**Client Menu**

**On Existing Database**

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| --- |
| Create 3 Agents, Create service with 1 price for passenger & 1 each for each agent. Do agent & passenger booking. |
| Create service with different commisions & do multiple bookings. |
| Amend Bookings & Cancel bookings |
| Read document for next day |

**On Blank Database**

**Create Passenger:**

Create the following details regarding passengers

The tour operator has just contacted a passenger who is interested in travelling to India with his family. He wants you to enter the details in TS.

Mr John Smith from London married to Mrs Linda Smith. They have 2 children.

Mast Mario Smith aged 8 and Miss Janet Smith aged 4.

As customary, following details are required of each and every passenger travelling.

Passport Details, wheelchair required, Favourite drink.

**Create Agent.**

The tour operator has last week contacted an agent “Bright Agencies”. He wants you to enter the details in TS. The tour operator wants to grant the following BT/PT combination to the agent.

FIT/Selling 10% margin.

The tour operator is giving a credit limit of 40000 for the agent and allocations from “Bright Agencies” quota.

The Agent is entitled for commission as below:

Hotel – 5 %

Transport – 2%

Sight Seeing – 1%

No commission is payable on Meals like dinner, lunch etc.

**Create Bookings.**

1. Mr. John Smith wants to go on a trip to Goa for 3 days with his family. He calls the tour operator and informs him of his wish to stay at Mariott Goa from 14th March to 16th March. He also wants to go for a full day Goa Sightseeing.
2. Agent “Bright Agencies” calls up tour operator and wants a booking to be created for a couple going on their honeymoon to Kerala. They want to stay at Taj kerala and would like to go for a backwaters trip. Taj Kerala is giving a “Stay 4 Nights pay 3 Nights offer”.

Ensure that proper services are available for the above bookings. You will also need to ensure that correct allocation are taken and commission wherever applicable is given. Check to see that the pricing of the booked services are proper including the offers wherever applicable.