

SDS Lumber LLC.  
Planer Infeed Forklift Operator Job Analysis (JA)

Job Title: **Planer Infeed Forklift Operator**  
Department: Planer  
Shift(s): Day

Date Prepared: 12/07/25  
Revision Date: 12/07/25  
Name:

**GENERAL JOB DESCRIPTION**

The Planer Infeed Forklift operator has the responsibility of unloading the kiln and keeping the planer supplied with loads of rough lumber. Additional duties include keeping the area on the outfeed of the kilns neat and orderly. The Planer Infeed Forklift operator should help the floor forklift operator as needed and time allows. Always maintain three points of contact when getting on or off the forklift.

**QUALIFICATIONS:**

**Job Qualifications, Requirements and Individual Must Meet to Be Eligible for This Job**

**Mandatory:**

1. Must be Able to Understand Verbal and Written Instructions
2. Attention to detail
3. Self-motivated and quality driven
4. Able to read calipers, micrometers, tape measures
5. Able to use and maintain portable tools such as pike pole, pry bar, picaroon
6. Self-discipline.
7. Ability to perform minor diagnostics on system to determine assistance needed in event of breakdown.
8. Ability to identify situations where additional assistance is needed and request accordingly

**JOB FUNCTIONS**

**ESSENTIAL:** (The fundamental job duties)

- Identify colors of flashing lights to determine machine status.
- Physically capable or working on feet entire work shift.
- Ability to prioritize tasks to maintain smooth flow of product.
- Ability to use pry bars, picaroons and pike poles to manipulate lumber.
- Must follow established safe practices in the execution of duties.
- Must work well as a positive contributor to safety and productivity of the overall organization.

**PHYSICAL ACTIVITIES**

**TYPE OF EQUIPMENT OR TOOLS USED FOR THIS POSITION AND FREQUENCY OF USE:**

Check appropriate box for each tool used according to the amount of time the tool used per shift.

Occasionally 0% to 30%  
Frequently 30% to 60%  
Constantly 60% to 100%

<b><i>Tool/Equip</i></b>	<b><i>Never</i></b>	<b><i>Occasionally</i></b>	<b><i>Frequently</i></b>	<b><i>Constantly</i></b>
Pry Bar		X		
Picaroon		X		
Pike Pole		X		

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**PERCENTAGE OF TIME DURING NORMAL WORKDAY THE EMPLOYEE IS REQUIRED TO:**

<i>Task</i>	<i>%</i>	<i>Task</i>	<i>%</i>
Sit	80	Reach above shoulder	2
Stand	10	Crawl	0
Walk	10	Kneel	0
Lift	20	Drive	90
Squat	10	Climb-Ladders or Stairs	20
Bend-full spinal range of motion	10	Twist-full spinal range of motion	5
Pushing	0	Pulling	0

**WEIGHT REQUIRED TO BE LIFTED EACH NORMAL WORKDAY:**

Occasionally 0% to 30%  
Frequently 30% to 60%  
Constantly 60% to 100%

<i>Weight</i>	<i>Not Required</i>	<i>Occasionally</i>	<i>Frequently</i>	<i>Constantly</i>
Up to 10#		X		
Up to 20#		X		
Up to 30#				
Up to 35#	X			
Up to 40#	X			
Up to 50#	X			
Greater than 50#	X			

**WEIGHT REQUIRED TO BE CARRIED EACH NORMAL WORKDAY:**

<i>Weight</i>	<i>Not Required</i>	<i>Occasionally</i>	<i>Frequently</i>	<i>Constantly</i>
Up to 10#		X		
Up to 20#		X		
Up to 30#	X			
Up to 35#	X			
Up to 40#	X			
Up to 50#	X			
Greater than 50#	X			

**DESCRIBE AND EXPLAIN LIFTING AND CARRYING REQUIREMENTS:**

- 0-35# Represents weights of tools and pieces of lumber.
- 40# to 50# represents the weight of lumber being handled or force required to manipulate lumber

**REPETITIVE USE OF HANDS:**

Occasionally 0% to 30%  
Frequently 30% to 60%  
Constantly 60% to 100%

**FINE MANIPULATION**

**SIMPLE GRASPING**

**POWER GRIP**

<i>Hand</i>	<i>Duration</i>	<i>Hand</i>	<i>Duration</i>	<i>Hand</i>	<i>Duration</i>
RIGHT		RIGHT		RIGHT	
LEFT		LEFT		LEFT	
BOTH	Occasionally	BOTH	Constantly	BOTH	Occasionally

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**USE OF FEET:**

For operation of machinery control pedals including equipment operation.

Foot	Duration
RIGHT	
LEFT	
BOTH	Constantly

**ENVIRONMENTAL EXPOSURES:**

Time Spent:	Inside:	90%	Outside:	10%
Temperature:	Normal:	Ambient		
Humidity:	Low:	Ambient	High:	
Atmosphere:	Fumes:	none		
	Odors:	None		
	Dust:	Minimal dust		
	Gas:	None		
Noise:	85-95dBA			

**Special Hazards:**

Hazard	Description
Mechanical Hazards	Moving chains and machinery, falling lumber
Electrical	None
Chemical	None
Explosive	None
Radiation	None
Burn	Space heaters
Slip and fall	Slippery work surfaces due to poor housekeeping, tripping hazards due to poor housekeeping
Heat stress	During hot season. Rehydration and climate control rooms provided

**DOCTOR'S COMMENTS**

The worker may resume regular, unrestricted activity as of (date) \_\_\_\_\_

Doctor's Signature \_\_\_\_\_ Date \_\_\_\_\_

**\*\*date of release is same as Physician's signature unless specified as different above**