

## Internship Offer with OptAlpha

Date: June 1<sup>st</sup>, 2024

Name: Vedika Jain  
College: Jamia Millia Islamia, New Delhi  
Email: jain2004vedika@gmail.com

Dear Candidate,

Congratulations!

We are excited to officially welcome you to OptAlpha for our Data Analysis and Machine Learning in Python Internship. Our team is our biggest strength, and we are proud to collaborate with the best and the brightest minds. We are confident that you would play a significant role in the overall success of the venture and wish you the most enjoyable, learning packed and truly meaningful work experience with us.

Your appointment with OPTALPHA PVT LTD will be governed by the terms and conditions presented in Annexure A.

We look forward to you joining us. Please do not hesitate to contact us for any information you may need.

Best regards,



Ritam Singhal  
Human Resources  
Email: [contact@optalpha.com](mailto:contact@optalpha.com)

## **Annexure A**

You shall be governed by the following terms and condition of service during your engagement with OPTALPHA PVT LTD, which may be amended from time to time.

1. *Internship Overview:*

- You will be actively participating in the Data Analysis / Machine Learning in Python Internship at OptAlpha.

2. *Duration and Commitment:*

- The internship is designed to run for 2-6 months, depending on the performance and interest of candidates.
- Participants are expected to dedicate approximately 35 hours per week to contribute to the successful completion of assigned tasks.

3. *Communication:*

- Internship-related communication will be facilitated through a dedicated WhatsApp group and email.
- Review/feedback sessions will be held twice a week to assess progress.

4. *Termination Clause:*

- If a participant is unable to work for consecutive 7 days without prior notification, the Internship offer may be terminated.

5. *Completion Clause:*

- Upon successful completion of the internship and their review sessions, participants will be eligible for the internship experience certificate.

6. *Performance Bonus and Extended Engagement:*

- Participants will be rewarded based on their performance, reflecting our commitment to recognizing and appreciating excellence.
  - First month: Probationary period with a stipend of INR 3000.
  - Upon successful probation: Internship extension with a monthly stipend of INR 6000 or more (performance-based, to be finalized post-probation)
  - Outstanding performers, characterized by proactivity and exceptional dedication, may be rewarded with an award of up to INR 15,000 as well as a paid internship extension offer.

7. *Intellectual Property Rights, Data Privacy and Non-Disclosure:*

- Any work, creations, or ideas developed during the Internship with OptAlpha are the intellectual property of the company.
- Participants are not allowed to store, copy, sell, share, or distribute any Internship-related work to a third party under any circumstances.
- Do not publish any report/papers/codes based on information obtained during the Internship without explicit authorization from OptAlpha.
- Refrain from talking about your work in public domains, both online (blogging, social networking sites) and offline (among friends, college, etc.).
- At the completion of the internship, you are expected to hand over all OPTALPHA work/data stored on your Personal Computer to your mentor and delete the same from your machine.

*By accepting this offer, you acknowledge that you have read, understood, and agree to comply with these terms and conditions. Please revert on the email with your acceptance.*