

**APPLICATION FOR PEDDLERS, ITINERANT VENDORS, HAWKERS, SOLICITORS AND CANVASSERS**

Please read the attached material relating to a Peddler's/Solicitor's Permit before completing the form. Permits are issued to individuals and each person must complete a separate application. **This permit will be issued or denied within five (5) business days of submission of all required information and documentation and provided that the application and documentation are readable. The application fee of \$50.00 must be paid at the time the application is submitted and is non-refundable. Fees for persons representing non-profit, charitable organizations will be waived upon proof of non-profit status.** Permits for itinerant vendors are issued for a 72-hour continuous period, not more often than once every 90 days. All other permits are issued for one month.

**PLEASE PRINT CLEARLY IN BLACK INK OR TYPE.**

Applicant's Full Name: \_\_\_\_\_  
(No Nicknames) (Last) (First) (Middle)

Daytime Phone No. \_\_\_\_\_ E-mail address: \_\_\_\_\_

Permanent Address:

\_\_\_\_\_  
Street Number& Street Name City State Zip

Temporary/Local Address (if different from above):

\_\_\_\_\_  
Street Number& Street Name City State Zip

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Social Security No. \_\_\_\_\_

Driver's License No.: \_\_\_\_\_ State issued \_\_\_\_\_

OR

Non-Driver Official ID No: \_\_\_\_\_ State Issued: \_\_\_\_\_

Have you ever been convicted of a misdemeanor involving theft, fraud, bribery or perjury, or do you have pending charges? \_\_\_\_\_ If yes, list offenses and dates: \_\_\_\_\_

Have you ever been convicted of a felony of any type or do you have any pending charges? \_\_\_\_\_

If yes, please list offenses and dates: \_\_\_\_\_

Occupation in which the applicant desires to engage and for which s/he desires the permit:

Complete description of goods, wares, products and or services which the applicant desires to sell:

List the motor vehicle make, model, year, color, license number and state issued of any vehicle to be used by the applicant:

Name and Address of Business for which the permit is requested:

\_\_\_\_\_  
Name of Business

\_\_\_\_\_  
Business Address City State Zip

Business Phone Number: \_\_\_\_\_ Web site address: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

Supervisor's Phone No. \_\_\_\_\_ Email address \_\_\_\_\_

The location where books and records are kept of sales that may occur within the city and which shall be available for inspection to determine that all city sales taxes have been paid.

\_\_\_\_\_  
Address City State Zip

\_\_\_\_\_

Contact Person

Phone Number

ADDITIONAL FOR ITINERANT VENDORS OR HAWKERS

Property address on which you wish to sell.

Property Owner's Name and full address

Owner's phone number

Owner's email address

ADDITIONAL FOR SOLICITORS – Information concerning for whom the donations are to be accepted.

Organization name

Organization's street number and name

City

State

Zip

Contact person for the organization

phone number

email address

**For all applicants, I have enclosed the following items as part of my application and have initialed each relevant item.**

- \_\_\_\_\_ 1. A copy of my current driver's license or non-driving official identification card. **The copy must be clearly readable and may not be reduced in size.**
- \_\_\_\_\_ 2. A copy of the sales tax permit issued to the applicant by the State of Texas. Any party claiming exemption from state sales tax shall show proof thereof by a Texas State Tax Exemption Certificate.
- \_\_\_\_\_ 3. A headshot recent photo of the applicant. If applying in person, city staff can take a photo.
- \_\_\_\_\_ 4. A copy of the applicant's current health certificate if the merchandise is of edible quality to be sold provided, however, this shall not apply to the sale of candy, nuts or other edibles prepared and packaged by a nationally recognized manufacturer meeting standards imposed by the State and Harris County Health Code, if such packages are unbroken.
- \_\_\_\_\_ 5. If working for a company, a certificate or letter from the president, vice-president, general manager, sales manager or district or area manager of the company for which the applicant works, sells or solicits, stating that the applicant is any employee and/or agent of such company.
- \_\_\_\_\_ 6. If requesting a waiver of fee, proof of non-profit charitable status.

\_\_\_\_\_ 7. Permit application fee in the amount of \$50.00 per person. The fee is non-refundable.

**In addition, Itinerant vendors must supply the following:**

\_\_\_\_\_ 8. A copy of a lease with the property owner or a written statement from the property owner allowing the vendor to use the property. The statement is to be signed and dated and indicate on what dates the vendor may use the property.

\_\_\_\_\_ 9. A dimensional or scaled site plan indicating the location of the display area, curb cuts and parking area. The parking area must be an all-weather surfaced area.

\_\_\_\_\_ 10. The itinerant vendor must provide one unisex portable facility or submit a written statement from the owner of the property giving permission to use inside sanitary facilities which must be located within a 200-foot radius of the temporary business.

**For all applicants, by signing below, you agree to the following:**

I certify that I have read the accompanying information regarding the issuance of a permit and that I have submitted all requested information and that the information submitted is true and correct.

I further understand that I will be disqualified for any false statements and/or for the submission of any false records and/or for failure to furnish any required information.

I agree to be in compliance with all applicable city ordinances, including zoning ordinances and I understand that non-compliance will result in the revocation of any permit issued.

I understand that I may only enter the property of another between the hours of 8:00 a.m. and one-half hour before sunset and that my identification badge issued by the city will be in full view at all times.

I also understand that I may not enter private property owned, leased or rented to another where a sign is posted stating, "No peddler is allowed" or other similar posted sign or after being verbally notified by the occupant that I must leave the premises. If I fail to do so, I may be deemed guilty of criminal trespass or attempted criminal trespass and may be punished as provided in V.T.C.A. Penal Code 15.01, 30.05.

I understand that I will be investigated by the city and that I may be disqualified if there are pending criminal charges and that I will be disqualified if I have been convicted of any felony or of a misdemeanor involving moral turpitude within the last seven years.

I understand that the permit fee is paid at the time of application and is non-refundable.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**For City of Seabrook Use ONLY**

**Zoning Approval**  
(for Itinerant Vendors)

☐

Approved

☐

Refused

If refused, reason for refusal. \_\_\_\_\_

Conditions: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Police Approval**  
(If applicable)

☐

Approved

☐

Refused

If refused, reason for refusal. \_\_\_\_\_

Conditions: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**City Secretary Approval**

☐

Approved

☐

Refused

If refused, reason for refusal. \_\_\_\_\_

Conditions: \_\_\_\_\_

Permit No. \_\_\_\_\_ issued on \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_