

VERONICA FLATTO

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EDUCATION

University of California Irvine

Bachelor of Arts in Psychology

Irvine, CA

Aug. 2016 – May 2020

App Academy

Full-Stack Bootcamp

Remote

Oct. 2023 – May 2024

EXPERIENCE

Executive Assistant

Sunshine Tours & Travel

2021 – 2023

Miami, FL

- Provide exceptional customer service to enhance revenue and maintain a professional company image.
- Created and maintained the company website and social media
- Maintains and updates sales information on computer database

Program Residential Assistant (promotion)

Mercedes Diaz Homes Network

2018 – 2021

Whittier, CA

- Prioritized supervisors' schedules to ensure focus on strategic issues, enhancing operational efficiency.
- Orchestrated communications and monitored requests, promptly addressing critical matters.
- Safeguarded the confidentiality of company communications and documentation.

Administrative Assistant

Mercedes Diaz Homes Network

2016 – 2018

Whittier, CA

- Coordinated and scheduled meetings/ travel for administrators on their calendars
- Maintained all office equipment including printers, copiers, fax machine and computers
- Handled sensitive information in a confidential manner
- Monitored office supplies and replenished stock as necessary

PROJECTS

AirBnB Clone | *Node.js, Express, React, Sequelize, SQLite3, Postman, GitHub*

- Created a comprehensive Airbnb clone project, encompassing both backend and frontend development using JavaScript and React, alongside Sequelize for database management. The project aimed to replicate the functionality and design of the popular accommodation booking platform Airbnb.
- Implemented search and filter features allowing users to refine their accommodation search based on location, dates, price range, and other preferences.
- Enabled users to leave reviews and ratings for accommodations, fostering a transparent and trustworthy community-driven platform.
- Integrated a booking system enabling users to select dates, make reservations, and manage their bookings seamlessly.

Shiny Pokémon Sprite Rating and Commenting System | *JavaScript, HTML, CSS, PokeAPI*

- Implemented a web application that allows users to randomly generate Pokémon images and rate them using an upvote/downvote system. Users can also leave comments on the displayed Pokémon.
- Utilized asynchronous JavaScript (async/await) to fetch Pokémon data from the PokeAPI and dynamically update the displayed images.
- Developed JavaScript functions to handle the generation of random Pokémon images, rating system, and commenting feature.

Stock Watchlist | *Python, Streamlit, SQLite, yfinance API*

- Developed a web application using Python and Streamlit framework to provide users with real-time financial data, including stock and cryptocurrency prices. Integrated user authentication and authorization functionalities for secure access to personalized data. Implemented data visualization using matplotlib and yfinance libraries to display historical price trends and volume analysis.
- Developed backend functionalities for user authentication and data retrieval from Yahoo Finance API.

TECHNICAL SKILLS

Languages: JavaScript, Python, SQL, HTML/CSS

Frameworks: React, Node.js, Express, Flask, Docker, WordPress

Developer Tools: Git, VS Code, Visual Studio, Postman, SQLite3

Libraries: Sequelize, Redux