

SDS Lumber LLC.  
Planer Floor Forklift Operator Job Safety Analysis (**JSA**)

Job Title: **Planer Floor Forklift Operator**  
Department: Planer  
Shift(s): Day

Date Prepared: 11/26/25  
Revision Date: 11/26/25  
**Name:**

### **GENERAL JOB DESCRIPTION**

The Floor Forklift Operator removes and rearranges loads on the planer pull chain to correspond with the current run. Duties include entering load information at the re-entry to strapper, changing out carts at stick collection area, monitoring chip bins at rough board reject area, and pulling boards on the Planer chain (see Pull Chain profile for all policies/procedures). All loads must be squared up and look presentable for customers. This is a rotating position, training in other jobs will be required as directed by your supervisor. If an upset condition were to occur, the operator must follow the proper procedure to fix the upset condition in a safe and timely manner.

### **EXPERIENCE OR TRAINING REQUIRED**

To effectively perform the duties of this job, the employee must be familiar with the different lumber species and be able to read a tape measure to ensure that lumber is being sorted properly. A basic understanding of mechanical drives and energy isolation procedures is necessary. Requires knowledge or experience in lumber operations that provides sound knowledge of mechanical drives, lumber sizes, characteristics by species.

### **QUALIFICATIONS:**

#### **Job Qualifications, Requirements and Individual Must Meet to Be Eligible for This Job**

##### **Mandatory:**

1. Must be Able to Understand Verbal and Written Instructions
2. Attention to detail
3. Self-motivated and quality driven
4. Able to read calipers, micrometers, tape measures
5. Able to use and maintain portable tools such as pike pole, pry bar, picaroon
6. Self-discipline.
7. Ability to perform minor diagnostics on system to determine assistance needed in event of breakdown.
8. Ability to identify situations where additional assistance is needed and request accordingly

### **LICENSE OR CERTIFICATE REQUIRED**

### **JOB FUNCTIONS**

#### **ESSENTIAL:** (The fundamental job duties)

- Identify colors of flashing lights to determine machine status.
- Physically capable or working on feet entire work shift.
- Ability to prioritize tasks to maintain smooth flow of product.
- Ability to use pry bars, picaroons and pike poles to manipulate lumber.
- Must follow established safe practices in the execution of duties.
- Must work well as a positive contributor to safety and productivity of the overall organization.

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**ENVIRONMENTAL EXPOSURES:**

Time Spent:	Inside:	100%	Outside:	0%
Temperature:	Normal:	Ambient		
Humidity:	Low:	Ambient	High:	
Atmosphere:	Fumes:	none		
	Odors:	None		
	Dust:	Minimal dust		
	Gas:	None		
Noise:	85-95dBA			

**Special Hazards:**

<b>Hazard</b>	<b>Description</b>
Mechanical Hazards	Moving chains and machinery, falling lumber
Electrical	None
Chemical	None
Explosive	None
Radiation	None
Burn	Space heaters
Slip and fall	Slippery work surfaces due to poor housekeeping, tripping hazards due to poor housekeeping
Heat stress	During hot season. Rehydration and climate control rooms provided

**Personal Protective Equipment (PPE) Required:**

Eye protection  
Hearing protection

**Job Requirements and Training:**

Fire Extinguisher  
PPE  
Eye Protection  
Respiratory Protection  
Proper Back Lifting Procedures  
Forklift Advanced

**Employee Acknowledgement:**

I believe that I have been properly trained in the requirements of my Job Safety Analysis (JSA). I understand that if I feel that I need additional training other than what I have received (as noted above) I will ask for additional training before continuation of work duties.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_