# UTILITY BILLING TENANT GUIDE

# **Make Payments and Contact Conservice**

#### Online | www.utilitiesinfo.com

- · Make one-time payments
- · View bills and account information
- Sign up for autopay and ebill

#### LOG IN WITH YOUR ACCOUNT NUMBER AND WEB PIN

Phone | 1

Make payments, sign up for ebill, ask questions. Speak to a live representative: **1-866-947-7379** Call the 24-hour payment line: **1-877-259-4944** 

#### Mail | Make payments to:

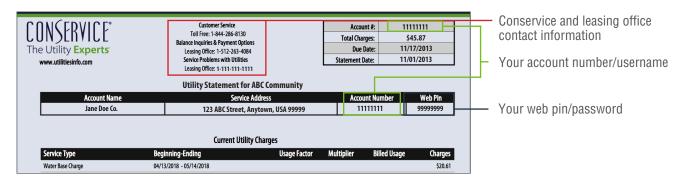
Conservice PO Box 4718 Logan, UT 84323-4718

#### INCLUDE A VOIDED CHECK TO SIGN UP FOR AUTOPAY

\*Please note: there is a \$3.00 convenience fee for paying over the phone or making a one-time online payment.

TO AVOID A FEE, SIGN UP FOR AUTOPAY!

### **About Your Conservice Bill**



Utility explanations and a conservation message appear on the back of your bill.

## **About Conservice**

Conservice is a leading nationwide provider of utility management services. We are dedicated to helping you conserve and control utility costs. Please log in to www.utilitiesinfo.com to see your usage and costs over time, plus other valuable info.

# **Business Conservation Tips**

- · Change or clean your HVAC filters regularly
- · Check for running faucets and toilets often
- Ensure lights get turned off or install occupancy sensors
- · Install low flow devices
- · Install smart thermostats

- · Purchase ENERGY STAR-qualified office equipment
- · Set conservation goals and involve employees
- · Turn off equipment when not in use
- · Use natural lighting whenever possible