Dear Sir/ Madam,

My name is Darcy Wadsworth and I wish to apply for a position with your company as a first aid trainer. I am more than happy to work on a casual or fulltime basis but I would prefer fulltime if possible. I have been an Assistant in Nursing for 3 ½ years now in aged care, disability, brain injury, dementia and mental health. I have a very caring nature and I love looking after people. I think the only thing better would be teaching and encouraging others to be able to help people both in the workplace and in public. I have not had experience in training first aid but I have orientated many people in the healthcare industry and I love trying new things.

I have always found first aid training and refreshers to be fun and very educational and would love the opportunity to take charge and teach my own classes. I show great initiative and always push myself to go the extra mile and I am a bit OCD with time so I am very punctual.

I have a reliable car, a laptop and I can work every weekday, every Sunday and every alternate Saturday.

I have attached a resume and if needed I can send a copy of my certificates or any further information that you may need.

I would be more than happy to come in for an interview and please don’t hesitate to call me or email me on [dwads1@hotmail.com](mailto:dwads1@hotmail.com). Thanks for your time.

Sincerely, Darcy Wadsworth