meeting minutes

TIME: Tuesday 9th July, 12:00pm
LOCATION: MY401 and Zoom
PRESENT: Sophie, Jacob C, Jacob B, Jericho, Sanjay, Chelsea, Gabbie, Callen, Shaun, Rachel
APOLOGIES: -

Trello Review
- Trello review

Student Support Service
- Response from VUWWIT, they think it's a great idea
- Their notes are (direct quotes from email - some of these may have already been incorporated in to the policy using tracked changes):
    - it needs to be made more abstract, not VEC specific (perhaps 'ECS Student Support Service')
    - include other diversity groups, such as Te Rōpū Āwhina (Maori Student Support) to ensure the service is inclusive and reaching the right people
    - make it clear that students don't need to be members of any involved group to use the service
    - transparency with the groups who will be overseeing this service - ensure it's made clear that VEC, VUWWIT etc will be involved
    - not sure the advertising poster makes it clear that it's a student support service, sounds more like a way to get help with coursework
    - should also make it clear what action we are able to take, such as referring them to student academic services if its a lecturer/course complaint, student health if its a health concern, or to the ECS faculty if a higher issue
- Agree/disagree with these notes? Why/why not?
- Send our response to their note

- Have a email for VUWWIT member to receive support emails
- Ask VUWWIT to help with poster design

Gaming Marathon
- Has advert/poster been distributed? Yes - Shaun
- Rooms AM102/104 booked 4:30pm - 11pm
- Who can attend, help set up & clean up?
- Food - we have said we will provide Waffles. Probably need to buy other food and drink too. Estimate of [REDACTED] required.
  - Shopping [REDACTED]- Callen
  - Waffles, air fryer food, drinks (Raro?)
- We have monitors again - Mark emailed Sanjay

Pub quiz
- SoT sponsorship - Footed bill of [REDACTED]
  - Allocation of that money: [REDACTED]
- Discord Merch
- Questions
- Advertisement
- Meeting with VUWWIT on Thursday 12pm in RB503 - Chelsea

Horror (VR) Night
- Do we have a confirmed date? Yes - Rooms AM102/104 5pm-9pm August 8th
- Please let's do advertising in advance
- Does the Liv release still negate the need for a capture card? Test @ Marathon
- Health and Safety? Just use the register for the gaming marathon?0

Simplifying our infrastructure
- Currently, we have the playground server and it handles passwords, mailing lists and the website
- We can move to a KeyPass database for passwords and not host it at all, and just store that on drive
- We can script the mailing list, and have it pull users from a sheet on drive
  - It's pretty easy to do since the mailing list currently sends via ECS anyways
- We could just use GitHub pages for the website.
- We do lose the ability the have a store however, but I don't think we will be selling hoodies anymore anyway

- Then we can just get rid of playground, since there really is no point in maintaining or passing it on
- Sanjay to make changes and document the changes he's making
- Unanimously in favour of making these changes

Our router is broken
- VESA found that the router just stopped handling game traffic
- We factory reset the router, and even from factory settings it still acted up
  - We even got them to do another factory reset and this time it didn't fix things
- VESA ended up cancelling their event because they could not get it working
- We should buy a new router now, as we have the marathon coming up
  - EdgeRouter ER-X Gigabit router is up to [REDACTED]
  - Callen and Sanjay both have EdgeRouters, and they are pretty solid. Reliable and never need any maintenance
  - We don't need the WiFi capabilities, we currently just host an identical network to the Vic wifi, and that isn't really useful. If visitors aren't Vic students/staff they can use the free Wi-Fi sign up with their email address to gain access. (e.g GameJam attendees)
  - Unanimously in favour of pulling money for new router

Ignite Consultants Email
- How do we want to handle this?
- Do we want to promote to students if we think it could be valuable?
- Forward to Quilty

Weekly meetings
- Most people can't make the usual time this trimester (eg. conflicting lectures, not at uni that day)
  - 10am 22nd July
  - Callen will arrange recurring room booking
- Change of day prefered
- Are minutes still being published on GitHub?
  - Sophie will put the missing minutes on by Wednesday