Elaine Wilson

182a/806 Bourke St

Waterloo

NSW 2017

Tel: 0451 959 336

13th July 2013

Dear Sir/Madam,

I wish to apply for the position of Permanent First Aid Trainer and Assessor in Sydney, as currently advertised on your website.

I have ten years of experience as a paramedic working across a variety of operational areas internationally, and through such have developed a sound clinical and practical knowledge of medical and trauma management guidelines (JRCALC, UK), and of UK and Australian Resuscitation Council Guidelines.

I have delivered CPR/AED training sessions in the community and workplace as a part of my previous paramedic roles and achieved British Heart Foundation Instructor and CPR/AED ‘Train the Trainer’ awards. I also have previous experience as a sports coach, delivering sport and leisure programs in a metropolitan area to a variety of groups of various needs.

I recently moved to Sydney permanently with my Australian partner and wish to apply my strong skills and experiences to a new career direction in the First Aid training and assessment field in Australia and, as such, have recently completed the Cert IV Training and Assessment qualification, along with the units Apply First Aid and Perform CPR ,and I am willing to obtain a blue card and any other necessary training units prior to employment.

I believe strongly in sharing my knowledge and experience with others so they may develop confidence in applying their own First Aid and CPR/AED skills in the community, as I have witnessed at first hand the significant difference this makes to best patient outcomes.

I believe I have a great deal to offer Australia Wide First Aid as a First Aid Trainer and Assessor, as I have a strong work ethic, excellent communication and administration skills, a professional manner, and the experience of working autonomously in the clinical field and also as part of a strong team, liaising effectively with other professionals and services to provide best outcomes.

I have full working rights, and am entirely flexible in working hours as I have no dependents. I have reliable transport and a laptop, and am available for interview at your convenience. I attach my CV for your consideration and hope to hear from you soon regarding future opportunities.

Yours sincerely,

Elaine Wilson