

VEER KATARIA

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Ottawa, Ontario - K2C 1G1

STRENGTHS AND EXPERTISE

Customer Support
Customer Satisfaction
Sales

Team Management
Digital Marketing
Communication

Technologies
Retail
Social Media Management

PROFESSIONAL EXPERIENCE

The Body Shop, Rideau Centre **Seasonal Part Time Associate**

January 2024-March 2024

- Provided exceptional customer service by assisting customers with product inquiries and purchases
- Maintained store cleanliness and organization to create a welcoming environment for customers
- Participated in inventory management tasks such as restocking shelves and conducting stock checks
- Educated customers on The Body Shop's values and commitment to ethical sourcing and cruelty-free products
- Assisted in executing promotional events and product demonstrations to drive sales and enhance customer engagement
- Handled cash transactions accurately and efficiently at the checkout counter
- Received and processed shipments, ensuring accuracy and timeliness in product replenishment

Croma Electronics **Sales Associate**

April 2023-December 2023

- Maintained extensive product knowledge, promotions, store policies, and security practices
- Support sales floor by maintaining daily goals and KPI's
- Replenish stock for the sales floor in a fast paced environment.
- Receive and process shipments twice weekly and monthly inventory counts.
- Support in accomplishing sales target working in team and as an individual.
- Solving technical customer problems and addressing their needs.

Freelancing

Music Production, Content Production, Artist Management, Graphic Design, Video Editing

- Managed a group of artists under the named 'Insidious'.
 - Managed their release schedules, read contracts, managed royalty payouts on time.
 - Edited music teaser videos for Instagram Reels, TikTok, YouTube content on commission-basis.
 - Producing music for over 8 years and have helped others by co-producing their songs.
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EDUCATION

Algonquin College

Post-Graduate Certificate in Interactive Media Management

Current

K.G. Joshi & N.G. Bedekar College of Commerce & Arts

Bachelor's of Arts in Mass Communication and Journalism

2020-2023
