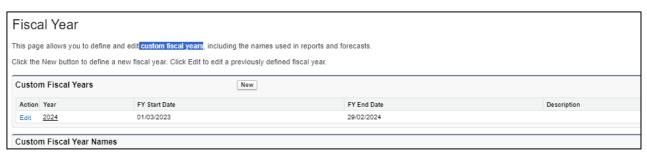
SALESFORCE ADMIN AND APP BUILDER ASSIGNMENT -1

1] Set the starting fiscal year of your organization to "March" and ending fiscal year to "February".-By custom fiscal years method- Setup> fiscal year



2] Add five fixed holidays for the organization.

Ans-

Holidays					
_	ness hours are suspended. Business hours are the days and hours that your sup	oport team is available.			
Holidays Action Holiday Name	New Description	Date and Time			
Edit Del <u>Independence day</u>	Indian Independence day	15/08/2023 All Day 🦸			
Edit Del <u>Janmashtami</u>	Lord Krishna Birth	06/09/2023 All Day			
Edit Del <u>Labor day</u>	Maharashtra Day	01/05/2024 All Day 🔮			
Edit Del <u>Republic Day</u>		01/07/2024 All Day 🧿			
Elapsed Holidays					
Action Holiday Name	Description	Date and Time			
Clone Ganesh Festival	Lord Ganesh Festival	30/07/2023 All Day			

3] Set the default time zone to the Indian Standard Time Ans- Setup> Company setting> Business Hours



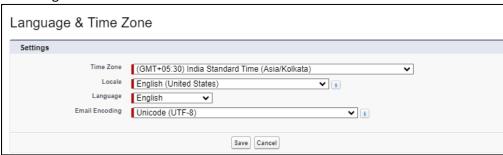
4] Set the language as "English(United States)"

Ans- Way 1- Setup> Company setting > Company information > change the language -

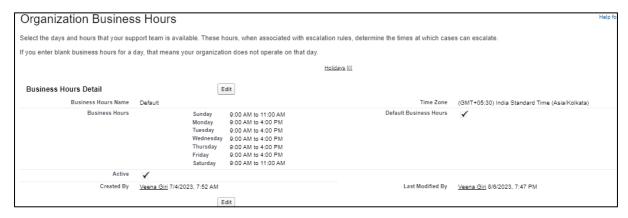
Organization Detail		Edit Deactivate Org		
Organization Name	Veena Enteprises		Phone	
Primary Contact	Veena Giri		Fax	
Division			Default Locale	English (United States)
Address	IN		Default Language	English
Fiscal Year Starts In	Custom Fiscal Year		Default Time Zone	(GMT+05:30) India Standard Time (Asia/Kolkata)
Activate Multiple Currencies			Improve DATEVALUE() accuracy for DST	
Enable Data Translation			Currency Locale	English (India) - INR
Newsletter	✓		Used Data Space	362 KB (7%) [<u>View]</u>
Admin Newsletter	✓		Used File Space	24 KB (0%) [View]
Hide Notices About System Maintenance			API Requests, Last 24 Hours	0 (15,000 max)

SALESFORCE ADMIN AND APP BUILDER ASSIGNMENT -1

Way 2- In salesforce lighting page > Settings> Personal information > Language and Time zone > save the changes



- 5] Set the business hours of the organization as:
- f. Monday to Friday from 9 AM to 4 PM.
- g. Saturday & Sunday from 9 AM to 11 AM.



Q2. (i) Your corporate currency is USD. But you head the company's fast growing Indian Division. Therefore, change your default currency to INR?



(ii) You are the CEO of the company and your opportunities in USD are getting converted but the USD has been unstable past year? How can we handle this situation of fluctuating exchange rate?

Ans- Setup> Manage currencies> Enable

Dated Exchange Rates					
Ise this page to view and ma	anage dated exchange rates.				
Active Currencies		New Exchange Rates			
Exchange Rates for: 8/9/2023	3 and after		Previous Range Next Range Jump to 8/9/2023 [8/9/2023] Go!		
Currency Code	Currency Name	Corporate	Exchange Rate Modified By		
INR	Indian Rupee	✓	1.000000 <u>Veena Giri</u> , 8/9/2023, 8:17 PM		
USD	U.S. Dollar		0.012095 <u>Veena Giri</u> , 8/9/2023, 8:19 PM		
Inactive Currencies					
Currency Code		Currency Name	Modified By		
No records to display.					