VERONICA FLATTO

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EDUCATION

University of California Irvine — Irvine, CA
Bachelor of Arts in Psychology — *Aug. 2016 – May 2020*

App Academy — Remote
Full-Stack Bootcamp — *Oct. 2023 – June 2024*

EXPERIENCE

Executive Assistant — 2021 – 2023
Sunshine Tours & Travel — *Miami, FL*
- Provide exceptional customer service to enhance revenue and maintain a professional company image.
- Created and maintained the company website and social media
- Maintains and updates sales information on computer database

Program Residential Assistant (promotion) — 2018 – 2021
Mercedes Diaz Homes Network — *Whittier, CA*
- Prioritized supervisors' schedules to ensure focus on strategic issues, enhancing operational efficiency.
- Orchestrated communications and monitored requests, promptly addressing critical matters.
- Safeguarded the confidentiality of company communications and documentation.

Administrative Assistant — 2016 – 2018
Mercedes Diaz Homes Network — *Whittier, CA*
- Coordinated and scheduled meetings/ travel for administrators on their calendars
- Maintained all office equipment including printers, copiers, fax machine and computers
- Handled sensitive information in a confidential manner
- Monitored office supplies and replenished stock as necessary

PROJECTS

PinIt | *Flask, React, CSS, HTML, GitHub*
- Developed a Pinterest clone called PinIt using Flask for the backend and React/Redux for the frontend, showcasing proficiency in full-stack development.
- Implemented features such as user authentication, pin creation, board management, and image uploading, demonstrating hands-on experience with Flask and React/Redux frameworks.
- Designed and implemented responsive and visually appealing user interfaces for the PinIt project using CSS

MythicalBnB | *JavaScript, Express, React, Sequelize, SQLite3, Postman, GitHub*
- Created a comprehensive Airbnb clone project, encompassing both backend and frontend development using JavaScript and React, alongside Sequelize for database management. The project aimed to replicate the functionality and design of the popular accommodation booking platform Airbnb.
- Implemented search and filter features allowing users to refine their accommodation search based on location, dates, price range, and other preferences.
- Enabled users to leave reviews and ratings for accommodations, fostering a transparent and trustworthy community-driven platform.
- Integrated a booking system enabling users to select dates, make reservations, and manage their bookings seamlessly.

WuberEats | *Flask, React, CSS, HTML, GitHub*
- Collaborated with a team of three other developers to create WuberEats, an UberEats clone, with a robust Flask backend and a dynamic React/Redux frontend, showcasing comprehensive full-stack development skills
- Implemented features such as user authentication, restaurant browsing, menu viewing, and order placement, enhancing user experience and functionality similar to UberEats.
- Design and styled the user interface of WuberEats using CSS

TECHNICAL SKILLS

Languages: JavaScript, Python, SQL, HTML/CSS
Frameworks: React, Node.js, Express, Flask, Docker, WordPress
Developer Tools: Git, VS Code, Visual Studio, Postman, SQLite3
Libraries: Sequelize, Redux