

Eligibility Guidelines :

The scheme is open till **July 31st 2021**.

All candidates would need to be added in GPS - creating a new candidate entry (<https://ourgoalplan.com/Candidates.aspx>) with source as "Internal referral"

All candidates added during the above period will qualify for the referral scheme only.

The employee referral policy is applicable to all the permanent employees of Mindfire.

Referral should be made from the employee contacts only, no referral should be made with the help of any recruitment firm or agency.

Employees would not be eligible for any referral amount in case a candidate's resume already exists in the GPS Database.

There is no limit for the number of referrals that can be made by the employee.

Referrals will be put through the short-listing criteria and will have to go through the normal selection process.

Members in Sales / Marketing / HR Cannot refer candidates

Referral amount will be paid on completion of 90 days from date-of-joining of the candidate.

The amount will be processed with the completed month's payroll process.

The employee whose referred candidate onboard successfully should not be on NP on the date of bonus payout

The referral bonus amount is a one-time payment for every successful on-boarded candidate and is subject to TDS.