

**Special Instructions**

1. GSTIN of supplier/E-commerce should be a valid one.
2. Amount should be only up to 2 decimal digits
3. Do not modify the header rows.
- 4 To facilitate the declaration of date in the specified format "dd-mmm-yyyy", ensure the date column is changed to text field to ensure that leading zeros are available. ex.01-07-2017
5. For invoices containing multiple line items invoice level details should be repeated for all the line items
6. Ensure that there are no stray entries in any cell of the sheets other than return related declaration under the indicated column headers.
7. Ensure the codes are maintained while entering the data

Place of Supply (pos)	Reason For Issuing Note(rsn)	Quantity of measure (UQC)
01-Jammu & Kashmir	01-Sales Return	BAG-BAGS
02-Himachal Pradesh	02-Post sale discount	BAL-BALE
03-Punjab	03-Deficiency in services	BDL-BUNDLES
04-Chandigarh	04-Correction in invoice	BKL-BUCKLES
05-Uttarakhand	05-Change in POS	BOU-BILLION OF UNITS
06-Haryana	06-Finalization of Provisional assessment	BOX-BOX
07-Delhi	07-Others	BTL-BOTTLES
08-Rajasthan		BUN-BUNCHES
09-Uttar Pradesh		CAN-CANS
10-Bihar		CBM-CUBIC METERS
11-Sikkim		CCM-CUBIC CENTIMETERS
12-Arunachal Pradesh		CMS-CENTIMETERS
13-Nagaland		CTN-CARTONS
14-Manipur		DOZ-DOZENS
15-Mizoram		DRM-DRUMS
16-Tripura		GGK-GREAT GROSS
17-Meghalaya		GMS-GRAMMES
18-Assam		GRS-GROSS
19-West Bengal		GYD-GROSS YARDS
20-Jharkhand		KGS-KILOGRAMS
21-Odisha		KLR-KILOLITRE
22-Chhattisgarh		KME-KILOMETRE

23-Madhya Pradesh		MLT-MILILITRE
24-Gujarat		MTR-METERS
25-Daman & Diu		MTS-METRIC TON
26-Dadra & Nagar Haveli		NOS-NUMBERS
27-Maharashtra		PAC-PACKS
29-Karnataka		PCS-PIECES
30-Goa		PRS-PAIRS
31-Lakshdweep		QTL-QUINTAL
32-Kerala		ROL-ROLLS
33-Tamil Nadu		SET-SETS
34-Pondicherry		SQF-SQUARE FEET
35-Andaman & Nicobar Islands		SQM-SQUARE METERS
36-Telengana		SQY-SQUARE YARDS
37-Andhra Pradesh		TBS-TABLETS
98 - Other Territory		TGM-TEN GROSS
		THD-THOUSANDS
		TON-TONNES
		TUB-TUBES
		UGS-US GALLONS
		UNT-UNITS
		YDS-YARDS
		OTH-OTHERS