

Vedit Patel

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<https://veditp8.github.io/VeditPatel/>

To obtain a position within a growth oriented, progressive company. Experienced in customer relation, information technology and management with additional experience in marketing. Collaborative and decisive with strong communication and interpersonal abilities.

AREAS OF EXPERTISE

- Analytical
- Research-orientated
- Tech Savvy
- Strategic Planning
- Reports generation and analysis
- Client-focused
- Quality Leadership
- Good Business sense
- Forecasting and planning
- SDLC - Software Dev Life Cycle

Burlington Coat Factory

Back of the House Associate

Greensboro, NC

November 2020 – Present

- Stocked and replenished merchandise according to store merchandising layouts.
- Establish or identify prices of goods, services or admission, and tabulate bills using calculators, or optical price scanners.
- Clean and organize the store, including the checkout desk and displays.
- Fostered a positive work environment by consistently treating all employees and customers with respect and consideration.

Lowe's

Floor Associate

Mt. Pleasant, SC

March 2020 – June 2020

- Provided information to customers promoting products and creating a friendly environment for their shopping experience. Helped locate desired products and recommended other products to fit their needs.
- Communicated effectively with co-workers and management by working together, delegating duties, and treating each other in a respectful manner.
- Perform stocking, organizing, and cleaning duties at the request of the management team.
- Ensure cleanliness of the assigned areas and answer queries and solve customer issues.
- Providing information on the features of the product and method to install them in the garden.

76 Gas Station

Customer Service Attendant

Charleston, SC

March 2019 – Feb 2020

- Regularly communicated with vendors and assisted with restocking shelving and product displays.
- Handled closing and opening duties, and ensured space was tidy and ready for business each day.
- Operated: cashier and pump register, bills counter machine, credit cards machine and lottery machine.
- Received, revised and arranged store goods.
- Organized and improved snack store for easy management.

Self Employed

Developer

Charleston, SC

Nov 2017 – Aug 2019

- Worked on concurrently on several projects
- Worked with users within business community and IT project team member to develop applications
- Developed and executed projects
- Maintain server and hosting for clients
- Quick to learn new languages and frameworks.

Lumina Datamatics

Front-End Developer

Norwell, MA

Feb 2017 – Oct 2017

- Worked on development of User Interface learning modules using HTML/HTML5, CSS/CSS3, JavaScript, and JQuery
- Closely worked with business system analysts to understand the requirements to ensure that the right set of UI modules were built.
- Responsible for providing the resolutions for different issues reported by the QA team (UI/JS issues).
- Used GIT to collaborate and document code changes on the development team.

- Involved in Agile scrum meetings, updating the tasks based on the user stories in JIRA.
- Worked remotely and collaborated with team members who were physically located in various parts of the country.
- Ensured to be productively involved in meetings and decisions that impacted the team.
- Excellent analytical and communication skills with capability to handle new technologies.

Dickeys Barbecue Pit

North Charleston, SC

Operator

Nov 2013 – Aug 2016

- Overhauled sales process and systems to achieve revenue goals, hitting targets of 5% revenue increase annually
- Create daily, weekly and monthly sales reports for North Charleston location
- Performed product demonstrations and reports on marketing strategies and customer response.
- Experiences in managing supplier relationships and strategic partnerships.
- Manage, monitor, and evaluate the performance of all restaurant-related managers and associates, total staff of 15+
- Directed the hiring, training, and scheduling of all level associates by an intermediary.
- Negotiate, analyze, and prepare purchase order agreements, subcontracts, and cost control budgets

Randolph Park Hotel

Tucson, AZ

PM Shift Supervisor

June 2009 – June 2010

- Timely prepared and filed annual reports
- Performed timely follow-ups with appropriate parties
- Performed general reviews of data and analysis for completeness
- Utilized MS Word, MS Excel, and Internet search engines
- Communicated effectively with all levels of personal

Country Hearth Inn and Suites

North Charleston, SC

Assistant Manager

January 2007 – June 2008

- Oversaw, coordinated, and controlled project communication, request, issues, problems and documentations with vendors and internal staff in an effective, efficient manner through all phases of a project implementation.
- Demonstrate leadership qualities and work well in team environments.
- Highly motivated and demonstrates a strong sense of urgency, in addition to continual interest in finding better ways to accomplish corporate goals.
- Handled confidential and sensitive information in a professional manner.

American Eagle

North Charleston, SC

Brand Ambassador

June 2007 – October 2007

- Managed cashiering activities in areas of purchasing, returns, exchanges, and enforced store policies.
- Interface with vendors concerning pricing, availability, damaged products, buy-backs, and special orders.
- Set a new monthly sales record, surpassing all sales associates for any given month in company history.
- Continued to maintain a professional appearance and exude leadership in every setting by coaching team members in useful sales techniques.

Subway

Richmond, VA

Assistant Manager

August 2003 – Nov. 2006

- Provided training and mentoring to the department interns and temporary personnel.
- Analyzed the company's financing needs and worked with management to raise capital.
- Monitored expenses to ensure compliance with budget by performing monthly variance analysis
- Participated in fiscal accounting and preparation of financial budgets and forecasts.

EDUCATION

PIMA COMMUNITY COLLEGE, AZ

Associate of Science, 2009

UNIVERSITY OF ARIZONA, AZ

Bachelor of Arts in Economics, 2012

UNIVERSITY OF PHOENIX, AZ

Bachelor of Science in Management, 2018, GPA 3.0+

Github:

<https://github.com/veditp8>

ADDITIONAL SKILLS

Expert in MS Office (Word, Excel, Outlook, Project, and PowerPoint); Knowledge of Adobe, Visio, and Atlassian and various POS systems. Accounting, administrative, book, brochures, closing, communication skills, delivery detail oriented, documentation electronic mail, filing, General Office, inventory, logistics materials, meeting, coding, publication, purchasing, quick learner, read, routing, scheduling, shipping, time management.