zSecure Admin Web Edition — Clickable Walkthrough: Create / Assign / Delete RACF User

This short clickable walkthrough shows the typical steps you (or a help-desk operator) would take in the **zSecure Admin Web Edition** (web UI plug-in for z/OSMF) to **create a RACF user**, **assign the user to a group**, and **delete the user**. Use this as a quick reference when you are at the zSecure/z/OSMF web console.

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Before you start — Requirements & Roles

- You must have **z/OSMF** running and the **zSecure Admin Web plugin** installed and enabled.
- The logged-in account must have the appropriate zSecure/z/OSMF role and RACF authority to perform user administration (for example: `zsecure-admin`, or RACF `SPECIAL` or a delegated role that permits user add/delete).
- Recommended: perform actions in a test environment first.

Open z/OSMF → zSecure Admin Web UI

1. In your browser, open the z/OSMF URL: `https://<zosmf-host>:<port>/zosmf`.
2. Log in with your operator/service account.
3. From the left navigation pane, select **Plugins → zSecure Admin** (or look for **Security → zSecure Admin** depending on installation).
4. You should land on the zSecure Admin dashboard (summary, alerts, quick actions).

Create a RACF User

Steps (clickable form flow)

1. Navigation: **Users** → **Add user** (button).
2. A modal/form opens with sections/tabs: *General / Attributes / Groups / Password / Review*.

Fill the form fields (example): - User ID: `JDOE`
- **Full name / Description**: `John Doe - Contractor`
- **Default group**: `STAFF` (type or select from lookup)
- **User class / Category**: `U` (or as per site policy) - **Password**: `InitialPass1!` (or select "Require user change on next login") - **Expiration**: (optional) `2026-12-31`

1. Go to **Groups** tab (optional) to add initial group memberships (you can add later).
2. Review the **Review** tab — zSecure will show a summary of RACF commands it will run (for auditing). Confirm.
3. Click **Create / Commit**.
4. zSecure sends the change via z/OSMF to RACF and displays a success toast/confirmation and a request ID / job ID.

What to expect: - A confirmation dialog with a request/transaction number. - A record of the change in zSecure audit logs.

Quick validation (from zSecure UI): - Search **Users** → find `JDOE` → open details to confirm default group, attributes.

Assign / Add User to a Group

There are two common ways to add a user to a group in the zSecure Web UI: (A) while creating the user, or (B) after creation from the user detail page.

A — During user creation

See the **Groups** tab in the Create form — search and add groups there.

B — From user detail (post-create)

1. Navigation: **Users** → search `JDOE` → open user details.
2. Click **Edit** (or **Manage groups**).
3. Under **Group membership**, click **Add group / Connect**.
4. Search/enter group name (e.g., `FINANCE`) and select **Connect**.
5. Click **Save / Commit**.
6. zSecure will show the change summary and request ID; the user now appears under the selected group.

Validation: - Open **Groups** → search `FINANCE` → verify `JDOE` listed as a member. - Confirm the change is recorded in the zSecure audit trail.

Delete a RACF User

> **Caution:** Deleting a user is destructive. Consider *disable/lock* or *expire* where available.

Steps

1. Navigation: **Users** → search `JDOE` → open user details.
2. Click **Delete** (or **Remove user**) — often in the action menu (:) or the top toolbar.
3. A confirmation dialog appears showing: `User ID`, `Existing group memberships`, `Datasets / Profiles that reference this user` (if zSecure prechecks are configured).
4. Choose options if offered (e.g., *Disconnect from groups*, *Transfer ownership to <user>*, *List affected resources*).
5. Confirm by clicking **Delete / Commit**.
6. zSecure submits the command; you get a confirmation and transaction ID.

Post-delete validation: - Search **Users** → `JDOE` should no longer return results (or be marked as deleted). - Check zSecure audit logs for the deletion event.

Audit / Verify Changes

- zSecure records each administrative action with a **transaction ID**, timestamp, operator, and the RACF commands executed. Use the **Audit / Activity** view to filter by transaction ID, user ID, or date.
- For compliance, export the audit entry or view the command preview that zSecure showed before committing the change.

Troubleshooting & Tips

- **Action denied**: ensure your zSecure role and RACF privileges permit the operation. Check z/OSMF and RACF logs for authorization errors.
- **Groups not found**: verify the group exists in RACF or refresh the zSecure resource cache.
- **Changes pending**: some environments run changes as batch jobs; check the job status via z/OSMF job monitor.
- **Prefer non-destructive**: use *expire* or *disable* instead of delete when possible.
- **Automation**: every web action shows the underlying RACF command preview — you can copy this into scripts for repeatable automation.

Example: What zSecure might show as the RACF command preview

```
ADDUSER JDOE DFLTGRP(STAFF) PASSWORD(INITIAL) NAME('John Doe - Contractor')
EXPDATE(20261231)
CONNECT USER(JDOE) GROUP(FINANCE)
REMOVEUSER JDOE
```

Note: Actual commands and syntax depend on RACF and site policy. zSecure may use IRRMIN00 or the RACF callable services under the covers.

If you want, I can: - Produce **mock screenshots** (static images) of each step to match this walkthrough, or - Create a **short slide deck** (PowerPoint/PDF) you can use in a demo, or - Expand the walkthrough with **exact screenshots from an example zSecure WebUI** (I can produce mock UI images if you do not have access to a live system).

Which of these would you like next?