

Amanda F. LeMoine

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Education

Coding Boot Camp | University of California San Diego Extension | 2020-2021

B.S. Chemistry | University of California San Diego | 2013-2016

Palomar Community College | 2011-2013

Skills & Abilities

Key Skills

- Microsoft Office
- Ability to learn skills quickly
- Ability to work under pressure
- Detail Oriented
- NetSuite ERP Admin

Coding Skills

- HTML
- CSS
- Bootstrap
- JavaScript
- jQuery
- NodeJS

Projects

Wedding Scheduler

- URL: <https://mbubel.github.io/projectwedding/>
- Summary: An app that will create a schedule around golden hour.
- Role: JavaScript Development and API Research
- Tools: HTML, CSS, Foundation, JavaScript, jQuery, GitHub, multiple APIs

Weather Forecast

- URL: <https://veryfaye.github.io/Weather-App/>
- Summary: An app that returns the five-day weather forecast for a city
- Role: Sole Developer
- Tools: HTML, CSS, Bootstrap, JavaScript, jQuery, GitHub, Open Weather APIs

Day Planner

- URL: <https://veryfaye.github.io/AgendaSchedule/>
- Summary: An app that provides a workday planner the user can save events in.
- Role: Sole Developer
- Tools: HTML, CSS, Foundation, JavaScript, jQuery, GitHub

Mini Quiz

- URL: <https://veryfaye.github.io/MiniQuiz/>
- Summary: An app that provides a 5-question quiz, and saves the high scores
- Role: Sole Developer
- Tools: HTML, CSS, Foundation, JavaScript, jQuery, GitHub,

Experience

Process Support Specialist | White Labs | February 2019-Present

- Provides front line support and troubleshooting regarding all aspects of NetSuite and data integrity.
- Supports end user requests for new saved searches, reports, KPIs, and dashboards.
- Assists in maintenance and routine updates of item master and Advanced Manufacturing workbenches and routings.
- Trains end-users on system and application usage as new projects and applications are deployed.
- Continuous development of Advanced Manufacturing and Quality Data Platforms across all sites.
- Collaborates with operations team(s) and Process Analyst on continuous improvement initiatives, including but not limited to process automation and consistent reporting for all departments.
- Develop custom scripts to optimize data management
- Work with contract developers to create better scripts

Laboratory Specialist | White Labs | August 2017-February 2019

- Assists Yeast Bank Supervisor with preparation and maintenance of culture freezes of proprietary and internal strains in accordance with standard company procedures.
- Oversee and perform strain selections weekly on yeast cultures
- Manages customer banking process and communicates results with Yeast Bank Supervisor
- Utilizes Netsuite to monitor and track strain performance data, notifying Lab Operations Manager of any concerns.
- Identifies and documents strain information including strain origin, specs, performance and typical growth patterns.
- Performs fermentation trials for new strains and documents performance
- Performs and understands qPCR/endpoint PCR testing methodologies for cultures and contaminants
- Utilizes Netsuite to ensure routing, BOMs and Work Orders are correct.
- Additional projects and duties as assigned by Lab Operations Manager. Approximately 25-40% of daily duties

Laboratory Technician II | White Labs | Mar 2016-Aug 2017

- Starts and transfers small-scale yeast propagation cultures.
- Maintains production yeast and bacteria strains.
- Maintains & selects new proprietary yeast and bacteria strains.
- Assists Yeast Lab Technician I in performing sampling of yeast and bacteria propagations.
- Conducts designed experiments to further internal company research.
- Provides detailed reports and communicates accurate results to project manager on progress of trials.
- Provides guidance to Laboratory Assistants and Interns as necessary.
- Perform other duties and projects as assigned.

Instructor/Volunteer Trainer/Camp Director | RAD Therapeutic Riding Center | April 2014-September 2020

- Teach students how to ride horses
- Directing a small team to ensure a safe riding environment during lessons
- Teach students how to communicate with horses and people to the best of their ability
- Train new volunteers in how to best assist other instructors in lessons
- Plan camp for students, teach camp, and lead volunteers in assisting with camp
- Created new format of lesson notes to streamline the process