

Requirement Analysis

Date	7 November 2025
Time	NM2025TMID06789
Project Name	Lease Management
Maximum Mark	4 Marks

Business Requirements:

ID	Requirement Description	Type	Priority	Remarks
BR-01	Capture and manage lease details (start/end dates, amount, property, tenant)	Functional	High	Core data model
BR-02	Track property details and associate leases to properties	Functional	High	Use Property custom object
BR-03	Automate lease renewal reminders and expiry notifications	Functional	High	Workflow or Flow automation
BR-04	Generate and manage lease agreements (document management)	Functional	Medium	Integrate with Files/DocGen tools
BR-05	Maintain tenant and owner contact details	Functional	High	Linked to Contact/Account
BR-06	Integrate lease payments with Finance system	Integration	Medium	API or external integration phase
BR-07	Create dashboards for lease expirations, payments, occupancy rates	Reporting	High	Standard + Custom Reports
BR-08	Control user access by role (Admin, Leasing, Finance)	Security	High	Role Hierarchy & Profiles
BR-09	Track lease status (Active, Expired, Renewal Pending)	Functional	High	Picklist with automation
BR-10	Manage supporting documents (agreements, ID proof, invoices)	Functional	Medium	File attachments