

## Ideation Phase

Date	7 November 2025
Time	NM2025TMID06789
Project Name	Lease Management
Maximum Mark	4 Marks

### Defining MVP and Next Steps:

**Goal:** Prioritize features and prepare for the design/discovery phase.

#### Actions:

- Use **MoSCoW** (Must, Should, Could, Won't) to prioritize features.
- Define **MVP Scope** — core features like lease tracking, approval flows, and renewal alerts.
- Create a **high-level process flow** from lease creation to closure.
- Document **success metrics** and **stakeholder responsibilities**.
- Prepare **project charter** and move to the Design/Prototype phase.



