



City of Lancaster
POLICE DEPARTMENT
PROUDLY PROTECTING AND SERVING OUR COMMUNITY



1650 N. Dallas Avenue * Lancaster, TX 75134 * 972.218.2700 * 972.218.2790 FAX
www.lancaster-tx.com

Peddler Permit Application

☐ APPROVED ☐ DENIED

☐ 30 Day ☐ One Year Permit # _____ Expires: _____ Receipt #: _____

Received By: _____ Date: _____

Reviewed By: _____ Date: _____

Notice to Requestor: A \$25.00 (30 Day)/\$100.00 (One Year) application fee is due at submission of the application. Before the City of Lancaster issues a Peddler Permit, the police department shall perform an investigation of the elements of the application. Once the police department's investigation is completed, the requestor will be notified as to the approval or denial of the permit application. The police department will notify the requestor via telephone. The \$25.00/\$100.00 application fee shall not be refunded, regardless of whether or not such permit is issued or denied.

- Each applicant seeking a permit shall pay a fee of \$25.00 (30 Day) or \$100.00 (One Year). The permit shall be issued for the length of time requested, not to exceed thirty (30) days or one (1) year from date of application. Permits for handbill distribution shall be exempt from this time limitation.
- "The issuance of this permit is not an endorsement by the City of Lancaster or any of its officers or employees."

Business Name: _____

Business Address: _____

City/State/Zip Code: _____

Business Phone: _____ Alternate Phone: _____

Please check the following that applies to your application:

☐ Individual ☐ Partnership ☐ Corporation ☐ Association

The person in charge of conducting commercial solicitation shall provide each commercial solicitor with a copy of the permit issued by the City of Lancaster. It shall be unlawful for any commercial solicitor to fail to show or display such copy upon the request of any person.

The nature of merchandise to be sold or offered for sale, or the nature of the services to be furnished:

Description of methods and means by which the solicitation is to be accomplished:

Solicitation - Dates and Times: _____

Solicitation - Date of Commencement: _____

Solicitation - Date of Projected Conclusion: _____

PRIMARY INDIVIDUAL in direct charge or control of the solicitation:

NOTE: All individuals must provide valid ID at time of application. If an individual is no longer actively involved with the solicitation on said Peddler Permit application, it is the responsibility of the applicant to notify the City of Lancaster Police Department of the individual's inactive status and their name should be removed from the Peddler Permit application on file.

PRIMARY APPLICANT: _____ Date: _____

Address: _____

City/State/Zip Code: _____

Primary Phone: _____ Alternate Phone: _____

DL#/State: _____ Date of Birth: _____

Have you ever been arrested/convicted of any crime (misdemeanor/felony)? ☐ Yes ☐ No If yes, please explain below:

******* TO BE COMPLETED IN FRONT OF NOTARY *******

I, _____, representing _____ hereby certify that there are no willful misrepresentations, omissions or falsifications in the foregoing statements and answers. I understand that any omission or false statement on this application shall be sufficient cause for rejection for this said Peddler Permit Application.

I further understand that the Lancaster Police Department will be conducting a thorough background investigation that may include, but is not limited to: criminal history, employment history and personal reference."

Signature of PRIMARY Applicant

THE STATE OF TEXAS

COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and considerations therein expressed.

Acknowledged before me on this _____ day of _____, 20_____.

Notary Public Signature

My Commission Expires: _____



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100 Craig Shaw Memorial Pkwy. * Lancaster, TX 75134 * 972.218.2700 *
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Peddler Permit Supplement **(Authorized Solicitors)**

☐ 30 Day ☐ One Year Permit # _____ Expires: _____ Receipt #: _____

Received By: _____ Date: _____ Reviewed By: _____ Date: _____

Notice to Requestor: Before the City of Lancaster issues an Approval of Solicitor Authorization for said Peddler Permit, the police department shall perform an investigation of the elements of the application. Once the police department's investigation is completed, the requestor will be notified as to the approval or denial of the permit application. The police department will notify the requestor via telephone.

PRIMARY APPLICANT: _____ Date: _____

Business Name: _____

Business Phone: _____ Alternate Phone: _____

- All individuals must provide valid ID at time of application.
- The person in charge of conducting commercial solicitation shall provide each commercial solicitor with a copy of the permit issued by the City of Lancaster. It shall be unlawful for any commercial solicitor to fail to show or display such copy upon the request of any person.
- If an individual is no longer actively involved with the solicitation on said Peddler Permit application, it is the responsibility of the applicant to notify the City of Lancaster Police Department of the individual's inactive status and their name should be removed from the Peddler Permit application on file.

☐ Add Individual ☐ APPROVED ☐ **DENIED** ***** ☐ Remove Individual

Name: _____ DL#/State: _____ DOB: _____

Address/City/State/Zip Code: _____

Primary Phone: _____ Alternate Phone: _____

Have you ever been arrested/convicted of any crime (misdemeanor/felony)? ☐ Yes ☐ No If yes, please explain below:

I hereby certify that there are no willful misrepresentations, omissions or falsifications in the foregoing statements and answers. I understand that any omission or false statement on this application shall be sufficient cause for rejection for Authorization of Peddler Permit Solicitation for the Peddler Permit listed above.

I further understand that the Lancaster Police Department will be conducting a thorough background investigation that may include, but is not limited to: criminal history, employment history and personal reference."

Solicitor Signature: _____ Date: _____

Witness Signature: _____ Date: _____

Peddler Permit Supplement – Authorized Solicitors

☐ Add Individual ☐ APPROVED ☐ DENIED ***** ☐ Remove Individual

Name: _____ DL#/State: _____ DOB: _____

Address/City/State/Zip Code: _____

Primary Phone: _____ Alternate Phone: _____

Have you ever been arrested/convicted of any crime (misdemeanor/felony)? ☐ Yes ☐ No If yes, please explain below:

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I further understand that the Lancaster Police Department will be conducting a thorough background investigation that may include, but is not limited to: criminal history, employment history and personal reference.”

Solicitor Signature: _____ Date: _____

Witness Signature: _____ Date: _____

☐ Add Individual ☐ APPROVED ☐ DENIED ***** ☐ Remove Individual

Name: _____ DL#/State: _____ DOB: _____

Address/City/State/Zip Code: _____

Primary Phone: _____ Alternate Phone: _____

Have you ever been arrested/convicted of any crime (misdemeanor/felony)? ☐ Yes ☐ No If yes, please explain below:

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Name: _____ DL#/State: _____ DOB: _____

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