

Jan Kevin (J.K.) Velasco

Lorton, Virginia | (571) 278-2670 | velascojankevin@gmail.com | linkedin.com/in/velascojk

WORK EXPERIENCE

-
- Self-Study (Professional Development)** | IT Self-Study Sep 2021 - Present
- Studying for CompTIA Security+ to deepen knowledge of networking concepts, security, infrastructure, and troubleshooting for IT roles.
 - Previously developed foundational skills in Front-End Web Development before transitioning to IT, gaining experience in HTML, CSS, and JavaScript.
- In-Store Shopper** | Instacart Aug 2020 - Aug 2021
- Managed inventory and customer orders using Instacart's technology platform, demonstrating strong technical aptitude.
 - Provided excellent customer support through communication, which led to higher satisfaction and repeat customers.
- Store Associate** | Finish Line Oct 2018 - Sep 2020
- Collaborated with team members to streamline operations, improving workflow efficiency and resolving issues in a fast-paced environment.
 - Demonstrated troubleshooting skills by addressing customer concerns and resolving product-related issues in a timely and effective manner.

EDUCATION & CERTIFICATIONS

-
- CompTIA A+** Issued Feb 2025
- CompTIA Network+** Issued Mar 2025
- CompTIA Security+** Issued Mar 2025
- South County High School - Diploma** 2018

PROJECTS

-
- Cloud-Based Web App** Mar 2025
- Deployed secure web app on AWS* AWS EC2 (Free Tier)
- Deployed a secure web application on an AWS EC2 instance, configuring Apache to serve a simple HTML page and setting up firewall rules for controlled access.
- Home Lab Setup (Networking & Virtualization)** Feb 2025
- Replicating entry-level Helpdesk duties* VirtualBox | Windows Server 2016
- Configured VirtualBox with Windows Server 2016, including linked clones, RDP, domain settings, and TCP/IP, and managed Active Directory with template user accounts and GPOs.

TECHNICAL SKILLS

Operating Systems: Windows 10/11, Windows Server (basic knowledge), Linux (currently learning)

IT Support & Administration: Active Directory, Microsoft Office 365, Outlook, Slack, Zoom, TeamViewer

Programming & Scripting: JavaScript, HTML5, CSS3, Python (currently learning)

Troubleshooting & Diagnostic Tools: Windows Event Viewer, Task Manager, Resource Monitor