

SDS Lumber LLC.  
Planer Infeed Forklift Operator Job Safety Analysis (**JSA**)

Job Title: **Planer Infeed Forklift Operator**  
Department: Planer  
Shift(s): Day

Date Prepared: 11/26/25  
Revision Date: 11/26/25  
**Name:**

### **GENERAL JOB DESCRIPTION**

The Planer Infeed Forklift operator has the responsibility of unloading the kiln and keeping the planer supplied with loads of rough lumber. Additional duties include keeping the area on the outfeed of the kilns neat and orderly. The Planer Infeed Forklift operator should help the floor forklift operator as needed and time allows. Always maintain three points of contact when getting on or off the forklift.

### **EXPERIENCE OR TRAINING REQUIRED**

To effectively perform the duties of this job, the employee must be familiar with the different lumber species and be able to read a tape measure to ensure that lumber is being sorted properly. A basic understanding of mechanical drives and energy isolation procedures is necessary. Requires knowledge or experience in lumber operations that provides sound knowledge of mechanical drives, lumber sizes, characteristics by species.

### **QUALIFICATIONS:**

#### **Job Qualifications, Requirements and Individual Must Meet to Be Eligible for This Job**

##### **Mandatory:**

1. Must be Able to Understand Verbal and Written Instructions
2. Attention to detail
3. Self-motivated and quality driven
4. Able to read calipers, micrometers, tape measures
5. Able to use and maintain portable tools such as pike pole, pry bar, picaroon
6. Self-discipline.
7. Ability to perform minor diagnostics on system to determine assistance needed in event of breakdown.
8. Ability to identify situations where additional assistance is needed and request accordingly

### **LICENSE OR CERTIFICATE REQUIRED**

### **JOB FUNCTIONS**

#### **ESSENTIAL:** (The fundamental job duties)

- Identify colors of flashing lights to determine machine status.
- Physically capable or working on feet entire work shift.
- Ability to prioritize tasks to maintain smooth flow of product.
- Ability to use pry bars, picaroons and pike poles to manipulate lumber.
- Must follow established safe practices in the execution of duties.
- Must work well as a positive contributor to safety and productivity of the overall organization.

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**ENVIRONMENTAL EXPOSURES:**

Time Spent:	Inside:	50%	Outside:	50%
Temperature:	Normal:	Ambient		
Humidity:	Low:	Ambient	High:	
Atmosphere:	Fumes:	none		
	Odors:	None		
	Dust:	Minimal dust		
	Gas:	None		
Noise:	85-95dBA			

**Special Hazards:**

<b>Hazard</b>	<b>Description</b>
Mechanical Hazards	Moving chains and machinery, falling lumber
Electrical	None
Chemical	None
Explosive	None
Radiation	None
Burn	Space heaters
Slip and fall	Slippery work surfaces due to poor housekeeping, tripping hazards due to poor housekeeping
Heat stress	During hot season. Rehydration and climate control rooms provided

**Personal Protective Equipment (PPE) Required:**

Eye protection  
Hearing protection

**Job Requirements and Training:**

Lock Out/Tag Out (LOTO)  
Fire Extinguisher  
PPE  
Eye Protection  
Respiratory Protection  
Proper Back Lifting Procedures  
Forklift Advanced

**Employee Acknowledgement:**

I believe that I have been properly trained in the requirements of my Job Safety Analysis (JSA). I understand that if I feel that I need additional training other than what I have received (as noted above) I will ask for additional training before continuation of work duties.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_