transport to Camp Mackall using Government-furnished transportation.

5.8.11.6. When not conducting the CULEX, area managers shall assist the cadre in post operations activities including the After Actions Report / Post Instructional Conference, maintenance of weapons, ISOFAC cleaning, etc. Area Manager will have the primary role of managing land use agreements within their sector of training. This will include acquiring and maintaining Cadre Camps, G-Bases, targets and any training areas, property, or businesses where students conduct training, movement or meeting. If boots touch the ground a land use agreement is required. Area Manager is responsible for the following tasks:

- Notify land owners of upcoming class requirements and dates.
- Notify role players of upcoming class requirements and dates.
- Notify G Chief of upcoming class requirements, dates and cadre intent.
- Develop and finalize contracted role player roster and notify contracted role players of work schedule.

5.8.11.7. Area Manager shall develop and maintain all continuity products including but limited to the following: Area Manager Book, G Chief Book, Adjunct Role Player Book, and Land Use Agreement Book.

5.8.11.8. Area Manager shall assist the cadre with all product development including but not limited to: Scenario Brief to the Command Team, TV Guide (Training schedule), Transportation requests (Army), Air support requests, Weapons requests, and Supply requests.

5.8.11.9. Area Manager shall assist cadre with training in the classroom, field and the Robin Sage Exercise. At all times the area manager will act as a safety officer and may halt training any time an unsafe act is observed. He will maintain rapport with civilian supporters in Sector via regular communications and visits. Prior to conduct of the CULEX, area manager will go in sector and make the following coordination: Land use, Building/structure use, Local role players, Local transportation (Civilians), Local supplies Airport facilities (if utilized) and Government shops and agencies (City, county, state and federal) Law Enforcement.

5.8.11.10. The contractor shall provide for the health, welfare and safety of the contracted role players. The contractor shall enforce food, water, rest, and sanitation discipline for the OPFOR, provide for attention for sick or injured group members, assign tasks so as not to threaten the welfare of the group or its members, assess risk for each training event, and conduct group activities in concert with the assessment. The contractor shall comply with constraints of the overall exercise risk assessment. The contractor shall report health, welfare and safety problems to the Cadre upon discovering them.

5.8.11.11. The contractor shall perform administrative functions concerning the contracted role players and its assets. The contractor shall maintain accountability for group and personal equipment, report the status of sensitive items and maintain personnel rosters for role-players. The contractor shall report immediately the absence or injury of a role-player or the loss of any sensitive item of equipment.

5.8.11.12. Relationship to Cadre. The Cadre Teams are the Government representatives that provide the contractor with key information about the trainees' accomplishment of critical tasks, subtasks, ELOs and TLOs, and how these affect role-playing. Depending on the situation and trainee performance, the Cadre Team may determine that any portion of the training be repeated, emphasized, lengthened, shortened, or omitted. Where this determination affects role-playing, the Cadre informs the contractor on the desired role-playing activities, and the contractor shall adjust the role-playing accordingly. The Contractor, in turn, observes the trainees in some circumstances in which the Cadre Team is absent. If these are significant to the training, the contractor shall report them to the Cadre Team and recommend appropriate role-playing responses.

5.8.11.13. Training Development. In performing the training development function, the Contractor shall assist cadre in professional development of trainees through the exercise.

5.8.11.14. The Contractor is prohibited from any deviation from the scenario without express permission of the Cadre Team.

5.8.11.15. The contractor shall not divulge information to the trainees that is not authorized or that unfairly helps the team arrive at solutions or overcome difficulties."

6.5 Observer/Controller (OC) Special Forces (SF) Duties [5.9]

"Observer/Controller (OC) Special Forces (SF) Duties.

5.9.1. The Contractor shall be able to move up to 20-km cross-country with a rucksack carrying between 45-55 lbs. Contract personnel shall be able to move 12-miles with a 45 lb. rucksack in 3-hours.

5.9.2. The Contractor shall control the movements and activities of students in order to maintain safe and positive control at all times IAW SUT SOPs.

5.9.3. The Contractor shall walk patrols day and night varying in distances from a few hundred meters to several kilometers (6-16 km).

5.9.4. The Contractor shall provide training assistance to Government instructors during both static range and live fire exercises. The Contractor shall assist in squad and platoon exercises to include movement to contact, hasty and deliberate ambush, and raid.

5.9.5. The Contractor shall serve as assistant instructors. The Contractor shall provide training assistance to Government instructors teaching the POI during instruction in: General Subjects, Land Navigation, Weapons Marksmanship, Mounted and Dismounted Patrolling Exercises (FTX of squad/platoon raids, ambushes, movement to contact, patrol base activities), and Military Operations in Urban Terrain (MOUT).

5.9.6. The Contractor shall call in both ground and aerial MEDEVAC for seriously injured soldiers using the standard military 9-line MEDEVAC request procedures.

5.9.7. The Contractor shall provide small group instruction training assistance in a classroom or field environment.

5.9.8. The Contractor shall conduct infiltration in support of field training exercises on both fixed wing and rotary wing aircraft.

5.9.9. The Contractor shall handle ammunition and pyrotechnics and be capable of employing small arms and pyrotechnics.

5.9.10. Contract employees will attend a briefing prior to the execution of training and an AAR at the conclusion of training during each class cycle; daily in/out briefings may be required by cadre to facilitate training.

5.9.11. OC Uniform and Equipment Requirements. Government shall not provide or pay for OC uniforms or equipment. All uniforms and equipment shall be maintained by contractors.

5.9.12. OCs participating in training shall adhere to grooming standards in accordance with AR 670-1.

5.9.13. OCs participating in training shall wear U.S. Army MultiCam with nametags IAW AR 670-1 with company name tape in place of the ""U.S. Army"" tab over the left breast pocket and the last name over the right breast pocket. Contractor shall wear MultiCam cap or authorized unit cap and tan authorized military boots.

5.9.14. OCs shall possess a military issue type Large Alice rucksack capable of holding 45 lbs. of food, water and equipment necessary for self-sustainment up to 5 days without re-supply and a military style LBV with canteens.

5.9.15. OC Clothing and Equipment Required

- Boots x1
- MultiCam or latest Government issued field uniform Shirt x2
- MultiCam or latest Government issued field uniform Pants x2
- Name Tapes x2

- Sleeping Mat x1
- Sleeping Bag x1
- Poncho x1
- Poncho Liner x1
- Gortex Jacket x1
- Gortex Pants x1
- Poly-pro Tops x2
- Poly-pro Bottoms x2
- LBV x1
- Pistol Belt x1
- Canteen x2
- Canteen Cover x2
- Canteen Cup x2
- Ammo Pouch x2
- 1st Aid Kit x1
- Compass x1
- Backpack x1
- Flashlight x1
- Gloves x1
- Pack x1
- Rucksack Frame x1
- WP Bag x2
- Tent x1
- Expendables including but not limited to: batteries, flashlight bulbs, tape, and 550 cord"

6.6 Specific Tasks - Basic Services [5.1]

Basic Services. The Contractor shall provide services for 1st SWTG exercises. The Contractor shall provide sufficient personnel to provide the man hours required in accordance with the projected requirements. The phases of training are often conducted simultaneously and therefore may not allow for support by the same personnel.

6.6.1 Specific Tasks - Flexibility in Class Schedule [5.1.1]

The Contractor shall provide the flexibility to support minor changes in the class schedule due to inclement weather delays or resource availability.

6.6.2 Specific Tasks - Provide All Labor, Supervision, and Transportation [5.1.2]

The Contractor shall provide all labor, supervision, and transportation to the worksite, as necessary to support all training and Field Training Exercises (FTX).

6.6.3 Specific Tasks - Provide All Clothing and Equipment [5.1.3]

The Contractor shall provide all clothing and equipment that is required for personal comfort and safety.

6.6.4 Specific Tasks - Potential Threats [5.1.4]

In consideration of sensitive training exercises, the Contractor shall not employ persons for work if such employee is identified to the Contractor by the Government as a potential threat to the health, safety, and the general well-being of other affiliated Government and Contractor personnel or the success of the training exercise.

6.6.5 Specific Tasks - Adequately Trained and Experienced Personnel [5.1.5]

The Contractor shall provide adequately trained and experienced personnel, and utilize best practices to prepare and develop training materials and plans to support training objectives. The contractor will converse with leadership from the 1st Special Warfare Training Group (SWTG) (Airborne) for planning and coordination meetings. During these meetings, the Contractor will receive guidance and feedback, while providing guidance on execution considerations. The Contractor will support training conducted by 1st (SWTG) for Special Forces (SF), Civil Affairs (CA), Military Information Support Operations (MISO) Qualification Courses, and other Army Special Operations Forces (ARSOF) courses. The Government will provide specific schedules and support requirements to the Contractor no less than thirty (30) days prior to the required start date.

6.6.6 Specific Tasks - Provide Requirements [5.1.6-5.1.7]

"Provide requirements IAW information specified. If the Contractor cannot meet specified requirements; contractor shall inform Government and provide recommended substitutes and/ or courses of action as soon as feasible.

5.1.7. Ensure all personnel meet minimum requirements."

6.6.7 Specific Tasks - Brief All Personnel [5.1.8]

Brief (using Government provided data) all personnel on the concept and responsibilities of their position, and provide an overview of the scenario prior to arrival.

6.6.8 Specific Tasks - Physically Capable (Phys Exam) [5.1.9]

Ensure role players are physically capable to perform tasks under field conditions. The contractor must ensure that the personal health situation of role players, i.e. pregnancy, injuries, etc. are not put at risk and that the personnel provided must be able perform their prescribed missions. Contract personnel must be of general good health and must be cleared by a medical physician (physical examination) to participate in this exercise. A sports physical that is conducted by the contractors family care physician is acceptable. The contractor shall pay for the physical examination.

6.6.9 Specific Tasks - Responsible for Role Player Conduct [5.1.10]

Be responsible for role player conduct during the exercise period.

6.6.10 Specific Tasks - Comply with Site Specific Safety Regulations [5.1.11]

Ensure all personnel utilized on this contract comply with all site specific safety regulations. The contractor shall comply with all Federal, State and Local safety regulations. The contractor shall ensure that all assigned personnel understand applicable weapons safety policies and directives. Personnel who knowingly violate safety policies or directives shall be dismissed. If a mishap involving services under this contract results in an injury, the contractor shall promptly report the incident to the Site Manager and Government representative.

6.6.11 Specific Tasks - Assist in Site Improvement [5.1.12]

Assist in site improvement/ preparation; provide cultural expertise and knowledge to enhance realism of Government owned area/ facilities. Improvements/ preparations will be conducted IAW Government's directed priority of work

6.6.12 Specific Tasks – AAR [5.1.13]

Selected personnel conduct one hour AAR at the conclusion of each major event and/ or exercise to be coordinated with course managers at which time they highlight acceptable or unacceptable student actions. The AAR consists of the Site Manager's introduction and mediation with selected role players introducing themselves and providing feedback on specific issues that they noticed/ observed during the exercise.

6.6.13 Specific Tasks - Refine Specifics/Complexities of Roles [5.1.14]

Refine specifics/ complexities of roles based on guidance presented at planning meetings, Commander's Intent, coordination and interface with cadre, time allocated for role, and contractor's subject matter expertise.

6.6.14 Specific Tasks - Role Player Bio [5.1.15]

Define and provide input to the role player's bio from base material provided by the Government.

6.6.15 Specific Tasks - List of Role Players and Site Management Personnel [5.1.16]

The Contractor shall provide by a name/ by position list of role players and site management personnel that will support exercise NLT two weeks prior to exercise start date. Additionally, this list will verify role players are physically capable to perform tasks under field conditions and possess elementary knowledge of the English language. Upon Government receipt of this document, no modifications will be made by the contractor to the personnel to support this exercise unless cleared through the Government first.

6.6.16 Specific Tasks – CACs [5.1.17]

The Contractor shall ensure personnel who do not have a Common Access Card (CAC) possess a Fort Bragg visitor pass to ensure they are in compliance with installation policies and regulations. Contract role players who do not require a security clearance will be required to be CI screened IAW Army policy as mentioned (see 6.9.2). The vendor is required to provide a list of CRPs NLT two weeks prior to the exercise start date (IAW requirements list enclosures and schedules).

6.6.17 Specific Tasks - Screening Checks [5.1.18]

"Prior to the Contractor employee's employment under this contract or being authorized access to the military installation/ Government facility, the contractor company is responsible for the screening of those contractor employees. If the contractor obtains derogatory information concerning the contractor employee, the contractor employee will not be allowed to work under this contract. The contractor is responsible to assume all costs involved in this screening. The screening checks will include:

5.1.18.1. An Immigration and Customs Enforcement (ICE) check to verify the citizenship or alien status of the contractor employee(s) assigned to this contract.

5.1.18.2. A Local Law Enforcement Check conducted in the employee's county of residence and county of employment. These checks will cover the past four (4) years."

7.0 APPROACH TO SUPPORTING A TRAINING MANAGEMENT OFFICE (TMO) [L.2.2.2.3 TAB E2(II)]

A detailed approach to supporting a Training Management Office (TMO) to serve as a primary training staff element of the 1st SWTG that will consist of a Field Team and a Support Element. The TMO will manage the Comprehensive Training Environment (CTE) for all ARSOF training conducted by 1st SWTG, and provide training support to include program management, planning, assisting with dilemma development, supply actions, logistics management, maintenance, and repair support as defined in the PWS.

7.1 Comprehensive Training Environment (CTE)/Training Management Office (TMO) [5.2-5.2.2]

"5.2. Comprehensive Training Environment (CTE) / Training Management Office (TMO). The CTE/TMO is a cell that supports all phases of training and all courses. Portions are primarily for "Pineland" and Robin Sage support but those personnel will support other courses as well. The CTE is the dynamic application of human and physical infrastructure, language, culture, and scenario-based training, unmatched in depth and substance, integrated into all phases and aspects of the qualification course. The CTE architecture is designed to build a well-educated and professionally trained force with the intuitive abilities to work through and with indigenous host nation or partner nation forces. The purpose is to improve training by providing a realistic environment that accurately reflects current operational realities and enables adaptive application of lessons learned through scenario-based training. Training support provides the depth and realism necessary to portray an adaptable training environment that focuses on achieving a desired outcome. This approach to training builds initiative, adaptability, and self-confidence of the students.

5.2.1. The Contractor shall provide support to ARSOF training for 1st Special Warfare Training Group (Airborne) at Camp Mackall, Range 37, Fort Bragg, and throughout central North Carolina.

5.2.2. The TMO will serve as a primary training staff element of the 1st SWTG (A) that will consist of a Field Team, and a Support Element. The TMO will manage the Comprehensive Training Environment (CTE) for all ARSOF training conducted by 1st SWTG (A)."

7.2 Comprehensive Training Environment (CTE)/Training Management Office (TMO) Objectives [5.2.3]

Objectives: Provide training support to include program management, planning, assist with dilemma development, supply actions, logistics management, maintenance, and repair support as defined in this PWS. The Contractor shall establish, develop and maintain areas within "Pineland" (throughout central NC).

7.3 Comprehensive Training Environment (CTE)/Training Management Office (TMO) Personnel Requirements [5.2.4]

"5.2.4. Personnel requirement.

5.2.4.1. TMO Management. Contractor shall provide one (1) full time equivalent TMO Supervisor. The TMO Supervisor will be responsible for all personnel that support the CTE in the TMO. The TMO Supervisor will be responsible for synchronizing training support as requested by lower units and assisting military personnel in developing future training plans.

5.2.4.2. Field Team. The Contractor shall not exceed manpower support of: two (2) "Pineland" Supervisors (one for the North and one for the South), and twelve (12) Pineland Area of Operations (AO) Managers (six for the North and six for the south). Field Team responsibilities are to synchronize role player use, and train cadre and contractors (Site Managers and role players) the Pineland scenario.

5.2.4.3. Support Element. The Contractor shall provide 1st SWTG (A) with the Range 37 and Camp Mackall support in order to improve supply management, repair and maintenance of the range on an as needed basis to improve the customer's operational needs for testing and training.

5.2.4.3.1. The Contractor shall provide the 1st SWTG (A) with the full range of logistical services to support the Range 37 and Camp Mackall training facilities to include such activities as unit supply management for the TMO, repair and maintenance management of existing facilities, grounds and ancillary equipment (i.e. targets, shoot-houses, lighting, enclosures, fences, gates and alarms). The anticipated logistical support requirements and resulting objectives may change over the life of this project; which will result in the need to modify task orders to incorporate all in-scope changes.

5.2.4.3.2. The Contractor shall not exceed manpower support of: one (1) full time Support Element Manager at Camp Mackall; one (1) full time Warehouse Manager at Camp Mackall; one (1) full time Weapons Specialist at Range 37; fourteen (14) multi-skilled support cell members including local supervision at Camp Mackall, NC; and ten (10) multi-skilled support cell members including local supervision at Range 37 on Ft. Bragg for preparation, maintenance and repair of training infrastructure. The Support Element will issue, receive, and maintain accountability and serviceability of equipment and props for training support. The Support Element shall provide weapons maintenance and repair support. 5.2.4.3.3. The Support Element will design, prepare, and maintain training infrastructure and objectives in support of the CTE at Ft. Bragg, Camp Mackall, and Range 37. Training objectives (structures, buildings, villages, etc.) will be regionally aligned and realistic examples of the Current Operational Environment."

7.4 Comprehensive Training Environment (CTE)/Training Management Office (TMO) General Maintenance and Repair [5.2.5]

"General Maintenance and Repair. The Contractor shall provide the services listed below for training infrastructure (objectives, structures, buildings, villages, etc.) at Camp Mackall, Range 37, and Fort Bragg, North Carolina.

5.2.5.1. The Contractor shall perform all actions with the best commercial practices and following all related OSHA and DoD/U.S. Army regulations.

5.2.5.2. The Contractor shall erect and deconstruct temporary deployable objectives (pre-constructed) as required to support training in remote areas.

5.2.5.3. The Contractor shall provide general carpentry, painting, lawn maintenance, masonry, electrical, and plumbing support.

5.2.5.4. The Contractor shall provide basic preparation for building basic target structures consisting of both wood and mild steel, repairing target apparatuses, and performing minor repairs to basic target structures.

5.2.5.5. The Contractor shall perform daily and periodic minor maintenance of training facilities and associated property within the purview of the contractor's skill level.

5.2.5.6. The Contractor shall perform daily and periodic maintenance of all equipment, tools and facilities provided by the government in support of this effort.

5.2.5.7. The Contractor shall identify all requirements for additional support required to maintain the training facilities and associated property and will assist the government in monitoring.

5.2.5.8. The Contractor shall identify all requirements for fuels, oils, paints, hardware, building supplies, and other materials required to accomplish all work and will assist the government in monitoring.

5.2.5.9. The Contractor shall assist the government in monitoring existing facilities, targets, grounds, lighting, enclosures, fences, gates, alarms and ancillary equipment for maintenance in accordance with commercial standards.

5.2.5.10. The Contractor shall provide maintenance support for the various training structures and apparatus at the customer's location and will assist the government in monitoring."

7.5 Comprehensive Training Environment (CTE)/Training Management Office (TMO) Weapons and Range Support Activities [5.2.6]

"Weapons and Range Support Activities.

5.2.6.1. The Contractor shall perform all actions under this section in accordance with OEM requirements as outlined in original manufacturer's specifications.

5.2.6.2. The Contractor shall maintain standard/ non-standard weapons and ammunition.

5.2.6.3. The Contractor shall maintain proficiency in the operation and maintenance of all equipment, tools and accessories necessary to support a wide range of small arms to include automatic, semi-automatic & single fire pistols, rifles and shotguns.

5.2.6.4. The Contractor shall perform detailed assembly and disassembly of foreign and domestic small arms weapons.

5.2.6.5. The Contractor shall perform small arms inspection, maintenance and minor repairs as required.

5.2.6.6. The Contractor shall perform other support type functions such as ammo inventory and residue turn-in, publication and catalogue, tool and capital equipment maintenance, calibration control weapons cleaning, and organizational level weapons maintenance."

7.6 Comprehensive Training Environment (CTE)/Training Management Office (TMO) Unit Supply Activities [5.2.7]

"Unit Supply Activities. The Contractor shall conduct research, initiate purchase requests for government approval, issue, receipt, track, and manage all materials, components and parts necessary in support of the full range of equipment and vehicles assigned. Unit Supply Activities will be executed IAW AR710-1, AR710-2 and AR735-5.

5.2.7.1. The Contractor shall provide unit supply management support for all testing, training, and maintenance functional areas.

5.2.7.2. The Contractor shall assist Government with conducting research, purchase requests, issuance, receipt, tracking, and managing of all materials, components and parts necessary in support of the full range of equipment and vehicles assigned.

5.2.7.3. The Contractor shall assist Government with maintaining all records, logs, reports, forms and financial forecasts associated with the logistical support.

5.2.7.4. The Contractor shall assist Government"

TAB E3 - CORPORATE COMPETENCIES [L.2.2.2.3 TAB E3]

TAB E3 – Corporate Competencies. The offeror (to include any key subcontractors/teaming partners) shall demonstrate recent corporate competencies and technical ability in planning, staffing and conducting multiple training courses simultaneously, as detailed within the PWS. The Government defines "recent" as contracts that have been performed during the past three years from the date of issuance of this RFP. The Government defines relevancy as contracts that are most similar to the magnitude, size and scope of this overall effort.

8.0 PART 4 - CONTRACTOR FURNISHED ITEMS AND SERVICES - TRAINING FACILITIES [4.3]

"Training Facilities: The Government intends to provide the land and villages required to execute training support. However, if this approach is not executed, the Contractor may be required to provide training facilities as follows: Provide four (4) village sites/ locations with 8 to 10 stick built structures on a sufficient tract of land that can be used to replicate a variety of cultural locations. These facilities will be used as an alternate target/ training facility that will provide variety and challenge students in numerous cultural situations, scenarios, and assessments. A surrounding road network is required on the track of land to facilitate convoy movement procedures for students to utilize in route to specified targets. The village sites/ locations and track of land should be within a 15-mile radius of Camp Mackall. This site may or may not be utilized simultaneously or consecutively and is required to be available from start to finish of each exercise. In some cases there may be a need to run separate exercises simultaneously. Number of students and scenarios will determine the usage. Usage timeline and frequency will be coordinated between Course Manager and Site Manager/ Exercise Coordinator.

Clarification: If required, the Government intends to negotiate this effort separately. Do not price in Schedule B."