



BUILDING INSPECTIONS & PERMITS DEPARTMENT

SOLICITOR PERMIT APPLICATION

Submit the application along with all required items to permits@cityofconroe.org.
Permits are valid for 90 days.

Date: _____

Non-Refundable Fee: \$25.00

Permit Class

☐ Hawker

☐ Peddler

☐ Solicitor

☐ Transient Dealer

Applicant Information

Applicant Name: _____

Phone Number: _____ Email: _____

Mailing Address: _____

Permanent Address: _____

Sex: _____ Height: _____ Weight: _____

Eye Color: _____ Hair Color: _____ Date of Birth: _____

Company Information

Company Name: _____

Contact Name: _____

Phone Number: _____ Email: _____

Mailing Address: _____

Additional Questions

Location of Sale (Only Applicable for Transient Dealers): _____

Have you had a permit revoked within the past year? ☐ Yes ☐ No

If yes, explain: _____

Have you ever been convicted of a felony or a misdemeanor? ☐ Yes ☐ No

If yes, explain: _____

Vehicle Registration No: _____ Driver's License No. _____

Additional Information

- Once your permit is approved, you will be notified via email to come in to obtain your badge and permit.
- After you have submitted all the required information for review, allow ten (10) days for processing.
- Staff will review the information you have provided and ensure that you are adhering to the city ordinance requirements. If any additional information is required, you will be notified via email.

Submission Requirements

- ☐ 2 Years/\$1,000 Permit Bond Requirement made out to the City of Conroe. Bond shall remain in full force and effect for a period of two years following the expiration of the permit.
- ☐ One square photograph bearing a recent likeness of each person intended to engage in the permitted activity.
- ☐ Letter from your company acknowledging you and your purpose for working in the City of Conroe.
- ☐ Non-Profit Organizations or Group must submit a copy of Certificate of Registration made with the IRS.
- ☐ Lease Agreement for a term of at least one month for Transient Permits.

Applicant Acknowledgement

I hereby declare that all the information provided above is true and accurate to the best of my knowledge.

Applicant Name: _____

Date: _____

Applicant Signature: _____

Revised 06/13/25