





Veta Plotnikova

Project Manager

Contact Information

-  San Diego, CA
-  veta.plotnikova@gmail.com
-  +1 415 316 8923
-  linkedin.com/in/veta-plotnikova

About Me

Experienced Project Manager with a strong foundation in software engineering. Skilled in leading complex projects from start to finish. Committed to stakeholder satisfaction, adept at requirements gathering, and experienced in diverse project management methodologies and tools. Proficient in several programming languages and frameworks

Technical Skills

Project Management Tools

- Jira
- Monday
- Asana
- Google Suite

Programming Languages & Frameworks

- JavaScript
- HTML5
- CSS3
- ReactJS
- Bootstrap
- SQL

Design & Prototyping

- Figma
- Miro

Web Services & APIs

- API Usage and Integration

Soft Skills

Communication and Collaboration

- Expertise in team building, active listening, and fostering collaboration among diverse groups

Problem-Solving and Decision-Making

- Strong ability to think critically, make informed decisions, and solve complex problems

Project Management Methodologies

- Proficient in Agile and Waterfall methodologies, including scheduling and time management

Adaptability and Creativity

- Demonstrated flexibility adapting to project changes and applying creativity in execution

Experience

EPAM Systems | IT Project Manager

Mar 2021 - Present | San Diego, CA

At EPAM System Inc., a worldwide staffing company that focuses on software engineering, digital platform engineering, and digital product design, my responsibilities encompassed:

- Managed and developed internal EPAM tools, focusing on platforms for staffing, finance, and people management.
- Defined project scope, objectives, and deliverables, establishing detailed project plans which included resource allocation and budget estimations.
- Collaborated effectively with internal teams to comprehend their requirements, expectations, and priorities. Kept stakeholders informed about project progress while actively seeking and integrating their feedback.
- Managed project execution, tracked progress, maintained documentation, and promptly resolved implementation issues.
- Facilitated regular meetings and presentations to present information, gather feedback, and ensure alignment with project objectives and deliverables.

EPAM Systems | Operations Manager

Client: Google

Oct 2019 - Feb 2021 | Sunnyvale, CA

- Fostering partnerships with Google managers and gathering performance metrics.
- Addressing financial inquiries and assisting in creating new roles.
- Ensuring client satisfaction through prompt resolution of customer complaints.
- Overseeing Google's onboarding and offboarding processes and optimizing resource use.
- Implementing process improvements and refining EPAM's tools to enhance efficiency.
- Coordinating with internal departments for seamless process management.

TurboCourt | Project Manager

Nov 2018 - Sep 2019 | Belmont, CA

At TurboCourt, a leading provider of eGovernment technology solutions for judicial clients, my role included:

- Maintained regular interaction with stakeholders, understanding requirements and managing project expectations.
- Developed and executed comprehensive project plans, including task definition, resource allocation, and timeline estimation.
- Monitored project progress, tracking KPIs, and regularly updating stakeholders.
- Identified and addressed project issues, proposed corrective actions, and highlighted achievements in detailed reports.

Education

Coding Bootcamp <Coding Dojo>

Full-stack web development

Minsk State Linguistic University

Bachelor's degree in Linguistics.