

Vedabrat Etwaru
52 Yale Avenue
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Objective

Obtain a rewarding career in web development where I can excel, continue my growth personally and professionally amongst my peers, contribute to a great cause, and advance as a developer.

EMPLOYMENT

11/15 – Current

Multiple Titles

Academy

Furniture and Supplies, Elizabeth, NJ

- Automation
 - Automated Accounts Receivable processing into Quickbooks databases.
 - Automated updating of ASNs, fragmentation of master PO's, inventory management, PO&&project tracking,
- IT Engineer
 - Deployed - <https://secure-peak-30091.herokuapp.com/>
 - Editor of AFS's multiple webstores
 - Maintainer and resolver of all office, printer, and pc issues (OS, hardware, software, network, phone, and internet)
- Amazon Sales
 - Managed all daily orders on AFS's Amazon Web Store
- Office Assistant
 - Managed updating of contacts, manufacturer relations, ASN, billing, invoicing, AR.

01/12 – 10/14

Automation Engineer and Order Entry
Isaac Morris LTD, Manhattan, NY

- Billing, shipping, warehouse inventory, order management
- Sent out weekly reports (COGS) and customized reports (SQL and otherwise) as requested.
- Liaison with Sales Dept. to improve controls.
- Costing Management and Data Entry for royalties and licensed goods/information.
- Developed, implemented and tested an automation system for sales order entry (65% reduction in employee time/resources.)
- Managed the supply and procurement of on hand goods.
- Advised CFO on infrastructure flow and streamlining.
- Trained new hires

05/06 – 02/11

Field Service Technician
Vectorwave, Inc NY

- Managed special customer projects as requested by Executive Management.
- Managed email accounts, phone systems, installed network cables, edited customer profile databases, restructured organization schedules, set up and repaired POS systems; managed incoming and outgoing customers, conducted cash flow analyses.
- Repaired, upgraded, restored, and installed computers and networks in Windows and Mac platform systems.
- Resolved hardware and software related issues.
- Conducted and managed sales orders and billing.
- Provided Financial Computations which improved leverage and provided loss protection on proposed stock positions.
- Synced mobile devices to workstations and live networks.

EDUCATION

- 2011 Rutgers University - Bachelor of Science Degree in Finance; Newark, New Jersey
 - Futures and Options – Derivatives, Option Strategies (Puts& Calls), Arbitrage
 - Corporate Finance
 - Business Law
 - Money and Banking
 - Honors Calc 2
 - Operations Management
 - Security Analysis
 - Notable Projects
 - Stress and Liquidity Tests on banks and risky assets during Financial Crisis of 2008
 - Stock NPV evaluation models (according to Graham) – By Sector
 - Custom Security Scenario Calculator

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- 2004 Hudson County Prep – High School Diploma; Jersey City, New Jersey

Cisco – Computer repair and networking
Drama – Presentation, Speeches, Public and Stage Performances, Linguistics studies
Spanish (intermediate)

Common Skills

- Computer Repair (All issues & devices)
- Web Developer
- Data Entry
- Event/Function Manager – Lighting, Audio, Emcee, Backstage Management, Trainer/Teacher

Independent Courses/Training:

- Speed Reading (1300 WPM max)
- Automation Engineer (Automation Life Cycle)
- CS50 – programming and web security
- EDI Training – SCM and Logistics
- Excel Macros and Shortcut Speed
- Adobe After FX – Video Editing

Technical/Digital Skills: (non-exclusive)

- Photoshop Suite CS4
- Microsoft Office Suite 2010 (vlookup, Pivot Charts & Macros)(Guru), MSFT Word, MSFT Access, MSFT Powerpoint, MSFT Excel
- AMTerp (SCM Software) (Power User) (SQL, C#)
- Remote Desktop Client
- FOXIT - Adobe Editor
- Sublime
- MACRO Recorder
- Git (version control system), Heroku
- Crystal reports
- HTML/CSS/Javascript/Ruby
- Mac/Linux/Windows
- Entourage
- Adobe Creative Suite 13– Animations, Photoshop,
- Programmer 5
- Social media exposure 12 – Tumblr, Facebook, Twitter, Xanga, Google+, LinkedIN, Youtube, Instagram, Snapchat

Formal Document Exposure: (non-exclusive)

- Sales Orders
- Purchase Orders
- Invoices
- Bill of Lading
- Proforma Invoices
- Proforma Order
- Resolution
- Ordinance
- and many more.

Personal Skills:

- Self motivated, Innovative, Out-of-the-box-thinker, Creative, Good Brainstormer
- Able to identify bottlenecks, implement and manage solutions to reduce them
- Strong oral and written communication skills; exceptional phone skills, well spoken
- Excellent interpersonal skills with focus on delivering personalized quality customer outcome
- Excellent organizational skills with the ability to prioritize and work on own initiative, can multi-task many simple small tasks at once.
- Independent self- starter and excellent problem solver
- Strong attention to detail, quality, accuracy while remaining conscious of the larger picture
- Ability to develop and sustain lasting relationships with anyone
- Takes firm action upon spotting moral or systemic issues.
- Calm and analytical temperament; good and participative listener, caring and courteous.

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- Scheduling Flexibility

References: Available upon request.