

September 20, 2018

Shibbir Ahmad Raju
Kha - 48/8, Khilkhet, Dhaka - 1229.
Contact No: 01676734764
E-mail: imshibbir@yahoo.com



Ref: TCL\HR\2018\0075

JOB OFFER LETTER

Dear, Mr. Shibbir Ahmad Raju

This has reference to the various discussions you had with us.

We are pleased to make an offer of appointment as **Intern - HR** in **Human Resource Department**. Your monthly remuneration will be **TK. 5,000**. You will receive a detailed appointment after submitting your required papers with joining letter.

On reporting please bring your Four (4) recent passport size photographs, Two (2) copies of your National ID or Birth Certificate, copies of all educational certificate and the relieving letter of the last employer. Also bring with you One (1) recent passport size photograph and National ID or Birth Certificate of the nominee (for bank account opening purpose).

You are required to join to Tech Cloud Ltd. on October 01, 2018 as Intern - HR with a period of 03 months. Please return a signed copy of this letter as a token of your acceptance of the offer, confirming your date of joining.

We look forward to a mutually rewarding relationship.

Sincerely,

Md. Zubaer Ibne Shahid
HR Manager
Human Resource Department
Tech Cloud Ltd.

Accepted & Agreed:

Shibbir Ahmad Raju