

[illegible]

[illegible]

WEEKLY TASKS AND ACTIVITIES	URGENT	NOT URGENT
IMPORTANT		
NOT IMPORTANT		

MON

TUE

WED

THU

FRI

SAT

SUN

EARLY  
MORNING

---

LATE  
MORNING

---

NOON

---

EARLY  
AFTERNOON

---

LATE  
AFTERNOON

---

EVENING

---

NIGHT