

FACILITATOR GUIDE

Training on Proficiency Testing Scheme (GeneXpert DTS)

Module 8 : Program scheduling and enrollment

Acknowledgements

This Module was prepared by SRL-Uganda training team.

The inputs provided by the representatives of SRL-Uganda are acknowledged.

Part 6.0: Program scheduling and enrollment



OBJECTIVE: To acquaint and refresh participants with the basic knowledge on Program scheduling and enrollment

MATERIALS:

1. Handouts,
2. Slides
3. Computer
4. Over head projector
5. Flip chart
6. Markers and pens
7. Note books

TIMELINE: 45 Minutes

METHODOLOGY:

1. Lecture
2. Discussion

ADVANCE PREPARATION:

1. Printing notes,
2. Familiarize oneself with the scheduling and enrollment

FACILITATORS STEP-BY STEP INSTRUCTIONS:

1. Welcome and Introduction
2. Ask question about module expectations
3. Present the slide
4. Distribute handouts
5. Start the presentation
6. Engage the audience using the discussion scenarios
7. Ask if there is any question.

FACILITATORS NOTES

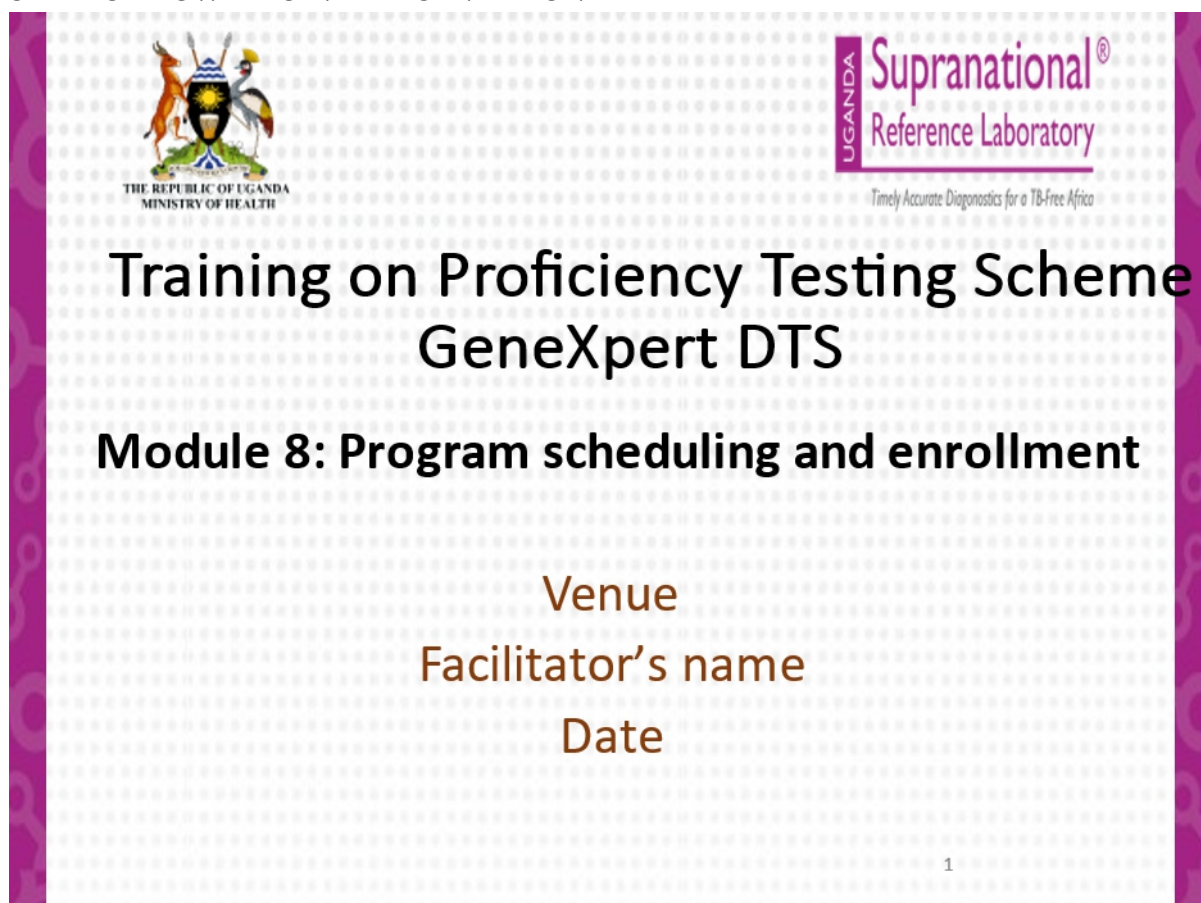
1. Make sure you go slow with the presentation as follows;
Levels of facilities

Get an updated calendar of choice (one is also provided, so you can print this out)

Be familiar with the scheduling and planning, contingency plans for Xpert DTS

2. Encourage some of the participants to answer some of the questions that may arise during the presentation as this may create active participation from most of the class.

SLIDE OF POWERPOINT PRESENTATION



SITUATION ANALYSIS/ EXERCISES

- Print out the exercise material and distribute them among participants

ASSESSMENT REVIEW

1. Why is it essential to plan and schedule a PT program for the GeneXpert DTS scheme?
2. What contingency plans would you institute to be covered for timely shipment of PT panels?
3. List the steps involved in enrolling a participant to your PT scheme
- 4.

REFERENCES

ISO 13528:2005, Statistical methods for use in proficiency testing by interlaboratory comparisons

ISO Guide 34, General requirements for the competence of reference material producers

ISO Guide 35, Reference materials – General and statistical principles for certification

Guide 34, ISO Guide 35 and ISO 13528 (homogeneity and stability)

ISO/IEC Guide 98-3, Uncertainty of measurement – Part 3: Guide to the expression of uncertainty in measurement (GUM:1995)

ISO/IEC 17011:2004, Conformity assessment – General requirements for accreditation bodies accrediting conformity assessment bodies

ISO/IEC 17025, General requirements for the competence of testing and calibration laboratories