

## Change Request Form

Development of change requests				
CR #	Date	Change description	Efforts (Hours)	Revised end date
CR04	31 Jan 2019	Questions history	16	09 Feb, 2019
Total			16	
1. Change request description				
CR #: CR04		Priority: High/Medium/Low	Date raised: 31 Jan 2019	
Ref. no.: Service Agreement No. SLA_EVD_IWN_12-31-2018 V 1.1		Claim code/Account no. or Work item: SLA_EVD_IWN_12-31-2018 V 1.1		
Project Title: OverUnderz				
<b>Description of changes:</b>  <b>CR04- Questions history</b> <ul style="list-style-type: none"> <li>- From History tab, the application will show 3 tabs: <ul style="list-style-type: none"> <li>- Questions</li> <li>- Results</li> <li>- Feedback</li> </ul> </li> <li>- The users will be able to view all questions from past date along with provision to submit the feedback, if they want.</li> <li>- PS: History tab will only show the dates, on which the user has answered the questions.</li> </ul>				
<b>Reason for the Change Request</b> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> 1) A change in scope and/or requirements</li> <li><input type="checkbox"/> 2) A change in external events, decisions or deliveries to the project</li> <li><input type="checkbox"/> 3) The time or value of the purchase order is insufficient</li> </ul>				
Raised by: Henit Nathwani				
2. PO Extension				
Hours: 16		Cost:		
Current end date: N. A.		Revised end date: CR04: 9 Feb 2019		
Proposed payment plan for PO extension: Invoice				
3. Implementation Decision				
Implementation decision		Pending		
Decided by		Hemakumar		
Decision date		31 Jan 2019		

### Instructions:

1. This form is applicable for all changes to Project Purchase orders.

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2. If the change is approved by a client, please make sure that the PO is extended according to the new base line (Total hours, total amount and new target date).