FACILITATOR GUIDE

Training on Proficiency Testing Scheme (GeneXpert DTS)

Module: 14 – Report compilation

The inputs provided by the representatives of SRL-Uganda are acknowledged.

Part 14.0: Report compilation

OBJECTIVE: To acquit and refresh participants with the required knowledge to and round reports for the participating laboratories in genexpert proficiency testing scheme.

MATERIALS:
1. Handouts,
2. Slides
3. Computer
4. Over head projector
5. Flip chart
6. Markers and pens
7. Not books

TIMELINE: 45 Minutes

METHODOLOGY:
1. Lecture
2. Discussion

ADVANCE PREPARATION:
1. Printing notes,
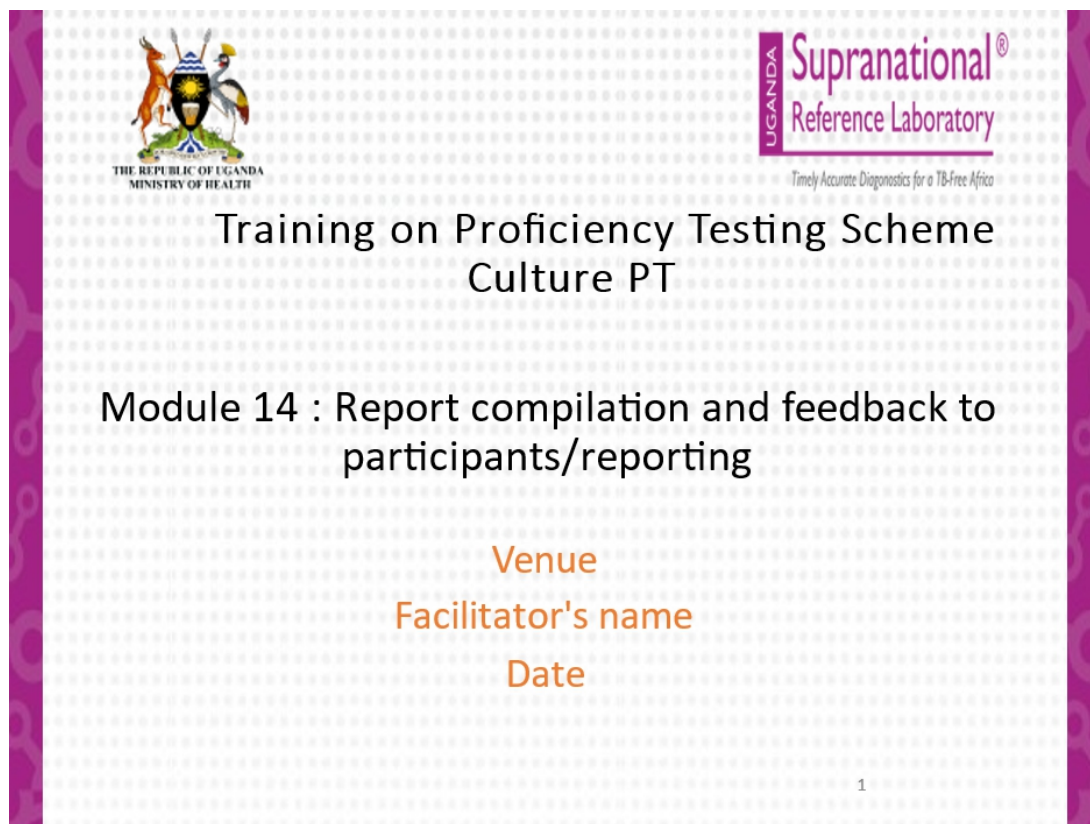2. Familiarize oneself with the slides

FACILITATORS STEP-BY STEP INSTRUCTIONS:
1. Welcome and Introduction
2. Present module overview
3. Ask question about module expectations
4. Distribute handouts
5. Start the presentation
6. Recap presentation using discussion questions
7. Ask if there is any question.

FACILITATORS NOTES
1. Make sure you go slow with the presentation for participants to easily grasp the principles of report compilation and writing
2. Encourage some of the participants to answer some of the questions that may arise during the presentation as this may create active participation from most of the class.
3. Make sure adequate practical materials are available prior to start of the theory session because some of these materials may be required during the theory session.

SLIDE OF POWERPOINT PRESENTATION

SITUATION ANALYSIS/ EXERCISES
None

ASSESSMENT REVIEW
1. What are the two major reporting principles?
2. Give atlest to attributes of a PT report
3. Identify at least 5 sections that are key in a PT report.

REFERENCES
- ISO 13528:2005, *Statistical methods for use in proficiency testing by interlaboratory comparisons*

- ISO Guide 34, *General requirements for the competence of reference material producers*

- ISO 17043:2010 Standard