

WORK SMARTER NOT HARDER

CLASS INTRODUCTION

In turn introduce yourself using the following information:

- ✓ Name
- ✓ Age
- ✓ Job
- ✓ Address
- ✓ Hobby

Class Rules

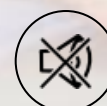
1. Use English only
2. Practice speaking on a topic under the guidance of the teacher
3. Don't do personal things in the class



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Technical support



Use headphones



No speaker

1. **Vocabulary game:** Each student makes a sentence using one of the words below.

Struggle	Beforehand	Pattern
Crucial	Flexible	Collaborate



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No speaker

2. What is your dream job? What do you dislike about your current job?

3. Discuss “Some ways to increase productivity at work” with your partner.



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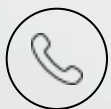


No speaker

4. Role-play

A: You think technology helps you to be more productive at work. Talk with your colleague.

B: You are A's colleague. You prefer to use paper and documents rather than computers and smart phones. Talk with him/her.



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A top-down view of a white desk with a cup of coffee, a watch, and a pen. The cup is in the top left, the watch is on the right, and the pen is in the center. The background is a light gray.

Wrap-up

Topic: **Work Smarter Not Harder**

- Have discussions about:
 - ✓ What is your dream job? What do you dislike about your current job?
 - ✓ Some ways to increase productivity at work
- **Please don't forget to rate our lesson today**
- Finish your homework [here \(It doesn't apply to all students\)](#)