

Venkatesh K - Review Form (Annual Performance Appraisal - (2021-2022))

Employee Details

Employee Name	: Venkatesh K
Employee Id	: 103
Job Title	: Associate Software Engineer
Performance Rating	: 4.18

Reviewer - Wise Rating

Performance Rating

Venkatesh K			4.18
SECTION NAME	RATING	WEIGHTAGE	FINAL RATING
KRA / Objectives	4.35	50%	2.18
Competencies	4	50%	2
Questions	NA	0%	NA
Overall Rating			4.18

KRA / Objectives

Installation of OS & Firewalls

April'2021 - March'2022

	Venkatesh K	19-Apr-2022, 10:33 AM
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Performance: 5/5 ★ Excellent / Outstanding

Installed and configured Linux & Windows Systems as well as created virtual machines in VM ware ESXi-6.7
I had completed my daily basics tasks and critical tasks within time.

Troubleshooting

April'2021 - March'2022

	Venkatesh K	19-Apr-2022, 10:33 AM
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Performance: 4/5 ★ Good

Troubleshooting and Managing the servers without effect live traffic.

System Maintenance

April'2021 - March'2022



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

We have created knowledge-based hardware and software inventory for System Maintenance.

Monitoring and Maintenance of servers

April'2021 - March'2022



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

We have installed and configured the Nagios Monitoring tool in Linux Systems.
Configured Nagios-Plugin and NRPE in Linux client machines.

Patching

April'2021 - March'2022



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

Installed and configured dependency packages with help of rpm and yum.
Created Local and remote repos for installing packages.

System Administration

April'2021 - March'2022



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 5/5 ★ Excellent / Outstanding

As a System Administrator, I have installed Linux, Ubuntu, Windows, and Vmware.
Troubleshooting and managing the servers. Configured Linux services.

Competencies

Punctuality

Punctuality



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

Personal Cleanliness

Personal Cleanliness



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

Sharing Knowledge/Teaching/Training

Sharing Knowledge/Teaching/Training



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

Participative Approach

Participative Approach



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

Un-biased Relationship

Un-biased Relationship



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

Confidence in your sub-ordinates

Confidence in your sub-ordinates



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

Time Management

Time Management



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

Stress Control

Stress Control



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

Plans and organizes work effectively

Plans and organizes work effectively



Venkatesh K

19-Apr-2022, 10:33 AM

Performance: 4/5 ★ Good

Questions

What are the current responsibilities held by you ?



Venkatesh K

19-Apr-2022, 11:21 AM

Performance :

As a Linux Admin Instantiating and configuring Linux Systems as well as creating a virtual machine in vmware ESXi,
Installing and configuring Linux Services such as NFS, FTP, SFTP, Nagios, Virtual Host, Nginx Reverse proxy, etc...

Monitoring the server performance by using the nagios monitoring tool

Maintain system hardware inventory.

Taking application backup save into storage server as well as on pst backup.

Installation of dependency packages with help of rpm and yum

Maintain system security vulnerabilities.

Server Health checkups also check application compatibility hardware.

Firewall security
Troubleshooting and managing the servers and security firewalls.
reset any OS root password and DB password without format and data loss.
Create a public IP in the security firewall.
Postfix mail server configuration in Linux.

What elements of your job do you find most difficult ?



Venkatesh K

19-Apr-2022, 11:21 AM

Performance :

As I am learning the job and I am not feeling any difficulties. But it is challenging for me to visualize user view of the point.

What are the measures taken for personal and professional development ?



Venkatesh K

19-Apr-2022, 11:21 AM

Performance :

By developing the employees both professionally and personally the organization benefits from this growth.

What do you like and dislike about working for this organization ?



Venkatesh K

19-Apr-2022, 11:21 AM

Performance :

Like, This is a very good one to learn new things.

Is the superior supportive? If yes/No? How / Why ?



Venkatesh K

19-Apr-2022, 11:21 AM

Performance :

Yes, My manager is motivating and supportive every time.

What are the Training requirements felt for the present job ?



Venkatesh K

19-Apr-2022, 11:21 AM

Performance :

Good at team working and relationship building competent in administration and skills.

What do you consider to be your most important achievements of the past year ?



Venkatesh K

19-Apr-2022, 11:21 AM

Performance :

- 1) I have developed and explored new things in Linux Admin as well as security firewall in the past year.
- 2) I have learned many unexpected experiences while working. Which was all unexpected.

What do you consider to be your most important aims and tasks in the next year ?



Venkatesh K

19-Apr-2022, 11:21 AM

Performance :

The most important aim for me is to gain more knowledge about Linux Admin, AWS cloud, and Security Firewall. I will try to overcome my mistakes.

What action could be taken to improve your performance in your current position by you, and your Reporting Authority ?



Venkatesh K

19-Apr-2022, 11:21 AM

Performance :

I would like to have a training session for network infrastructure and security by reporting manager. Organizing, prioritizing, and planning your daily schedule is essential for improving work performance.