

## CHANGE REQUEST FORM

History of change requests (Starting with PO)				
PO# / CR #	Date	Change description	Efforts( Hrs)	Revised end date
CR06	September 18, 2019	Setup new instance "Amazon RDS for PostgreSQL" with On-Demand DB instance "db.t2.small"	8	September 20, 2019
CR07	September 18, 2019	Have the provisions for restricting the users to submit the answers after specified date and time set for each and every question in the admin panel.	40	September 27, 2019
Total			48	

<b>CR #: CR06 &amp; CR07</b>		<b>Priority: High</b>	<b>Date raised:</b> September 18, 2019
<b>Ref. no.:</b>		<b>Claim code/Account no or Work item:</b>	
<b>Project Title: OverUnderz</b>			
Description of change (or refer to supporting document/s):			
1. Setup new instance "Amazon RDS for PostgreSQL" with On-Demand DB instance "db.t2.small" 2. Have the provisions for restricting the users to submit the answers after specified date and time set for each and every question in the admin panel.			
<b>Reason for the Change Request</b>			
<input checked="" type="checkbox"/> 1) A change in scope and/or requirements <input type="checkbox"/> 2) A change in external events, decisions or deliveries to the project <input type="checkbox"/> 3) The time or value of the purchase order is insufficient			
<b>Raised by:</b> Henit Nathwani			
<b>2. Solution / Impact Analysis</b>			

<b>3. PO Extension</b>	
<b>Hours: 48</b>	<b>Cost:</b>
<b>Current end date: N/A</b>	<b>Revised end date: September 27, 2019</b>
<b>Proposed payment plan for PO extension:</b>	
<b>4. Implementation Decision</b>	
<b>Implementation decision</b>	<b>Pending</b>
<b>Decided by</b>	<b>Hemakumar Velugula</b>
<b>Decision date</b>	<b>CR06 – September 18, 2019</b> <b>CR07 – September 18, 2019</b>

### Instructions:

1. This form is applicable for all changes to Project Purchase orders.
2. If the change is approved by a client, please make sure that the PO is extended according to the new base line (Total hours, total amount and new target date).