Project Management Module :
Objectives :

Create, Update, View Projects
Create, Update, View Tasks
Add Expenses

Ideally, the user journey in Add Update Projects will not be available for L1-L2 roles.
L3-L8:
After logging into my affiliation, I should be able to see the "Projects" tab. If I click and go to the Project Tab,
I will see the Projects of "my Affiliation name" and I should see the **Add New Project** and **Existing Projects.**

Underneath this, I should be able to see the list of below fields to filter the Projects:

- Select Affiliation (Will be a Drop Down if any of the Affiliation is Report to me or should be Greyed Out and show only the affiliation that I am part of)
- Project Id (Will be a Drop Down with all the Project ID that are part of Affiliation that Logged In)

I will have a Button to Search after I Select the Filter Fields, a Clear Button to Clear the Fields of the Filters.
Below that, I will see All Projects that I filtered :

- **Project ID** (Id will be created when the Project is Approved)
- **Project Name** (Link to View all the Tasks Related to Project Name)
- Project Start Date
- Project End Date
- Project Estimated Budget
- Status (It will be Greyed out and have the Current Status; {Status: Active, Pending, Closed})
- Edit Project (The flow will be the same as Add New Project)

Workflow if I Click Project Name (Create, Update, View Tasks) :
I will redirect to the see View Tasks that I clicked under the project :
Here I should be able to see Tasks of "Project Name". Besides that, I should be able to see the Add Tasks.
Below I should be able to View List of these Tasks :

- Task ID
- Task Name
- Project Name

- Affiliation Name
- Task Date
- Task Venue
- No. of People Impacted
- Total Amount Spent
- Status
- Edit Task (Button to Update a Task)
- Add Expenses (Workflow will be to Add Expense Form to that particular Task)

Workflow: If I click on Edit Task, it should Open as a PopUp Model to Edit the Task :
Should be able to see and fill the Below Details :
All Details will be filled while creating the Task. In case if any field is removed, then I shouldn't be able to submit the form.

- Project Name (Should be Greyed out. Fill the Project currently)
- Task ID
- Task Name
- Task Date
- Task Venue
- No. of People Impacted
- Task Image 1
- Task Image 2
- Task Image 3
- Task Image 4
- Task Image 5
- Task Description
- Task Status (It will be Greyed out and have the Current Status; {Status: Active, Pending, Closed})

Once all the Details are updated, then I should be able to click on "Update Task" on the form & Return to Tasks View. Upon clicking "Update Task," a notification will be sent to the corresponding L4 for Task confirmation approval. If L4 does not approve, the Task status remains pending. Once L4 approves, it notifies me to move to L5 for final approval. After L5 Approves (It will be Active Status), I should be able to resume adding the Task Expenses.
Add Tasks :
If I click on Add Tasks
Workflow if I click on Add Tasks it should Open as PopUp Model to Edit the Task :
Should be able to see and fill the below details , all fields are mandatory unless mentioned.

- Project Name (Should be greyed out, fill the project currently)
- Task Name
- Task Date
- Task Venue
- No. of People Impact
- Task Image 1
- Task Image 2
- Task Image 3
- Task Image 4

- Task Image 5
- Task Description
- Task Status (It will be greyed out and have the current status; {Status: Active, Pending, Closed})

Once all the details are filled then I should be able to click on “Add Task” on the form & Return to Tasks View.
Upon clicking "Add Task," a notification will be sent to the corresponding L4 for task confirmation approval. If L4 does not approve, the task status remains pending. Once L4 approves, it notifies me to move to L5 for final approval. After L5 approves (it will be Active status and TASK ID will be created) and I should be able to start making the task expenses.

Add New Project/Edit Existing Project :

Workflow if I click on Add New Project :

I will redirect to the Add New Projects View, (This view will be the same for edit project as well, all details of that project need to be populated in those fields)
Below I will see the form & all the below fields are mandatory to fill before adding the new project or editing the current project unless mentioned.

- Project Name
- Affiliation (will be drop down if any of the affiliation is reported to me or should be greyed out and show only the affiliation that I am part of)
- Category (Drop Down : CATE A, CATE B, CATE C)
- Department (Drop Down : Will be Drop Down able to select multiple departments: Education, Environment, Women Empowerment, Skill Development, Health & Hygiene, Infrastructure)
- Project State Date
- Project End Date
- Project Budget
- Project Image 2
- Project Image 3
- Project Image 4
- Project Image 5
- Survey Report (Description Field)
- Status (Should be Greyed out and have Current status of the Project, if it’s New Project it won’t have anything it will just be blank)

Upon clicking "Add Project " or Submit a notification will be sent to the corresponding L4 for Project confirmation approval. If L4 does not approve, the Project status remains pending. Once L4 approves, it notifies and moves to L5 for final approval. After L5 Approves (It will be Active Status and Project ID will be created) and I should be able to start making the Created New Tasks.

RAW Down (Just Reference)

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Create, Update, View Projects

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Under neath this i Should be able to see the list of Below Fields to Filter the Projects:

- **Select Affiliation** (Will be Drop Down if any of the Affiliation is Report to me or should be Greyed Out and show only the affiliation that i am part off)
- **Project Id** (Will be a DropDown will all the Project ID that are part of Affiliation that Logged In)

I will have a Button to Search after i Select the Filter Fields, Clear Button to Clear the Fields of the Filters.

Below that I will see All Projects that I filtered :

- Project ID (Id will be created when the Project is Approved)
- Project Name (Link to View all the Tasks Related to Project Name)
- Project Start Date
- Project End Date
- Project Estimated Budget
- Status (It will be Greyed out and have the Current Status;) {Status: Active, Pending, Closed}
- Edit Project (The flow will be same as Add New Project)

Workflow if I Click Project Name (Create, Update, View Tasks) :
I will redirect to the see **View Tasks** that i clicked under the project :
Here I Should be able to see Tasks of “Project Name” , Beside that I Should be able to see the **Add**

Tasks
Below I should be able to View List this Tasks :

- **Task ID**
- **Task Name**
- **Project Name**
- **Affiliation Name**
- **Task Date**
- **Task Venue**
- **No of People Impacted**
- **Total Amount Spent**
- **Status**
- **Edit Task (Button To Update a Task)**
- **Add Expenses (Work Flow will to Add Expense Form to that particular Task)**

Work flow if I Click on Edit Task it should Open as PopUp Model to Edit the Task :
Should be able to see anf fill the Below Details :
All Details will be filled while creating the Task incase if any field is removed then i shouldn't able to submit the form

- **Project Name** (Should be Greyed out fill the Project currently)
- **Task ID**
- **Task Name**
- **Task Date**
- **Task Venue**
- **No. of People Impact**
- **Task Image 1**
- **Task Image 2**
- **Task Image 3**
- **Task Image 4**
- **Task Image 5**
- **Task Description**
- **Task Status** (It will be Greyed out and have the Current Status;) {Status: Active, Pending, Closed}

Once all the Details are updated then i should be able to click on "Update Task" on the form & Return to Tasks View. Upon clicking "Update Task," a notification will be sent to the corresponding L4 for Task confirmation approval. If L4 does not approve, the Task status remains pending. Once L4 approves, It notify moves to L5 for final approval. After L5 Approves (It will be Active Status) and I Should be able to resume adding the Task Expenses.

Add Tasks :
If I Click on Add Tasks
Work flow if I Click on Add Tasks it should Open as PopUp Model to Edit the Task :
Should be able to see and fill the Below Details , All Fields are Mandatory unless Mentioned

- **Project Name** (Should be Greyed out fill the Project currently)
- **Task Name**
- **Task Date**
- **Task Venue**

- **No. of People Impact**
- **Task Image 1**
- **Task Image 2**
- **Task Image 3**
- **Task Image 4**
- **Task Image 5**
- **Task Description**
- **Task Status** (It will be Greyed out and have the Current Status;) {Status: Active, Pending, Closed}

Once all the Details are filled then i should be able to click on “Add Task” on the form & Return to Tasks View.

Upon clicking "Add Task," a notification will be sent to the corresponding L4 for Task confirmation approval. If L4 does not approve, the Task status remains pending. Once L4 approves, It notify moves to L5 for final approval. After L5 Approves (It will be Active Status and TASK ID will be created) and I Should be able to start making the Task Expenses.

Add New Project/Edit Existing Project :
Workflow if I Click on Add New Project :
I will redirect to the Add New Projects View, (This View will be same fro Edit Project as well, All Details of that project needs to be popuplated on those fields)

Below i will see the Form & All the below Fields are mandatory to fill before adding the new project or Editing the Current Project unless mentioned it.

- **Project Name**
- **Affilaition** (Will be Drop Down if any of the Affiliation is Report to me or should be Greyed Out and show only the affiliation that i am part off)
- **Category (Drop Down : CATE A, CATE B CATE C)**
- **Department (Drop Down :** Will be Drop Down able to select multiple departments: Education, Environment, Women Empowerment, Skill Development, Health & Hygiene, Infrastructure)**)**
- **Project State Date**
- **Project End Date**
- **Project Budget**
- **Project Image 2**
- **Project Image 3**
- **Project Image 4**
- **Project Image 5**
- **Survey Report** (Description Field)
- **Status** (Should be Greyed out and have Current status of the Project, if its New Project it won’t anything it will just be blank)

Upon clicking "Add Project " or Submit a notification will be sent to the corresponding L4 for Project confirmation approval. If L4 does not approve, the Project status remains pending. Once L4 approves, It notify moves to L5 for final approval. After L5 Approves (It will be Active Status and Project ID will be created) and I Should be able to start making the Created New Tasks.