

Singularity Software

Agenda

September 12, 2011
12:40 - 1:30 p.m. (*50 min.*)

1. Welcome / introductions (*5 min.*)
2. Establishment of regular meeting time (*5 min.*)

Suggested time: Tuesdays, 10th hour (4:20 - 5:10 p.m.)

Suggested place: CSSE Conference Room

3. Discussion of project details (*35 min.*)
 - Current comparable (possibly competitive) options
 - Potential users and their needs
 - Other stakeholders and their roles in the project
 - Overview of product capabilities and cost
 - Product features
 - Solution constraints
4. Confirmation of next meeting time and location (*5 min.*)