Muminov Muhammad

Financial Analyst & Logistics Specialist

Dushanbe, Tajikistan • alphav1811@gmail.com • Remote (UTC+5)

SUMMARY

Financial Analyst & Logistics Specialist with ~5 years of experience at Agrosanoat. Advanced user of **ERP (1C:Enterprise v8.x)** covering GL/AP/AR, cash & bank operations, and inventory. Strong record in month-end close, budgeting & forecasting, reconciliations, and management reporting; known for clean books, timely closes, and clear variance insights for leadership.

SKILLS

Accounting & Finance: General Ledger (GL), Accounts Payable/Receivable (AP/AR), month-end & year-end close, reconciliations, management/statutory reporting, variance analysis, budgeting & forecasting.

Tools: ERP (1C:Enterprise v8.x), Microsoft Excel (PivotTables, VLOOKUP/XLOOKUP, Power Query), standard office productivity tools.

Operations & Logistics: Inventory & warehouse accounting, purchase orders, shipment/receiving documentation, coordination with cashiers/warehouse/banking partners.

Communication: Stakeholder reporting, requirements gathering, process documentation.

EXPERIENCE

Agrosanoat — Financial Analyst & Logistics Specialist
Dushanbe, Tajikistan • Jan 2020–Present

- Close monthly and annual books in ERP (1C:Enterprise v8.x); prepare P&L, Balance Sheet, and Cash Flow reports for management.
- Reconcile bank statements, supplier/customer balances, and inventory counts; maintain audit-ready records and resolve discrepancies with cross-functional teams.
- Build annual budget and rolling forecasts; perform variance analysis and explain drivers to leadership to support planning and cost control decisions.
- Standardize 1C and Excel reporting templates to improve data consistency and accelerate recurring reports.
- Coordinate logistics documentation (POs, shipment/receiving notes, warehouse records) to ensure accurate inventory and on-time deliveries.
- Support external audits and regulatory reporting in accordance with company policies and local standards.

PROJECTS (Selected)

Annual Budget & Forecast in 1C — Developed an integrated budgeting model (P&L, cash flow, inventory) with monthly variance reviews used by management for procurement and working-capital decisions.

Inventory Reconciliation Process — Defined count-to-1C reconciliation steps and checklists; reduced posting errors by tightening documentation flow between warehouse and accounting.

EDUCATION

M.A. in Economics — Tajik State University of Finance and Economics (Донишгоҳи давлатии молия ва иқтисоди Тоҷикистон), 2020–2021

B.A. in Economics — RUDN University / Российский университет дружбы народов, 2015–2019

ADDITIONAL

Citizenship: Tajikistan & Russia
Availability: Remote (UTC+5)