Craig Tyson

9 Tennyson St

Strathpine Qld 4500

M:-0466 663 883

[ctyson42@gmail.com](mailto:craig.tyson@kicoaching.com.au)

[www.kicoaching.com.au](http://www.kicoaching.com.au)

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Dear Sir / Ma’am,

I would like to submit my application for First Aid Trainer and Assessor position based in Brisbane, as detailed on the Australia Wide First aid Website.

Both my current and previous roles have allowed me to gain experience in a vast variety of aspects that the applicant must have and with the specific responsibilities of the advertised position. As a commander within Defence I have a proven track record of meeting and exceeding targets in daily barracks life and within an operational environment. I also have experience with communicating with key external and internal representatives within the Tri Service environment at a strategic level through my recent operational experience as the Motorised Warrant Officer for Mentoring Task Force One in 2010.

In my military career I was responsible for the training development and the delivery of training for supervisors courses for the Bushmaster Protected Mobility Vehicle. In the last 3 years I have developed and delivered training for the new Battle field management system that has been introduced into defence. I have also been responsible for training and mentoring, course management, training development, administration, management of an armoured vehicle fleet and providing accurate and timely advice to Commanders at all levels within the chain of command. I was responsible for ensuring that such risks attached to each position were controlled and minimised and were in line with Military and Australian Standards. These risks were both within the Barracks environment and on operations in both East Timor and Afghanistan.

I have also had experience in the delivery of first aid training within Defence and both practical application on and off operations.

I currently run my own life coaching and mentoring business within which I offer leadership awareness and induction training in the workplace for leaders at all levels, among other things.

I hold the following qualification;

a. Diploma of Government,

b, Diploma of Resource Management,

c. Cert IV in Frontline Management,

d. Cert IV TAE40110 Training and Assessment and am booked in for the TAELLN411 upgrade course,

e. Apply First Aid (HLTFA311A),

f. Perform CPR (HLTCPR211A), and

g. Provide Basic Emergency Life Support (HLTFA221A).

I am willing to gain the advance First Aid courses that may be required to secure employment.

I have attached a copy of my Resume which provides a detailed account of my experience and suitability for the for the First Aid Trainer and Assessor position.

Thank you for your time and consideration.

Sincerely,

Craig Tyson