

Vicki K. Boykis

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SUMMARY

Highly organized and self-motivated research professional with 3 years' experience with an economic consulting firm, most recently as a product co-manager working on analyzing large data sets in SAS and MS Access, training internal and external clients to use an international trade forecast database (World Trade Service) and accompanying proprietary Navigator platform, and creating technical documentation for the World Trade Service. B.S. in Economics and fluent in Russian.

EXPERIENCE

World Trade Service Analyst **10/08-Present**
IHS Global Insight Consulting Services
Washington, DC

- Promoted to product co-manager role responsible for client support, Access data analysis, and documentation of an OLAP-based global trade database (the World Trade Service-WTS) with 3 million data points, 17 trade concepts, and a top-down bottom-up trade forecast delivered to over 20 major international clients on a quarterly basis.
- Understanding international trade data structure to expedite the process of updating the model through Access SQL queries and continuously acquiring new international trade data from sources such as the UN COMTRADE and Eurostat databases for international trade statistics.
- Responsible for producing technical documentation (econometric methodology, user guide, and installation guide) for the World Trade Service and the for proprietary Navigator software used to access it.
- Holding 2 training sessions a month for both external and internal clients on how to use the database to pull international trade data.
- Researching and writing detailed world trade forecast economic analysis for trade press (American Shipper). Sample available here:
http://www.vickiboykis.com/Trade_Forecast_2009.pdf

Analyst

IHS Global Insight Consulting Services **11/07-10/08**
Washington, DC

- Worked on data analysis and delivery of 3 consulting projects on-time and on-budget using SAS, MS Access, and Word templates to both public and private sector clients in the United States domestic rail and barge markets.
- Led a 6-member team to complete an 8 stage study of global financial systems for the Russian Ministry of Finances and organized five key deliverables in PDF and Word on-time and on-budget.
- Responsible for writing a monthly analysis report on the American Natural Gas Industry for the IHS Energy group incorporating internal data and government statistics and standardized the update procedure for the report by creating a manual.

Human Capital Intern

6/07-8/07

Mercer, Human Resources Consulting Business
Philadelphia, PA

- Analyzed and created reports on company salary structures for a Fortune 500 Company based in Saudi Arabia.

E-Banking and Business Development Department Intern **6/06-8/06**
Bank Hapoalim

Tel Aviv, Israel

- Researched and produced reports in English and Hebrew on international banking industry benchmarks for financial transaction technology for internal and external clients.

TECHNICAL EXPERTISE

Analytical:

SAS, EViews, Excel (with statistical add-ins), Access (with SQL), VBA, ArcGIS, SQL

Desktop Publishing:

Adobe Acrobat, Word

Graphic Design /CM :

Photoshop, Illustrator, internal Content Management systems, Sharepoint

Internet:

(X)HTML, CSS, Wordpress, FTP, Google Analytics, Social Media, RSS, mySQL

Operating Systems:

Windows, MacOS

Member: Society for Technical Communication

Languages:

Russian, Hebrew, Elementary Arabic

EDUCATION

The Pennsylvania State University, University Park, PA.

- ***B.S. Economics with Honors in Economics and Certificate in International Economics (GPA: 3.74)***

Thesis: "The Impact of the Fall of the Soviet Union on the Russian Oil Industry"

<http://www.vickiboykis.com/Thesis.pdf>

- ***Minor Hebrew***