

Current address :- B.209, B wing , "Baleshwar krupa Apartment, Opp.India colony & Little wing BRTS Bus stand , Nr.Manshi hospital, At,Bopal, Bopal-ghuma road, Di-Ahmedabad Pincode 380058 ,Mo 9601689555

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## Objective

Play a responsible role in an organization that enhances my skills and capabilities through hard work and to prove my level best for the growth of organization and be an asset for the organization

## Experience

### • Stelmec limited

jan 2023 - Till

Project Engineer

Stelmec limited

- Ongoing Project Monitoring sheet maintain and daily update.
- Monitor project progress and coordinate project team members , resources to ensure completion of tasks within established deadlines.
- Develop, organize and maintain project documentation, plans, reports, and other project-related documents.
- Provide administrative support such as coordinating travel arrangements, preparing meeting agendas, and setting up webinars.
- Serve as the point of contact with internal departments and external suppliers regarding project-related inquiries.
- Perform quality assurance testing to ensure project deliverables meet quality standards and are defect-free.
- Develop and participate in the implementation of process improvements.
- Assist in creating and maintaining vendor relationships.
- Project Monitoring work and Material inspection , site inspection work , Site visit for On going project if require , BOM , GTP, Material verification at site.
- Project progress Report making , Daily Monitoring report , Weekly Progress report , Monthly Progress report.
- Kick off meeting arrange sub vendor and others for our Project timelines.
- Project related Material inspection for our vendor & at site on going project.
- Price Variation Calculation for ongoing Project and submit to customer.
- Upcoming Project drawing related work.
- Various department coordination work like Production , Engineering , Store , Testing , Purchase ..etc for ongoing Project related work.
- Follow up with internal department for making MQP for Customer.
- Follow up with internal department for making Drawing for Customer.
- Follow up with Various region FES for Drawing approval received or Not.
- For prepare Various MIS for Head Office .
- Arranging con-call between customer & engineering department in case of customer' quarry for short out.
- Sending Proforma Invoice to customer/regions to take advance and FNF Payment.
- Follow up with customer/ regions for taking advance.
- Arranging Document for Contract Agreement.
- Agreement for installation & commission.
- Agreement for Supply.
- Prepare the covering letter against Price Variation approval, delivery prior to dispatch date as per PO, Inspection call.
- Daily progress report take the details from Site incharge and Site Engineer.
- Monitor Project Progress and if team require extra support then arrange.
- SAP software use to Order book and MFC release for our internal department.
- Various administrative Support if require.

### • Shree Samarth Switchgear & Transmission Private Limited

March 2022 - Dec 2022

Electrical engineer (Site incharge)

- Project Work Otha Site 61.6 MW phase 1 Ongoing (Renew Power )
- Hired In Senior Site Engineer To Manage Installation And Commissioning Projects For Energy Projects And Windmills ( 33 Kv line & Unit Sub Station ) Hvac Power Transmission Line, Of Hdg Pole,& Rsj Pole , Single Pole, Double Pole, Stringing activity, Commissioning activity,Materials Management, Earthing, Etc
- Daily Report ,and Project Progress Reporting, Material Quality check, Project Material Management.
- I am worked on the 61.6 MW Wind project in Bhavnagar(OTHA SITE). I am working as a project engineer (Site in charge ) as well as a Senior Site engineer.
- This project on also monitor in 33 Kv line pole erection work and Stringing Work, USS Work (UNIT SUB STATION) Dp Yard .
- This project in i also monitor on 33 KV DOG Line ,Panther line and DPDC Line Monitor and Also Project execution support work ,Daily Progress report.

- Daily TBT and PTW Activity & JSA for Project.
  - Developed engineering documentation such as system requirements and diagnostic procedures.
  - Reviewed drawings and technical diagrams of proposed circuits for viability and compliance .
  - BOQ & BOM verify for project and preparation and review of following procurement deliverables ; Material Requisition , Purchase Requisition and Vendor Drawing Review.
  - Preparation of Tender document & Electrical equipment specification , Datasheets preparation regarding project.
  - Review document for multiple projects.
- Jay Dwarkadhish Engineering** Dec 2019 - Feb 2022  
 Electrical Engineer (Senior Site Engineer)
  - BABRA SITE (Amreli) (Inox Wind ) 80 MW
  - Duties:
  - Responsible For 33 KV Dog line and Panther line I Also Monitor.
  - I also monitored this project in 33 Kv line pole erection work and Stringing Work & USS Work.
  - Scrutinized The Our Project Work , Evaluate Our Team Member And Whether They Are Following Project Timelines.
  - Babra project on also monitor in 33 Kv line pole erection work and Stringing Work, USS WORK.
  - Developed engineering documentation such as system requirements and diagnostic procedures.
  - Reviewed drawings and technical diagrams of proposed circuits for viability and compliance.
  - Preparation of Tender document & Electrical equipment specification , Datasheets preparation regarding project.
  - Executed Site Inspections, Budget Forecasting, Prospected New Clients And Projects , 33kv Line ,66 Kv Line Operation & Maintenance Work Also Resolve And Troubleshooting Error Solve .
  - Led The Installation Team, Maintained Progress Reports And Ensured Quality Is As Per The Approved Design.
  - Documentation, Cross Functional Coordination. Recognized Residential- Commercial And Small Utility Scale Electrical Projects.
- Paschim Gujarat Vij Company Limited** Oct 2017 - Nov 2019  
 Electrical Engineer  
 Duties:
  - Successfully managed continuous power supply for all AG feeders, line fault analysis, surveys of New agriculture connection.
  - Maintained nonstop power supply for all JGY feeder, GP register and PP register along with complain book maintain & I also monitored my subdivision under in 11 Kv Various New line pole erection work and Stringing Work .
  - Monitored the task allotted LI, ALI & EA different Online applications in Oracle
  - Updated system pendency list on regular basis. followed- up and maintained solve pole register, monthly report of materials as per purchase order
  - Responsible for purchasing for division store work, reviewed the new AG connections
  - Scrutinized the new agency and Monitor maintenance work line.
  - Executed site inspections, budget forecasting, customer support, prospected new clients and projects
  - During my job we also charged two new feeders in Kalyanpur subdivision (Siddhpur Ag) (Karkeshvar JGY) .
  - Led the installation team, maintained progress reports and ensured quality is as per the approved design.
  - Accomplished projects within TAT. Maintained compliance, quality and EHS requirements
  - Handled documentation, cross functional coordination. Recognized residential- commercial and small utility scale solar projects along with electrical requirements
- Paschim Gujarat Vij Company Limited** Sep 2016 - Sep 2017  
 Junior Engineer  
 Duties:
  - Responsible for supervising the Vendor's Team, preparing and maintaining progress report ensured that the project is as per the design approved by the client and quality standards are maintained
  - I also monitored my subdivision under in 11 Kv Various New line pole erection work and Stringing Work.
  - Operation , maintenance , troubleshooting and commissioning of 66 KV Switchgear panels with all associated Equipments i.e. CB , CT , PT , LA , Protection relays , RTCC panel , 66 / 11KV Transformers .
  - Conducted continuous power supply for all AG feeders line fault analysis surveys, and AG connection power supply Updated entire JGY feeder, GP register and PP register. Managed the complaint book, tasks allotted LI, ALI and EA
  - Electrical System Handling of all Shift activity effectively & independently with fault analysis & trouble shooting of various electrical faults in electrical system , Power system protection related work .
  - Executed various types of online application in Oracle system. Prepared daily pendency list, executed regular follow-up to maintain maximum solve pole register and monthly material reports
  - Processed purchase orders for division store. Reviewed the new AG connections for new agency and maintenance linework
  - Visit customers along with Testing team independently to showcase and Modernisation solutions

## Education

- Atmiya institute of technology & Science ,Rajkot** 2016  
 Bachelor of engineering in Electrical  
 6.93 CGPA

- **Sarjan science school**  
Science stream  
61 %
- **Daxina murti highschool, v.v nagar**  
10 STD  
68.77 %

## Skills

•Project Management •Strategic Planning & Control •Safety Management •Quality Control •Resource Management • Shift Management •Root Cause Analysis •Troubleshooting • Liaisoning / coordination •MS OFFICE •Project Planning •Project Cordination •Quality Assurance •Organization and Time management •Technical Support •Material Estimation

## Projects

- **Wind Project ( Major Project Executed )**
  - 80 MW inox wind (Babara Amreli )
  - 61.6 MW Renew Power ( Talaja Bhavnagar )
  - GETCO-Gujarat State Electricity Board
  - GETCO -TN-E-2899 , Panels Quntity = 219 Nos.
  - JVVNL, AVVNL, JDVVL - Rajasthan Electricity Board.TN-2792 , Panels Quntity = 3673 Nos, TN-2790 , Panels Quantity = 647 Nos.
  - The Brihanmumbai Electric Supply & Transport Undertaking (BEST),TN-DMM/SB/9/48710/23-24,Panels Quantity = 201 Nos.
  - PSPCL-Punjab State Power Corporation Limited.
  - PuVVNL- Purvanch Vidyut Vitran Nigam limited
  - MVVNL-Madhyanchal Vidyut Vitaran Nigam Limited,TN-MEDCO/2820/2023 , Panels Quantity =781 Nos.
  - WEBDCL:-West Bangal Electricity Distribution Board
  - Larsen & Toubro Limited Construction End User /Client = Rajasthan Electricity Board.(JVVNL,AVVNL,JDVVNL TN -525, TN-526, TN-631, TN-637,Total panels =3607 Nos., 33 KV= 29 Nos.

## Achievements & Awards

- Achieved the target of 1250 connections in a year before a month of stipulated deadline in 2018 ▪ Completed the target of 1200 connections in a year before 1.5 months of deadline in 2017

## Languages

- Languages Known: English, Hindi and Gujarati

## Personal Details

- Date of Birth : 22/08/1995

## Additional Information

- **Beyond Curriculum**
  - Member of Go Green Club, a platform to develop the campus as a Green College Campus
  - Performed as Chief Student Coordinator in 'TechUtkarsh-16' a state level technical event in 2016