


6. DEPARTMENT module (UC3)- Roman Sobolenko Solar, Veronika Pook, Mark Tšubarov


COMPANY COLLABORATION APP  [Groups - My directory \(v4.0.3\) Project 2 Sprint 2](#) Version: 4.0.3

| | User | Admin |
|-----------|--|--|
| Email: | team6_user@email.com | team6_admin@ebay.com |
| Password: | user | admin |

6.1. Departments page- Veronika Pook (tester: Nikita)

| | |
|-----------------|---|
| Test case ID | 6.1.1 List of departments |
| Description | Verify that the user sees a list of all departments and that it is sorted by the department name by default (ascending). Roles: Administrator and User |
| Precondition | 1. Successful login with correct credentials. 2. The user is on the Departments page. |
| Test data | - |
| Test steps | 1. Check if the user can see the list of all departments. 2. Make sure the list is sorted by department name (ascending). |
| Expected result | 1. The user can see a list of all departments. 2. Departments are sorted by name (ascending). |
| Result | PASSED |


| | |
|-----------------|---|
| Test case ID | 6.1.2 Finding departments using text search |
| Description | Verify that user is able to find a department using text search by full or partial match. Roles: Administrator and User |
| Precondition | 1. Successful login with correct credentials. 2. The user is on the Departments page |
| Test data | - |
| Test steps | 1. Check that text search field is present and you can type there. 2. Type "resources". Press Search button /press Enter on keyboard. 3. Clear search filter by clicking on "x" button next to the search word. 4. Type "Human resources". Press Search button /press Enter on keyboard. |
| Expected result | 1. Text search field is present and user can type there. |

| | |
|--------|---|
| | 2. Only Human resources department is displayed → partial text search works. 3. User can see the list of all departments. 4. Only Human resources department is displayed → full text search works. |
| Result | FAILED  T11CCP-237: 6.1.2 Finding departments using text search TO DO |

| | |
|---------------------|---|
| Test case ID | 6.1.3 Filter the list of departments by the Parent departments |
| Description | 1. Verify that there is a complete list of Parent departments (Human Resources, Information technology, Marketing, Operations, Management, Sales). 2. Verify that user is able to filter the list of departments by the Parent Departments (One or multiple). Roles: Administrator and User |
| Precondition | 1. Successful login with correct credentials. 2. The user is on the Departments page. |
| Test data | - |
| Test steps | 1. Click on "Parent group" in the "Filter by" menu. 2. Verify that all the required Parent departments are on the list: Human Resources, Information technology, Marketing, Operations, Management, Sales 3. Click on <u>Human Resources</u> . 4. Click on <u>Marketing</u> . |
| Expected result | 1. List of Parent departments open. 2. User can see the list of all the required Parent departments. 3. User can see the Parent department- Human Resources- and all of its sub-departments. 4. Marketing Parent department with all of its sub-departments is displayed alongside the Human Resources department and its sub-departments. |
| Result | FAILED  T11CCP-238: 6.1.3 Filter the list of departments by the Parent departments TO DO |

| | |
|---------------------|--|
| Test case ID | 6.1.4 Filtering departments by Offices |
| Description | 1. Verify that there is a complete list of offices (London, New York). 2. Verify that the user is able to filter the list of departments by Offices. Roles: Administrator and User |
| Precondition | 1. Successful login with correct credentials. 2. The user is on the Departments page. |
| Test data | - |
| Test steps | 1. Click on Offices in the Filter by menu. 2. Verify that all the required Offices are on the list: London, New York. 3. Click on London . |
| Expected result | 1. List of Offices open. |

| | |
|--------|---|
| | 2. User can see the list of all the required offices. 3. List of all the offices located in London is displayed. |
| Result | PASSED |

| | |
|-----------------|--|
| Test case ID | 6.1.5 Filtering by the department contact |
| Description | Ensure users can filter department lists by selecting contact names linked to each department. Roles: Administrator and User |
| Precondition | 1. Successful login with correct credentials. 2. The user is on the Departments page. |
| Test data | - |
| Test steps | 1. Click on Contact in the Filter by menu. 2. Click on any Name . |
| Expected result | 1. List of Names open. 2. User can see all departments (one or more) that are linked to this employee's name. |
| Result | FAILED  T11CCP-228: 6.1.5 Filtering by the department contact TO DO |

| | |
|-----------------|--|
| Test case ID | 6.1.6 Bookmarking departments |
| Description | 1. Check that function- bookmarking departments- works. 2. Check that you can apply filtering to Bookmarked departments. Roles: Administrator and User |
| Precondition | 1. Successful login with correct credentials. 2. The user is on the Departments page. |
| Test data | - |
| Test steps | 1. Click on Bookmark icon on the first <u>three</u> departments on the Department list. 2. Click on Bookmark icon that is next to the search bar. 3. Click on Click on Offices in the Filter by menu. 4. Click on London . |
| Expected result | 1. Bookmark icon is clickable. Icon changes color: light grey → dark grey. 2. Bookmark icon next to the search bar is clickable. Icon changes color: light grey → dark grey. List of previously Bookmarked departments is displayed. 3. List of Offices open. 4. Bookmarked offices that are located in London are displayed. |
| Result | PASSED |

6.2. Department information- Roman Sobolenko Solar (tester: Veronika)

Role: Every authenticated user

| Test Case ID | 6.2.1 Detailed information for field with with data |
|-----------------|---|
| Description | The user must be able to open and see the detailed information of any department. |
| Precondition | - |
| Test Data | |
| Test Steps | <ol style="list-style-type: none"> 1. Navigate to "Departments" in the top menu 2. Click on any random department. |
| Expected result | <ol style="list-style-type: none"> 1. The Departments page opens and has some departments in it 2. Details info about department is displayed after left-clicking on it 3. The pop up windows has the following information: <ul style="list-style-type: none"> ◦ Name ◦ Description ◦ Parent department/group - if this department is a sub-department. ◦ List of Key contacts - employees of the company. <ul style="list-style-type: none"> ▪ The user must be able to go to the employee details view by clicking on it. ◦ Contact email ◦ Contact details ◦ Office ◦ Additional documents ◦ Links specific for this department ◦ Key dates - like meeting schedule, milestones, etc. |
| Result | PASSED |

| Test Case ID | 6.2.2 Detailed information for no-data fields |
|-----------------|---|
| Description | <p>The user must be able to open and see the detailed information of any department.</p> <p>The user must see only those fields that are not empty, to reduce the space.</p> |
| Precondition | - |
| Test Data | |
| Test Steps | <ol style="list-style-type: none"> 1. Navigate to "Departments" in the top menu 2. Click on any random department. |
| Expected result | <ol style="list-style-type: none"> 1. The Departments page opens and has some departments in it 2. After clicking on any random department the pop up windows does not show any empty/no-data fields. |
| Result | PASSED |

6.3. Managing department information - Mark Tšubarov (tester: Roman)

Role: Administrator

| Test case ID | 6.3.1 Initiating editing department information |
|--------------|---|
|--------------|---|

| | |
|-----------------|--|
| Description | Ensure, that the administrator can initiate editing of the department information from it's details view |
| Precondition | <ol style="list-style-type: none"> 1. Successful login with correct Administrator credentials. 2. The administrator is on Departments page |
| Test data | |
| Test steps | <ol style="list-style-type: none"> 1. Click on any department 2. Click on "Edit" button 3. Check that the administrator is redirected to the Edit Group page |
| Expected result | <ol style="list-style-type: none"> 1. Departments are visible and clickable 2. "Edit" button is visible and clickable 3. The administrator is redirected to the Edit Group page |
| Result | PASSED |

| | |
|---------------------|---|
| Test Case ID | 6.3.2 Typos and not working buttons |
| Description | Ensure, that Edit Group page does not have any misspelled words and every button behaves correctly as expected. |
| Precondition | <ol style="list-style-type: none"> 1. Successful login with correct Administrator credentials. 2. The administrator is on Edit Group page |
| Test Data | Typos |
| Test Steps | <ol style="list-style-type: none"> 1. Check for typos on Departments module page. 2. Verify, that there are no non-functioning buttons. |
| Expected result | <ol style="list-style-type: none"> 1. No typos has been found. 2. Every button is working properly as expected. |
| Result | PASSED |

| | |
|---------------------|--|
| Test case ID | 6.3.3 Editing department information |
| Description | Check, that the administrator can add or edit information about any department. |
| Precondition | <ol style="list-style-type: none"> 1. Successful login with correct Administrator credentials. 2. The administrator is on Edit Group page |
| Test data | Editing Name, Description, Parent department |
| Test steps | <ol style="list-style-type: none"> 1. Check, that Name is mandatory text field 2. Check, that Description is optional text area 3. Check, that Parent department is a checkbox that indicates is this department parent department or sub-department. 4. Ensure, that if it is sub-department, then parent department must be chosen |
| Expected result | <ol style="list-style-type: none"> 1. Mandatory name text field is present and the administrator can type there 2. Optional Description text area is present and the administrator can type there |

| | |
|--------|--|
| | <p>3. Parent department is visible and it is a checkbox that indicates if department is parent or sub-.</p> <p>4. For sub-departments parent department is chosen.</p> |
| Result | PASSED |

| | |
|---------------------|---|
| Test case ID | 6.3.4 Key contact name and role |
| Description | Ensure, that the administrator can select contact name and role by choosing select search from all employees of the company. |
| Precondition | <p>1. Successful login with correct Administrator credentials.</p> <p>2. The administrator is on Edit Group page</p> |
| Test data | Key contact name and role |
| Test steps | <p>1. Department → Edit → Key contacts</p> <p>Check, that "Contact name" is the select search from all employees of the company</p> <p>2. Verify, that the administrator can add additional role to every chosen user</p> |
| Expected result | <p>1. "Contact name" is visible, clickable and it is the select search</p> <p>2. Additional role to every chosen user visible and available for adding</p> |
| Result | PASSED |


| | |
|---------------------|---|
| Test case ID | 6.3.5 Contact email |
| Description | Ensure, that Contact email is optional text field. |
| Precondition | <p>1. Successful login with correct Administrator credentials.</p> <p>2. The administrator is on Edit Group page</p> |
| Test data | Email text field |
| Test steps | <p>1. Check, that Contact email text field is optional</p> <p>2. Ensure, that Contact email have description</p> |
| Expected result | <p>1. Optional Email text field is present and the administrator can type there</p> <p>2. Contact email description is present and have following text: "Set a group email if you have one"</p> |
| Result | PASSED |


| | |
|---------------------|---|
| Test case ID | 6.3.6 Contact details |
| Description | Verify, that the administrator can add contact details |
| Precondition | <p>1. Successful login with correct Administrator credentials.</p> <p>2. The administrator is on Edit Group page</p> |
| Test data | Contact details |
| Test steps | <p>1. Check, that "Contact details" is optional text area</p> <p>2. Verify, that "Contact details" have description</p> |

| | |
|-----------------|---|
| | 3. Ensure, that “Contact details” have placeholder |
| Expected result | <ol style="list-style-type: none"> 1. “Contact details” is visible and it is optional text area 2. “Contact details” description is visible and includes “teams, jabber, slack or other contact details” text 3. Placeholder is present and the administrator can type there 4. Placeholder have following text: MS Teams: <u>Group link</u> Jabber: <u>Chat link</u> Slack: <u>Channel link</u> |
| Result | PASSED |


| | |
|---------------------|---|
| Test case ID | 6.3.7 Offices |
| Description | Ensure, that Offices have ability to link department to one specific office. The list of all offices must be shown to the user. |
| Precondition | <ol style="list-style-type: none"> 1. Successful login with correct Administrator credentials. 2. The administrator is on Edit Group page |
| Test data | Offices |
| Test steps | <ol style="list-style-type: none"> 1. Check, that the administrator can see “Offices” field 2. “Offices” have description 3. Ensure, that the administrator can link department 4. Verify, that the list of all offices must be shown to the administrator |
| Expected result | <ol style="list-style-type: none"> 1. The administrator can see “Offices” field 2. “Offices” description is visible and includes: “Link relevant offices if useful” text 3. The field is clickable and the administrator can link department 4. The administrator can see the list of all offices |
| Result | PASSED |


| | |
|---------------------|---|
| Test case ID | 6.3.8 Uploading additional file |
| Description | Check, that the administrator can upload additional file |
| Precondition | <ol style="list-style-type: none"> 1. Successful login with correct Administrator credentials. 2. The administrator is on Edit Group page |
| Test data | File upload |
| Test steps | <ol style="list-style-type: none"> 1. Click “+Choose File” button 2. Check that the systems allows to upload a file |
| Expected result | <ol style="list-style-type: none"> 1. “+Choose File” button is clickable 2. The system allows to upload a file |
| Result | PASSED |

| | |
|-----------------|--|
| Test case ID | 6.3.9 Exceeding file's maximum size |
| Description | Check, that the administrator cannot upload additional file's which size exceed 3MB. |
| Precondition | <ol style="list-style-type: none"> 1. Successful login with correct Administrator credentials. 2. The administrator is on Edit Group page |
| Test data | File size |
| Test steps | <ol style="list-style-type: none"> 1. Click " +Choose File" button 2. Check that the systems allows to upload a file larger than 3 MB |
| Expected result | <ol style="list-style-type: none"> 1. " +Choose File" button is clickable 2. The system does not allow to upload a file. Error message: "File size should not exceed 3 MB". |
| Result | FAILED.  T11CCP-252: 6.3.9 Exceeding file's maximum size TO DO |

| | |
|-----------------|--|
| Test case ID | 6.3.10 File type - text type only |
| Description | Check, that the administrator can upload additional file in text type. |
| Precondition | <ol style="list-style-type: none"> 1. Successful login with correct Administrator credentials. 2. The administrator is on Edit Group page |
| Test data | File type |
| Test steps | <ol style="list-style-type: none"> 1. Click " +Choose File" button 2. Check that the systems allows to upload only a text type file |
| Expected result | <ol style="list-style-type: none"> 1. " +Choose File" button is clickable 2. The system does not allow to upload not a text file type. Error message: "Incorrect file type"". |
| Result | FAILED.  T11CCP-253: 6.3.10 File type - text type only TO DO |

| | |
|-----------------|---|
| Test case ID | 6.3.11 Links |
| Description | Check, that "Links" is optional text area with description and placeholder. |
| Precondition | <ol style="list-style-type: none"> 1. Successful login with correct Administrator credentials. 2. The administrator is on Edit Group page |
| Test data | Links |
| Test steps | <ol style="list-style-type: none"> 1. Check, that "Links" is optional text area 2. Verify, that "Links" have Description 3. Verify, that "Links" have Placeholder |
| Expected result | <ol style="list-style-type: none"> 1. Optional text area "Links" is present, the administrator can type in Placeholder text area. 2. "Links" have Description with following text: "Include any online links relevant to this group" |

| | |
|--------|---|
| | 3. “ Links ” have Placeholder with following text: “Intranet page: https://intranet/my-group-page Group meeting minutes: //shared-drive/group/minutes/ Web site page: https://example.com/my-group/ ” |
| Result | FAILED.  T11CCP-254: Placeholders missing TO DO |

| | |
|---------------------|---|
| Test case ID | 6.3.12 Key dates |
| Description | Check, that the administrator can add key dates . |
| Precondition | 1. Successful login with correct Administrator credentials. 2. The administrator is on Edit Group page |
| Test data | Key dates |
| Test steps | 1. Verify, that “ Key dates ” is optional text area 2. Check, that “ Key dates ” have Description 3. Ensure, that “ Key dates ” have Placeholder |
| Expected result | 1. Optional text area “ Key dates ” is present and the administrator can type there 2. “ Key dates ” have Description with following text: “Enter the meeting schedule, milestones, delivery dates, etc” 3. “ Key dates ” have Placeholder with following text: “This group meets on the 1st Wednesday of every month at 4 pm ET.” |
| Result | FAILED.  T11CCP-254: Placeholders missing TO DO |

| | |
|---------------------|---|
| Test case ID | 6.3.13 Savings the changes |
| Description | Ensure, that the administrator can the changes to publish them for the rest of the company. |
| Precondition | 1. Successful login with correct Administrator credentials. 2. The administrator is on Edit Group page |
| Test data | Saving |
| Test steps | 1. Click on “ Save ” button 2. Ensure, that all the edited/added information is saved |
| Expected result | 1. “ Save ” button is visible and clickable 2. All the edited/added information is saved |
| Result | PASSED |

Role: Every authenticated user

| | |
|---------------------|--|
| Test case ID | 6.3.14 Observation of the all added/edited information |
| Description | Check, that the users must see all the added information in the department information view. |
| Precondition | 1. Successful login with correct credentials. |

| | |
|-----------------|---|
| | 2. The user is on Departments page |
| Test data | Added/edited information |
| Test steps | 1. Choose newly added/edited department by clicking on it 2. Observe all the new information |
| Expected result | 1. Newly added/edited department is visible and clickable 2. All the newly added/edited information is visible |
| Result | PASSED |