LBP LEASING AND FINANCE CORPORATION
(A LANDBANK SUBSIDIARY)

I. **NATURE OF LEAVE** (Mark with X):   Date of Filing   :   10/12/2020

	Vacation Leave	Inclusive Dates :
X	Sick Leave	From : 10/01/2020
	Terminal Leave	To : 10/02/2020
	Others (Pls. Specify):	

CAUSE / PURPOSE   : (e.g., illness, personal, resignation, filial duties, etc.)
Illness

II. **EMPLOYEE DATA**:

Virgilio Jr Selosa Angeles   Information Technology Unit
Name & Signature   Group/Unit

III. **APPROVAL:**   **Remarks:**

Request for leave of absence approved;
services of employees can be dispensed
with during the above mentioned period.

                             With Pay   Without Pay

Balance after this leave:
            day/s
                             (Specify Leave Type)

By:

MELODY CARMELA C.. MERCADO
Name & Signature of Approving Authority   Name & Signature
Date: Date: