



City of West University Place

Commercial Solicitation Application

Registration required for each person or business who will engage in commercial solicitation.

As of February 22, 2010, the City of West University Place requires a permit for any commercial solicitation.

Commercial solicitor means any person or organization engaged in commercial solicitation.

Commercial solicitation by definition includes going to the entrances of private residences in the City, not having been requested or invited to do so by an owner or occupant of said private residences, for the purpose of selling, offering to sell, or advertising any goods or services, in exchange for money or other things of value and knocking or ringing a doorbell to attract the attention of the occupants.

- Please read the attached ordinance in reference to the Door-to-Door commercial solicitation ordinance, and then fill out the permit application carefully.
- **Incomplete applications will not be processed.**
- A fee of fifty dollars (\$50.00) is required to secure a permit.
- Along with the application and permit, you will also receive a list of addresses where the residents have indicated that commercial solicitation is not welcome. You will also be required to sign an acknowledgement that you have received a criminal trespass warning relating to said addresses.
- Please note that distribution of commercial literature and advertisements are prohibited, regardless of whether or not any person or organization has obtained a permit for commercial solicitation. See attached ordinance for further explanation.

City of West University Place Solicitation Application

(Please complete in black or blue ink only)



Registrant

Name _____ Date of Birth _____
Address _____ Phone _____

Proof of Identification

Type _____ ID# _____ State _____

List all addresses for the last five (5) years with the name, address and phone # of at least one (1) community reference for each

Organization/Business

Name _____ Contact Person _____
Phone _____ Address _____

List any and all vehicles that will be used along with proof of liability insurance

License Plate # _____ State _____ Model _____ Color _____

Insurer _____ Policy # _____

Policy Expiration _____ Phone # _____

License Plate # _____ State _____ Model _____ Color _____

Insurer _____ Policy # _____

Policy Expiration _____ Phone # _____

License Plate # _____ State _____ Model _____ Color _____

Insurer _____ Policy # _____

Policy Expiration _____ Phone # _____

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Provide a detailed statement of the types of goods, services or wares to be sold

List a minimum of three (3) references

Full name, relation and phone number

By signing below, I acknowledge that I have not been convicted of a felony or misdemeanor involving a sexually based offense, trafficking in controlled substances, burglary, theft, or any violent acts against persons or property within five years preceding the date of application in this state or any other state.

Signature

Date

City of West University Place Solicitation Application

(Please complete in black or blue ink only)



Please provide the following:

- Positive proof of identification of each applicant and agent;
- Proof of liability insurance (as required by state law) for any vehicle to be used by the permit holder;
- A copy of a limited sales tax permit issued by the state or proof that the goods sold are not subject to such sales tax;
- A copy of a current health certificate if merchandise of edible quality is to be sold; provided, however, this shall not apply to the sale of candy, nuts or other edibles prepared and packaged by a nationally recognized manufacturer or a Texas manufacturer meeting standards imposed by state and local health codes, if such packages are unbroken;
- The application form shall be accompanied by a bond in the penal sum of \$1,000.00, signed by the applicant, and signed, as surety, by some surety company authorized to do business in the state, conditioned for the final delivery of goods, wares, merchandise or services, which bond shall indemnify any and all purchasers or customers for any and all defects in material or workmanship that may exist in the article sold by the principal of said bond, at the time of delivery, and that may be discovered by such purchaser or customer within 30 days after delivery, and which bond shall be for the use and benefit of all persons, firms or corporations that may make any purchase or give any order to the principal on said bond, or to an agent or employee of the principal. Provided that in case applicant is a person, firm, company, partnership, corporation or association engaging in commercial solicitation through one or more agents or employees, such persons, firm, company, partnership, corporation or association shall be required to enter into only one bond, in the sum of \$5,000.00 as above required, which bond shall be made to cover the activities of all its agents or employees up to a maximum of five agents or employees. The foregoing notwithstanding, no bond shall be required of any non-profit or charitable organization.

By signing below, you, the registrant, acknowledge that you have read and understand the Code of Ordinances of the City of West University Place, Texas pertaining to Door-to-Door Soliciting and Advertising, and acknowledge having received the current list of addresses where the residents have indicated that commercial solicitation is not welcome.

Registrant

Date

Issuer

Date

City of West University Place Solicitation Application

(Please complete in black or blue ink only)



Criminal Trespass Warning to Commercial Solicitors

Section 30.05, Criminal Trespass, of the Texas Penal Code States that:

A person commits an offense if he enters or remains on property of another without effective consent, or he enters or remains in a building of another without effective consent and he:

1. Had notice that the entry was forbidden.
2. Received notice to depart but failed to do so.

For purpose of this section:

1. "Entry" means the intrusion of the entire body.
2. "Notice" means:
 - a. Oral or written communications by the owner or someone with apparent authority to act for the owner
 - b. Fencing or other enclosure obviously designed to exclude intruders
 - c. A sign or signs posted on the property or at the entrance to the building, reasonably likely to come to the attention of intruders, indicating that entry is forbidden.

The attached is a list of residents who have authorized the City of West University Place Police Department to issue Criminal Trespass Warnings to solicitors. Any attempt to solicit at the following addresses could result in arrest and/or charges being filed against you.

The attached lists are updated daily. It will be up to you to make sure you have an updated list.

Signature of Solicitor

Date

Signature of Witness

Date