

TRAINING SCHEDULE: PT PREPARATION (Microcopy PT)

PROPOSED SCHEDULE -

Time	Session	Facilitator
DAY 1 Monday 17th Feb 2020		
9:00-9:45	Welcome/opening remarks/ introduction to goals, objectives, expected results/ logistic announcements	Dorothy
9:45-10:30	Pre-test	Dorothy
10:30-11:15	BREAK	
11:15-12:00	Module 1: Over View of Microscopy-T	Fredrick
12:00-13:00	Module 2: Concept of Biosafety-T	opus
13:00-14:00	LUNCH	
14:00-15:00	Demonstration on use of PPE + respirator fit testing-DM	opus
15:00 - 15:45	Module 3. Reagents, materials, and equipment requirements for Microscopy PT preparations - T	ochen
15:30-16:00	BREAK	
16:00-16:45	Tour of facility-P	opus
16:45-17:00	Daily evaluation	
DAY 2		
9:00-9:45	Preparation of reagents and materials - T	Ochen
9:45-10:30	Preparation of reagents and materials - P	Ochen
10:30-11:00	BREAK	
11:00 - 12:00	Preparation of reagents and materials - P	Ochen
12:00 - 12:15	BREAK	
12:15 - 13:00	Module 4. Use and maintenance of equipment used in Microscopy PT Scheme - T	
12:30-14:00	LUNCH	
14:00-16:00	Module 5: Preparation Microscopy PT -T	
16:00-16:45	Module 6: Quality control and validation of Microscopy PT - T	
16:45-17:00	Daily evaluation	
DAY 3		
9:00-9:45	Microscopy PT preparation; QC and validation of PT material -P & DM	
9:45-10:30	Microscopy PT preparation; QC and validation of PT material -P & DM	
10:30-11:00	BREAK	
11:00-11:45	Microscopy PT preparation; QC and validation of PT material -P & DM	
11:45-12:30	Microscopy PT preparation; QC and validation of PT material -P & DM	

	material -P & DM	
12:30-13:45	LUNCH	
13:45-14:30	Microscopy PT preparation; QC and validation of PT material -P & DM	
14:30-15:15	Microscopy PT preparation; QC and validation of PT material -P & DM	
15:15-15:45	BREAK	
15:45-16:30	Microscopy PT preparation; QC and validation of PT material -P & DM	
16:30-16:45	Daily evaluation	
DAY 4		
9:00-10:30	Microscopy PT preparation; QC and validation of PT material -P & DM	
10:30-11:00	BREAK	
11:00-13:00	Microscopy PT preparation; QC and validation of PT material -P & DM	
13:00-14:00	LUNCH	
14:00-14:45	Module 8: Packaging of microscopy PT materials-T	
14:45-15:30	Module 7: PT Shipping and shipping materials-T	
15:3-15:45	BREAK	
15:45-16:30	PT package and Shipping -P & DM	
16:30-16:45	Daily evaluation	
DAY 5		
9:00-9:45	Data Analysis, Interpretation and reporting-T	
9:45-10:30	Data Analysis, Interpretation and reporting-P & DM	
10:30-11:00	BREAK	
11:00-12:45	Data Analysis, Interpretation and reporting-P & DM	
12:45-14:00	LUNCH	
14:00-15:30	Data Analysis, Interpretation and reporting-P & DM	
15:30-15:30	BREAK	
15:30-16:15	Data Analysis, Interpretation and reporting-P & DM	
16:15-17:00	Daily evaluation	
WEEKEND		
DAY 6		
9:00-10:30	Microscopy PT preparation; QC and validation of PT material by participants - P	
10:30-11:00	BREAK	
11:00-13:00	Microscopy PT preparation; QC and validation of PT material by participants - P	
13:00-14:00	LUNCH	
14:00 - 16:30	Microscopy PT preparation; QC and validation of PT material by participants - P	

16:30 - 17:00	Daily evaluation	
	DAY 7	
9:00-10:30	Microscopy PT preparation; QC and validation of PT material by participants - P	
10:30-11:00	BREAK	
11:00-13:00	Microscopy PT preparation; QC and validation of PT material by participants - P	
13:00-14:00	LUNCH	
14:00 - 16:30	PT Shipping and shipping materials	
16:30 - 17:00	Daily evaluation	
	DAY 8	
9:00-10:30	Data Management: Analysis, Interpretation and reporting-E	
10:30-11:00	BREAK	
11:00-13:00	Data Management: Analysis, Interpretation and reporting-E	
13:00-14:00	LUNCH	
14:00 - 16:30	Data Management: Analysis, Interpretation and reporting-E	
16:30 - 17:00	Daily evaluation	
	DAY 9	
9:00-10:30	Presentation of group exercise: Data Management: Analysis, Interpretation and reporting-T	Participants
10:30-11:00	BREAK	
11:00-13:00	Presentation of group exercise: Data Management: Analysis, Interpretation and reporting-T	
13:00-14:00	LUNCH	
14:00 - 16:30	Discussion and develop PT SOPs and forms : competency , training, test assessment, SOPs, data analysis (T)	
16:30 - 16:45	Application of the ISO 17043:2010	
16:45 - 17:00	Daily evaluation	
	DAY 10	
9:45-10:30	Post Test	
10:30-11:00	BREAK	
11:00-11:45	Sharing experiences and documents-D	
11:45-12:30		
12:30-13:30	LUNCH	

Descriptions

T-theory sessions, P- practical sessions, D- discussions, E- exercises, DM-Demonstrations

Approved by:

Technical supervisor..... Date.....